

Report to:	COUNCIL – PUBLIC EXCLUDED
Date:	31 March 2021
Subject:	Appointment of Commissioner to the District Licensing Committee
Prepared by:	Will Doughty
Input sought from:	Murray Dickson, Becky Makin
Authorised by:	Will Doughty

1. SUMMARY

The role of the District Licensing Committee (DLC) is to consider and decide on all applications for alcohol licenses within the District in accordance with The Sale and Supply of Alcohol Act 2012 (the Act).

Council can appoint a commissioner to the DLC for a fixed term of up to five years and can be reappointed for one or more further periods of up to five years. The Act requires a commissioner to be of good standing in the community and someone who has the necessary knowledge, skills, and experience relating to matters that are likely to come before a committee. A commissioner has all the functions, powers and duties of the Chair and can be appointed as a Chair of the DLC for hearings.

The Act states that the following persons cannot be appointed as a commissioner: a police officer, Medical Officer of Health, an alcohol licensing inspector, or an employee of the Council.

The Chair of the DLC recommends that Council consider appointing Sue Griffin as an independent commissioner for the members to learn the processes undertaken by the DLC. Sue Griffin is not considered an excluded person, has the desirable knowledge, skill set and experience in running hearings and leading decision-making processes in line with the Act.

Costs for the commissioner will be covered by Kaikoura District Council.

Attachments:

- i. CV for Sue Griffin – redacted (section 7(2)(a) of LGOIMA applies)

2. RECOMMENDATION

It is recommended that the Council:

- (1) Receives this report
- (2) Receives the curriculum vitae for Sue Griffin
- (3) Delegates the Chief Executive to appoint Sue Griffin as an independent commissioner to and a member of the DLC, with immediate effect

3. COMMUNITY OUTCOMES SUPPORTED



We value, protect and enhance Kaikōura's unique natural environment and biodiversity and sustainably manage disposal of waste.



Our community is resilient, safe and well and has their essential needs met



Our District is economically diverse, attractive to investment and provides certainty around business and employment continuity.



Our community participates in decisions and planning in a way that benefits our future.



Our infrastructure, housing and community facilities are easily accessible, cost effective and able to withstand our natural hazards.



Residents and visitors enjoy an improved quality of life in our District.