



**BUILDING CONSENT APPLICATION AND/OR
PROJECT INFORMATION MEMORANDUM
FOR A BACKFLOW PREVENTION DEVICE
(BAM 002-B)**



FOR OFFICE USE

Project No.: _____ **Date Received:** _____

This form is to be accompanied by the relevant office cover sheet.

APPLICATION

I request that you issue a: Project Information Memorandum only(PIM)
 Building Consent only (for existing PIM No : _____ attach copy)
 Building Consent (including Project Information Memorandum).

THE BUILDING

Street Address: (Include Postal Code and/or Rapid Number if Applicable):

Number of Levels:

Level/Unit No:

Valuation Roll No.:

Approx Year Building was First Constructed:

Legal Description:

Lot No.: _____ **D.P.**
No. _____

Total Floor Area (all floors included):

Existing _____ **m²** **Add** _____ **m²**

Current Lawfully Established Use:

Building Name if Applicable:

THE OWNER

AGENT – APPLICANT

Owner's Name:

Agent's Name:

Contact Person:
(if owner is not an individual)

Contact Person:
(if owner is not an individual)

Mailing Address:

Mailing/Billing Address:

Street Address / Registered Office: (Include Postal Code and/or Rapid Number if Applicable)

Street Address / Registered Office: (Include Postal Code and/or Rapid Number if Applicable)

E-mail Address:

E-mail Address:

Contact Numbers:

Daytime: _____ **Mobile:** _____
After Hours: _____ **Fax:** _____

Contact Numbers:

Daytime: _____ **Mobile:** _____
After Hours: _____ **Fax:** _____

Evidence of ownership attached to this application:

- Certificate of Title
 Sale and Purchase Agreement

Note – The Agent will be the first point of contact for communications with the Council/Building Consent Authority regarding this application/Building Work and will receive all correspondence including all invoices.

THE PROJECT – BACKFLOW PREVENTER DETAILS

Tick appropriate box and provide details of the make, model and size:

What is the hazard: _____

Medium Hazard High Hazard

• Make: _____

• Model: _____

• Size: _____

NB: List backflow preventer details separately below if more than one is to be installed.

• Value of proposed work (inclusive of GST) _____

• Intended life, if less than 50 years: _____ years

Craftsman Plumber's Name: _____

Registration No. _____

REQUIRED ATTACHMENTS

Location Plan of the Installation

– a site plan showing the proposed location of the Backflow Prevention Device is required (see over)

Application fee is payable at the time of application. Additional levies may apply.

Is there an existing Compliance Schedule for the building?

Yes – Does it include Backflow Prevention:

Yes

No – complete form “Compliance Schedule List”

No – Complete form “Compliance Schedule List”

SIGNATURE

Signed by the Owner / For and on behalf of the Owner: _____

Owner

Agent

Date: _____

Note: If acting “for and on behalf”, please read the following declaration before signing: “I hereby declare that I am authorised to act as Agent of the Owner”.

For Office Use

Receipt Number: _____

Pim Fee: _____

Fees Paid: _____

Sewerage Contribution or Fee: _____

Date Received: _____

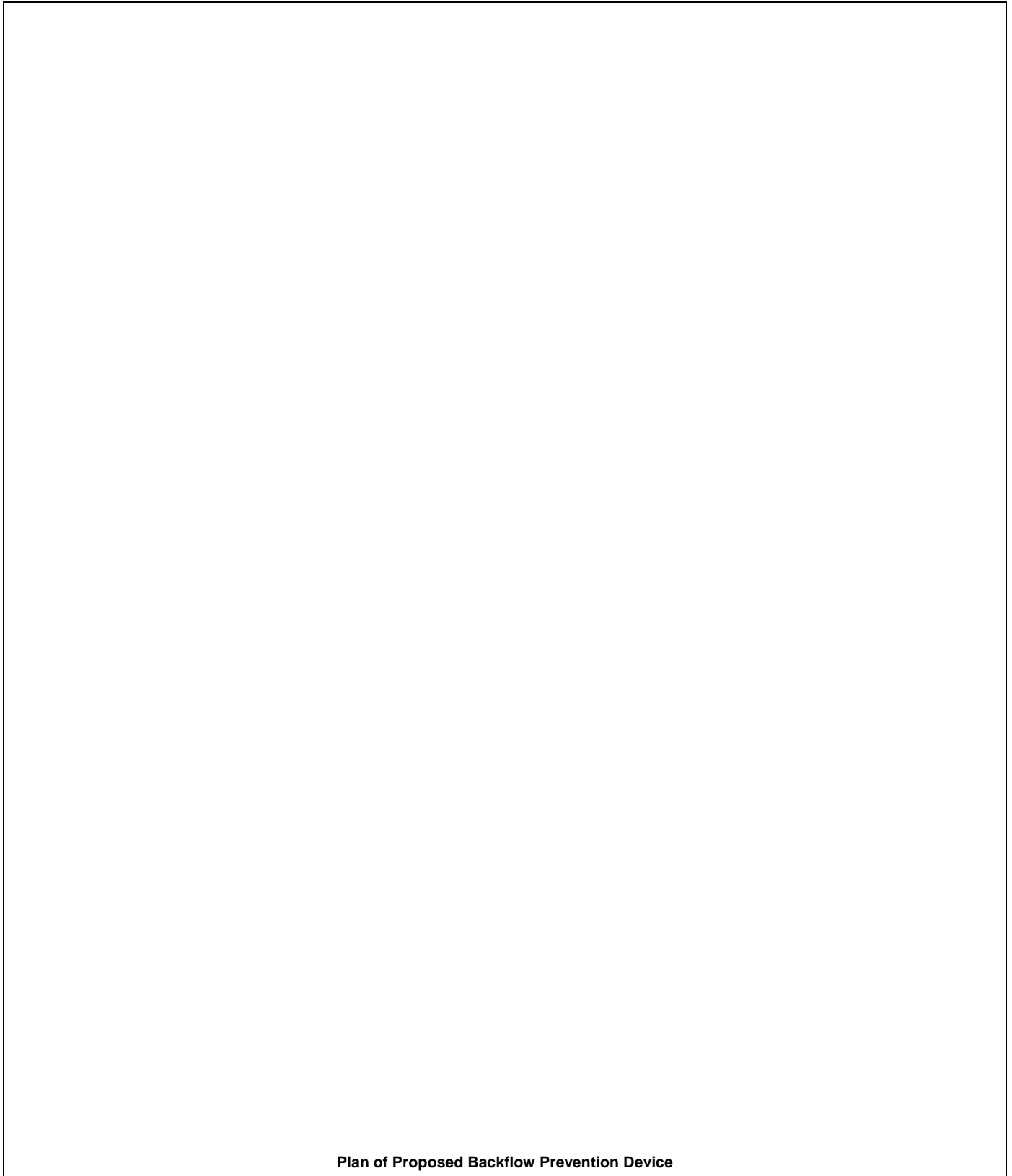
Water Contribution or Fee: _____

PO Box 6, Kaikoura Phone 319 5026

Fax 319 5308 Website www.kaikoura.govt.nz

LOCATION PLAN

- An accurate site plan is required that identifies the location of the Backflow Prevention Device with relation to the buildings and site boundaries.
- The use of this Backflow Prevention Device and what it is protecting is to be shown on this plan.



Plan of Proposed Backflow Prevention Device

CONDITIONS OF THIS CONSENT

A test report from a suitably qualified person will be required. This report shall verify that the backflow prevention device has been correctly installed. The report must be forwarded to the Council prior to a Code Compliance Certificate being issued.

NOTE: A Reduced Pressure Zone device shall have the relief drain outlet located not less than 300 mm above the surrounding surface, and in a position that is not subject to ponding.

APPLICATION INFORMATION

Building Consent processing time is stopped whenever further information is required and starts again when the information is received.

Once the Building consent has been processed it will be sent to you by post unless you inform Council that you wish to collect it.

Work must not start until all fees relating to the Building Consent are paid, the Building Consent is issued, and any Resource Consent requirements have been dealt with (e.g. amended plans have been provided to comply with the Resource Management Plan), or a Resource Consent has been granted.

INSPECTIONS

During the process of construction, inspection will be necessary to confirm all work complies with your approved Building Consent documentation. Please ring the Council on 319 5026 well in advance of requiring an inspection to ensure that a time can be arranged.

The inspections required will be set out in the Building Consent documentation issued by the Building Consent Authority. The first inspection must be carried out within 12 months of the Building Consent being issued. Failure to have a prescribed inspection carried out and to be provided with confirmation that work has been approved may put the issue of the Code Compliance Certificate for the work at risk.

CODE COMPLIANCE CERTIFICATE

A building consent is not completed until it has been issued with a Code Compliance Certificate. The Owner is required to complete a separate application form to apply for a Code Compliance Certificate as soon as practicable after the building work is completed. In any event no later than two (2) years after the granting of the building consent. Council is required to decide whether or not a Code compliance Certificate can be issued.

PRIVACY ACT

Pursuant to the Privacy Act 1991 the following information is brought to your attention.

This document collects personal information about you and is collected pursuant to Section 33 and/or Section 45 of the Building Act 2004. Pursuant to Section 217 of the Building Act 2004, the information contained in the document is being collected and held by Kaikoura District Council. You do have the right of access to and correction of this information subject to the provisions of the Privacy Act 1993.

Pursuant to Section 217 of the Building Act 2004 the building owner may request the plans and specifications to be marked confidential for the purposes of security. Such a request must be in writing and addressed to: Senior Building Control Officer, P O Box 6, Kaikoura.

ATTACHMENTS – Office Use Only

The following documents are required before Council can accept your application :-

- Current Certificate of Title (not required for minor internal alterations)
- Evidence of ownership of property (if Title not in applicants name i.e. Sales & Purchase Agreement)
- Written authorization from owner for Agency acting on their behalf

Plans and Specifications for the Project (Eg: Site plan, floor plan, Elevations (include daylight angles, construction details, drainage, cross sections) as follows:-

- Two copies of all plans and specifications, plus an extra copy of site plan, floor plans and elevations
- Schedule of New Zealand Building Code Compliance
- Site Plan including North Point and site levels.
- Floor Plans
- Elevations
- Drainage Plans
- Specification

**A '✓' – Means that item has been provided, checked for completeness and application is acceptable for lodgement
If box is "blank" or N/A inserted – Means that this item is not relevant for the particular submission.**

Received by KDC: _____ Date:- _____