

**MINUTES OF THE COUNCIL MEETING HELD  
FOLLOWING THE FINANCE AND POLICY COMMITTEE  
AT 11.30 AM ON WEDNESDAY 16 MARCH 2005 IN  
MEMORIAL HALL SUPPER ROOM, ESPLANADE,  
KAIKOURA**

**PRESENT:** Mayor Heays (Chair), Councillors B Seddon, B Woods, M McChesney, J Diver, J Macphail, S Thomas, M Pablecheque.

**IN ATTENDANCE:** S Grant (Chief Executive Officer), L Copping (Executive Officer).

**1. MATTERS TO BE RAISED AS URGENT BUSINESS**

1. Kaikoura River Drainage Liaison Committee meeting update – Councillor Seddon

**2. CONFIRMATION OF MINUTES**

**Council 17/02/05**

*Moved by Councillor Macphail, seconded by Councillor McChesney and resolved that the minutes of the Council meeting held on 17 February 2005 be confirmed as a true and accurate record.*

**3. ADOPTION OF REPORTS**

**a. Environmental Services Committee 17/02/05**

*Moved by Councillor Woods, seconded by Councillor McChesney and resolved that the report of the Environmental Services Committee meeting held on 16 February 2005 be adopted.*

**b. Finance and Policy Committee 17/02/05**

*Moved by Councillor Macphail, seconded by Councillor Thomas and resolved that the report of the Finance and Policy Committee meeting held on 16 February 2005 be adopted.*

**c. Social Services Committee 09/02/05**

*Moved by Councillor McChesney, seconded by Councillor Thomas and resolved that the report of the Social Services Committee meeting held on 9 February 2005 be adopted.*

**d. Works and Services Committee 17/02/05**

*Moved by Councillor Seddon, seconded by Councillor Pablecheque and resolved that the report of the Works and*

*Services Committee meeting held on 17 February 2005 be adopted.*

#### **4. MINUTES TO BE RECEIVED**

**Hearings and Application Committee 08/02/05 and 22/02/05**  
*Moved by Councillor Diver, seconded by Mayor Heays and resolved that the minutes of the Hearings & Applications Committee meeting held on 08 February 2005 and 22 February 2005 be received.*

#### **5. MATTERS ARISING FROM MINUTES**

Councillor Macphail enquired when the Adelphi Hotel outdoor dining deck trial period expired and what the process would be at that time.

The Chief Executive Officer advised the applicant may or may not wish to continue with the outdoor dining area. He advised if the applicant wished to apply to continue, the matter would come back to Council. Council would then need to look at the complaints received from the community and consider what was appropriate.

The Chief Executive Officer advised the trial period was due to expire at the end of April, at which time he would ask for a response from D Simpson for the April meeting.

Mayor Heays advised users of the loading zone, such as truck drivers, had been written to seeking their opinion on the present set up. He advised feedback from others in the community such as the West End Business Discussion Group had not been sought to date.

Councillor Macphail expressed concern and asked if the outdoor deck area was rejected by Council at the end of the trial period, how could it be reversed if Council decided it wanted to permit this type of activity in the West End in the future, and suggested Council's Long Term Council Community Plan be kept on hand and referred to when discussing the matter at the end of the trial period.

Councillor Seddon agreed with Councillor Macphail noting it was critical to bear in mind the future plans for the West End, and that it may well be necessary to hold a meeting with the West End Business Group and the drawer of the West End plans.

Councillor Diver advised he had recently been asked by a local business if the drawing of the West End Plans would be revisited as it had been three years since they were originally drawn and questioned whether they would still fit in.

The Chief Executive Officer advised he would be meeting with the Lions' Bridge Sub-Committee and the Business Discussion Group to discuss their future. He would also be discussing their commitment to the Urban Design working party that was being led by Councillor Seddon.

## **6. MINUTES ACTION UPDATE LIST**

### **Report on allocation of boat parks**

The Chief Executive Officer apologised for not having a report available and advised a report would be available at the next meeting

## **7. KAIKOURA GYM COMMITTEE**

*Members of the Kaikoura Gym Committee, J Stone and Dr D Mason entered the chambers at 11.35am.*

*Moved by Councillor Pablecheque, seconded by Councillor McChesney and resolved that J Stone and Dr D Mason be given speaking rights.*

J Stone thanked Council for their support by providing free rent at the Cuddons Building to the Gym Committee until the end of March. She advised they had intended to open early January on a casual basis however there had been a dispute over ownership of equipment between the two previous owners. She advised to date the dispute was still not resolved.

J Stone advised the Gym Committee had been successful in their application for funding and had received \$46,000 from New Zealand Community Trust for the salary of a Gym Manager.

J Stone advised another problem had recently surfaced with a private operator planning to open a gym in the building formerly occupied by Betta Electrical. She believed it would be unstaffed and available for use 24 hours per day with access gained by use of a swipe card.

The Gym Committee felt that a Gym would be better based as a community organisation that was fully staffed and supervised.

D Mason advised the Gym Committee were now seeking an extension of rent relief for a further 4 weeks in order to finalise future plans. He advised from a financial point of view, having received funding, they could now proceed, however equipment still needed to be acquired. The easiest option would be to lease or purchase the existing equipment and both parties had advised they were happy to sell the existing equipment to the committee.

*Moved by Councillor Diver, seconded by Council Macphail and resolved that an extension for a further two months rent free of the Cuddons Building, for the Kaikoura Gym Committee be granted.*

*The motion was put and carried.*

***Discussion***

Councillor Seddon questioned how a Gym could be operated with no supervision.

J Stone advised enquiries had been made to Occupation Safety & Health who had advised they were happy with an unsupervised arrangement so long as there were instructions provided on the walls, further noting as a health professional she found this rather disturbing.

Councillor Woods asked if ownership of the equipment was looking like it may be resolved, suggesting if the parties involved in the dispute were charged a storage fee it may help matters to be resolved sooner.

Councillor Macphail asked the value of the existing equipment. J Stone advised she believed it was valued at approximately \$30,000, however replacement costs would be approximately \$100,000.

*The meeting adjourned at noon.*

*The meeting resumed at 1.00pm.*

B Edwards and B Dunnett entered the chambers at 1.00pm

**8. LITTER PROBLEMS IN KAIKOURA**

*Moved by Councillor Pablecheque, seconded by Councillor Seddon and resolved B Edwards and B Dunnett be given speaking rights.*

B Edwards of the Coastal Protection Group and B Dunnett of Forest & Bird outlined to Council their concerns regarding human waste and litter around the district, along with possible solutions. Photographs of dumping sites around the district were tabled.

B Dunnett advised one of the problems being faced by the community was the illegal dumping of waste on roadsides, streams, rivers and public land in the district. He believed illegal dumping of waste affected the community economically, ecologically, and posed a risk to the public from disease and lacerations.

The following possible solutions were offered by B Dunnett and B Edwards:

- Toilets be installed at Mangamanu and Point Keen Seal Colony in order to address human waste disposal.
- Recycle Bins at Point Keen Seal Colony and Lyell Creek Carpark
- Upgrade of existing toilet facilities at Jimmy Armer's Beach, along with signage.
- Improved surroundings to Jimmy Armer's toilet block by way of planting and blocked vehicle access to beach by way of chains or boulders.
- Regular monitoring of existing dumping sites – prosecution of offenders
- Periodic Detention people be utilized to help with cleaning of dumping sites.
- Suggested toilet site – Council reserve land on Beach Road/Gillings Lane.

B Edwards advised he believed agencies such as Department of Conservation, Environment Canterbury and Council needed to commit together and form an interagency group and address the problem jointly.

Councillor Diver advised Transit had recently taken a zero tolerance to waste on state highways and as such their workers were now requested to collect rubbish.

Mayor Heays thanked B Edwards and B Dunnett for their positive ideas and thought provoking presentation.

***B Dunnett and B Edwards left the chambers at 1.30pm.***

Councillor Seddon agreed there was a need for more public toilets in the district noting public toilets provided in Hanmer Springs, Cheviot and Amberley were good examples of what Kaikoura needed. He advised it made sense to provide more public toilets as there would be more and more traffic as the district grew.

Councillor McChesney noted the topic of public toilets had been discussed time and time again. She advised there was not just the cost of erecting toilets but also the ongoing cost of upkeep which she believed was approximately \$27,000 per annum.

The Chief Executive Officer advised Council had allowed \$30,000 in the current budget for upgrading of toilets throughout the district, further advising Council had a landscape plan for the toilet block at Jimmy Armer's beach however to date the work had not been undertaken as upgrading of the building was still to be completed.

He advised recycle bins were planned to be installed at Lyell Creek car park.

Councillor Diver recalled bins had been installed at the Point Keen Seal Colony in the past however Department of Conservation had requested they be removed.

The Chief Executive Officer advised funding to the value of \$40,000 had been received for upgrading of the South Bay entrance to the Peninsula walkway.

Councillor Woods suggested it may be a good idea to form a community/council group of committed people to deal with such issues and advised she was interested in helping to form a group with interested people to deal with the issues.

Councillor Woods advised if she received the support of Council and it's Councillors then she would be happy to pursue forming a group however without such support she would not be prepared to.

Councillor Seddon agreed such a group would be a good idea, further noting if the group was well structured it could well attract funding advantages that Council were presently unaware of.

Councillor Woods advised a sign needed to be installed on State Highway One advising the location of public toilets, further noting future toilets did not necessarily have to be free to users as she believed tourists would rather pay a small fee for well equipped clean toilets. She advised she had recently visited Jimmy Armer's toilets and had found them to be in an appalling state.

Councillor Pablecheque asked why an enforcement officer was not employed by Council to monitor the problem.

The Chief Executive Officer advised at the end of the day litter and waste monitoring in the district came down to resources. If Council wished to have an enforcement officer then it needed to be prepared to fund it. Council presently had one officer who's duties included traffic warden, maintenance, painting, and harbour warden and general monitoring.

Councillor Macphail advised he felt some of the onus should be put onto local police, and that it should not just be Council's problem.

The Chief Executive Officer advised physical resources were required as much as financial resources and that Council would be better resourced once it's two new engineers arrived.

## **9. MAYOR'S REPORT**

### **Workstreams**

Mayor Heays presented his report. He advised the inaugural meeting of the Education, Children, Youth & Elderly working party would be taking place on 1 April 2005.

### **Tsunami Presentations to the District**

Mayor Heays advised himself and Council's Civil Defence Officer, M Kennedy, had recently presented Tsunami information evening to the public. Presentation were given to residents of Clarence/Kekerengu and Goose Bay/Oaro.

### **Rural Fire Tanker**

Photographs of the rebuilt truck from Fonterra were tabled at the meeting. Mayor Heays advised it was being purchased for the Kaikoura Rural Fire Brigade for \$27,000 which was considerably cheaper than any other option.

*Moved by Councillor Seddon, seconded by Councillor McChesney and resolved that the Mayor's Report be received.*

## **10. URGENT BUSINESS**

### **River Drainage Liaison**

Councillor Seddon advised he had recently attended River Drainage Liaison meeting. He advised a reserves policy which allocated rate takings for one year ensured all works presently being undertaken were fully funded, including flood protection works.

*Moved by Councillor Pablecheque, seconded by Councillor Macphail and resolved that Council move into Public Excluded.*

## **11. PUBLIC EXCLUDED SESSION**

*Moved by Councillor Pablecheque, seconded by Councillor Macphail and resolved that the public be excluded from the following parts of the proceedings of this meeting, namely*

- a. Confirmation of Minutes of Council Public Excluded meeting on 17/02/2005*
- b. Receipt of minutes of Environmental Services Public Excluded meeting on 17/02/2005*

- c. Receipt of minutes of Hearing & Applications Public Excluded meeting on 04/02/2005*
- d. Receipt of minutes of Hearing & Applications Public Excluded meeting on 08/02/2005*
- e. Receipt of minutes of Hearing & Applications Public Excluded meeting on 22/02/2005*

*The general subject matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) and 7(2)(i) of the Local Government Information and Meetings Act 1987 for the passing of this resolution are as follows:*

<b>General subject of each to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Grounds of the Act under which this resolution is made</b>
Minutes of the Council Public Excluded meeting held 17/02/2005.	The exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Local Authority to deliberate in private on its decision or recommendation.	<b>Section 48(1)(a) and 7(2)(b)</b>
Minutes of Environmental Services Public Excluded meeting held 17/02/2005	The exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Local Authority to deliberate in private on its decision or recommendation.	<b>Section 48(1)(a) and 7(2)(b)</b>
Minutes of the Hearing & Applications Public Excluded meetings held 04/02/2005, 08/02/2005, 22/02/2005.	The exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Local Authority to deliberate in private on its decision or recommendation.	<b>Section 48(1)(a) and 7(2)(b)</b>

*There being no further business the meeting closed at 1.40pm.*

*Confirmed on ..... day of .....2004*

*By ..... K J Heays  
(Mayor)*