

**MINUTES OF THE COUNCIL MEETING HELD  
FOLLOWING THE FINANCE AND POLICY COMMITTEE  
AT 2.15PM ON WEDNESDAY 17 AUGUST 2005 IN  
MEMORIAL HALL SUPPER ROOM, ESPLANADE,  
KAIKOURA**

**PRESENT:** Mayor Heays (Chair), Councillors B Seddon, B Woods, M McChesney, J Diver, J Macphail, S Thomas, M Pablecheque.

**IN ATTENDANCE:** S Grant (Chief Executive Officer), L Copping (Executive Officer).

**1. MATTERS TO BE RAISED AS URGENT BUSINESS**

1. Change of Electoral System *-Chief Executive Officer*

**2. CONFIRMATION OF MINUTES**

**Council 20/07/05**

*Moved by Councillor Seddon, seconded by Councillor Pablecheque and resolved that the minutes of the Council meeting held on 20 July 2005 be confirmed as a true and accurate record.*

**3. ADOPTION OF REPORTS**

**a. Works and Services Committee 20/07/05**

*Moved by Councillor Pablecheque, seconded by Councillor Macphail and resolved that the report of the Works and Services Committee meeting held on 20 July 2005 be adopted.*

**b. Environmental Services Committee 20/07/05**

*Moved by Councillor Woods, seconded by Councillor Pablecheque and resolved that the report of the Environmental Services Committee meeting held on 20 July 2005 be adopted.*

**c. Finance and Policy Committee 20/07/05**

*Moved by Councillor Macphail, seconded by Councillor Seddon and resolved that the report of the Finance and Policy Committee meeting held on 20 July 2005 be adopted.*

**d. Social Services Committee 13/07/05**

*Moved by Councillor McChesney, seconded by Councillor Thomas and resolved that the report of the Social Services Committee meeting held on 13 July 2005 be adopted.*

**e. Tourism & Development Committee 13/07/05**

*Moved by Councillor Thomas, seconded by Councillor Macphail and resolved that the report of the Tourism & Development Committee meeting held on 13 July 2005 be adopted.*

#### **4. MINUTES TO BE RECEIVED**

**Hearings and Application Committee 12/07/05 & 26/07/05**  
*Moved by Councillor Diver, seconded by Mayor Heays and resolved that the minutes of the Hearings & Applications Committee meetings held on 12 July 2005 and 26 July 2005 be received.*

#### **5. NEW COUNCIL OFFICES**

A presentation was provided by I Krause of Krause Architecture at 1.05pm which included computer generated pictures of the proposed concept. A brief overview was provided as follows:

**Site:** Council reserve on Scarborough Street

**Concept Floor Plan:** Council administration complex, gallery, library, meeting room, museum, indoor pool, gymnasium, multi-purpose sports hall.

**Exterior Design Philosophy:** To synergize the building with Kaikoura, using the Council logo which included the sea, the mountains and the whale. The size, strength and beauty of the whale was used in the flowing form of the entrance way, with curved columns. The elements of the sea, rolling and continuously moving, were relative to the pool complex, and the mountains and hills, being the foundation of Kaikoura, were used in the civic offices.

**Main Entrance & Carpark:** Curved columns at the main entrance with a café on one side and civic office on the other side.

**Preliminary Budgets:** Based on a square metre basis, and concept plan (August 05), the total current cost was estimated at \$16million, which was slightly higher than what was advised earlier in the year due to inflation. It was noted the total cost in March had been \$15,350,000.

Total costs included all construction and floor coverings, project contingency, professional fees, and excluded sports fields and escalation in costs. I Krause advised if construction did not start until August 2006, the cost would most likely escalate a further \$800,000.

I Krause advised planning was conceptual only, as minimum consultation had taken place to date and the next step would be for more consultation to be undertaken

Mayor Heays asked how long Council could expect construction of the building to take. I Krause advised if the whole concept

was built at once it would take approximately 18 months to two years. If the civic offices and library were constructed first, he expected this may take 12 months.

I Krause noted there was still the design stage and structural stage to go through prior to commencing construction which would take approximately 12 months.

Councillor McChesney enquired should the Mayfair Theatre be interested in joining in on the new site, when would be the last opportunity for them to be a part of the building. I Krause advised the most ideal time would be when working drawings commenced, however he noted if the theatre was very serious about joining in, he may well need to include them at the present conceptual stage.

Councillor Seddon enquired if the budget included sewage and water connections and lighting. I Krause advised the building would be built to the stage whereby all Council would need to bring in was it's furniture.

Councillor Woods advised she felt parts of the exterior concept were rather severe, in particular the entranceway, and asked if the filtration plant for the swimming pool could be placed underground. I Krause advised there was plenty of space for filtration to be placed outside the building and it was also more cost effective and could be easily accessed for future repairs and maintenance.

Councillor Macphail asked if any consideration had been given to the cultural aspects of the land in the design. I Krause advised this was considered with the curve form relating to the whale, the waka and the human body.

Councillor Diver asked how quickly the next step could be proceeded to due to the increase in costs associated with inflation.

The Chief Executive Officer advised the next stage would be to provide feedback to the architect on the exterior of the design. Feedback could be sought from the various clubs and organizations within the community. Following that feedback would then be sought on the inside requirements and needs.

Councillor McChesney suggested it may be a good idea to show it to the community as a whole, with each group going away and working on their own detailed designs, which was endorsed by I Krause. Councillor McChesney requested the Mayfair Theatre Committee also be included.

Councillor Seddon suggested preliminary work be undertaken on how the building could be funded to be built all at once and suggested a formal workshop be held.

*I Krause left the meeting at 2.14pm*

## **6. NEW RURAL FIRE PLAN FOR KAIKOURA DISTRICT**

A copy of the districts new rural fire plan was tabled to each Councillor with a request for the plan to be adopted by 2<sup>nd</sup> September 2005.

The Chief Executive Officer advised he felt it would be inappropriate for Council to adopt the fire plan without having some time to read it and advised he would prefer it to be held over till the next meeting for adoption. He advised while it may well mean the timeframe of 2<sup>nd</sup> September would be missed, he would rather it be missed than for Council to adopt a plan that it had not read.

*Moved by Councillor Pablecheque, seconded by Councillor Diver and resolved that the New Rural Fire Plan for Kaikoura District be carried over to the next meeting of 21 September 2005 for adoption.*

## **7. MOLOK BIN STATIONS**

A report was provided by the Environmental Development Officer. He advised Council had agreed at its December 2004 meeting to take part in a three month free trial of two sets of Molok bins. The bins had been installed at Kowhai River Mouth and Kiwa Road in February 2005.

The Environmental Development Officer advised the bins had been extremely efficient in minimizing litter at the two locations they had been placed, however the trial period had now come to an end and Council now needed to consider purchasing the bins. He advised there were three options available for the purchase of the bins, being a one-off capital cost, a rental arrangement, or an arrangement to rent to buy. The cost of the bins was included in the agenda.

The Environmental Development Officer further noted the potential for use of these bins within the community, such as ZORG or recyclables, as Molok had a variety of bin types.

Mayor Heays asked if the bins needed to be adjusted in any way. The Environmental Development Officer advised signage could possibly be swapped around so the larger bin became the recycle bin, and suggested more signage in general could be erected.

Councillor Diver noted initially Innovative Waste had not wanted anything to do with the bins and asked if a change of management would see them change their view.

Councillor Woods advised before Council spent \$20,000 on the bins should it not be looking at putting in it's own recycling and residual waste outlets, as she believed it would be a lot more economical. The Environmental Development Officer advised while it may be feasible to put something in that was cheaper, it may not be exactly what Council was looking for. He advised as the Molok bins were already in place they would have to be removed at a cost to Council.

Councillor Pablecheque advised he would like to see the price negotiated as it appeared to be extremely high.

***Moved by Councillor Diver, seconded by Councillor Macphail and resolved that Council purchase the 4 Molok bins installed at Kowhai river mouth and Kiwa Road, with the cost to come from the Reserve Development Fund.***

***Against: Councillor Woods  
Councillor Pablecheque***

***The motion was put and carried***

## **8. COMMUNITIES FOR CLIMATE PROTECTION**

A detailed report on Milestone One & Two of the Communities for Climate Protection programme was provided by the Environmental Development Officer.

Also included in the agenda was a forecast of greenhouse emissions to 2011 including goals, which the Environmental Development Officer was seeking Council to endorse. The goals were:

- Corporate reduction goal: 100% below 2001 emissions by 2020.
- Community reduction goal: 60% below 2001 emissions by 2015.

He advised the purpose of an emissions reduction goal was to provide a quantitative objective for the development of a local action plan during the milestone three process which would demonstrate a strong commitment from Council and would raise the community's awareness regarding climate change concerns.

The Environmental Development Officer advised he felt both goals were achievable and that Kaikoura would not be alone in aiming to achieve as other communities throughout the world had adopted the same or similar goals.

The Chief Executive Officer advised once the goals were set the aim was to set stage three (actions plans), stage four (implementation of the plans) and finally stage five (reviewing of plans). He noted it was not a pass or fail system, but based on continuous improvement.

Councillor Woods asked if adopting such goals would place an impossible saddle on incoming Councils of the future.

The Chief Executive Officer advised if the goals were adopted, they were not set in concrete as such, and compared it to when Council adopted zero waste to landfill.

Councillor Macphail advised while he applauded the idea, he questioned how it would fit with a future sawmill, and with encouraging tourists in campervans into the district. The Environmental Development Officer advised Council would not be aiming to discourage development, it would be a matter of working with developers in a sustainable manner, further noting the more Council could do to reduce its usage of electricity and fuel the less it would be paying as a Council and community in the future when Carbon Tax was initiated in 2007.

***Moved by Councillor Diver, seconded by Councillor Pablecheque and resolved that Kaikoura District Council:***

- 1) Endorse the goal of reducing Corporate greenhouse gas emissions from 2001 levels by 100% by 2020***
- 2) Endorse the goal of reducing Community greenhouse gas emissions from 2001 levels by 60% by 2015***
- 3) Endorse the preparation of two local Actions Plans to meet the Milestone Three requirements of the CCP-NZ Programme***
- 4) Be advised on the process of the CCP-NZ Programme on a regular basis.***

***Against: Councillor Seddon***

## ***9. DEVELOPMENT CONTRIBUTIONS***

A report to Council on the process of considering requests for remission, reduction and refund of the Development Contribution Policy was provided by the Chief Executive Officer.

In terms of the policy, Council was the body that could consider such requests, however Council now needed to determine whether:

- a) Full Council was the appropriate body to consider such requests.

- b) It wished to delegate considerations of requests to a smaller committee, or
- c) If it wished to delegate the requests to Council officers.

The Chief Executive Officer advised he did not support such delegation being given to a staff member.

The Chief Executive Officer advised he envisaged a number of appeals would be received over the next few months and noted appeals received to date were mainly relating to visitor accommodation.

Councillor Diver asked if appeals would be discussed in a public forum. The Chief Executive Officer advised appeals would not be heard in public as debating such matters was not a public affair, however he noted any appeals to be considered would be reported back to Council. He advised for each appeal a report to the delegation committee would be provided by a Council officer.

Councillor Diver asked if Council would need to scrutinize members sitting on the delegated committee as from time to time an Elected Member may have a conflict of interest. The Chief Executive Officer advised there may be times when members would need to consider such matters.

Councillor Seddon advised he believed appeals would decrease and the need for such a committee would disappear, as down the line the policy would be well known.

Councillor Diver suggested the establishment of a committee be held off for one month. Councillor Woods advised she was also against this committee being formed so soon.

***Moved by Councillor Seddon, seconded by Councillor Macphail and resolved that Council establish a small committee consisting of three Elected Members to consider requests for remissions, reductions and refunds of development contributions as per Council's Development Contributions Policy.***

***Moved by Councillor McChesney, seconded by Councillor Thomas and resolved that the following three Elected Members form the Delegation Committee to consider requests for remission, reduction and refunds of development contributions:***

- 1) ***Councillor Barbara Woods***
- 2) ***Councillor Bryan Seddon***
- 3) ***Councillor John Macphail***

***Against: Councillor Diver***

The Chief Executive Officer advised Elected Members were required to be voted on individually.

*Moved by Councillor McChesney, seconded by Mayor Heays and resolved that Councillor B Seddon be one of the three Elected Members to form the Delegation Committee to consider requests for remission, reduction and refunds of development contributions.*

*Against: Councillor Diver  
Councillor Woods*

*Moved by Councillor Thomas, seconded by Councillor McChesney and resolved that Councillor J Macphail be one of the three Elected Members to form the Delegation Committee to consider requests for remission, reduction and refunds of development contributions.*

*Against: Councillor Diver  
Councillor Woods*

*Moved by Councillor Macphail, seconded by Councillor Pablecheque and resolved that Councillor B Woods be one of the three Elected Members to form the Delegation Committee to consider requests for remission, reduction and refunds of development contributions.*

*Against: Councillor Diver*

## **10. REQUEST FOR DELEGATION OF NAMING OF ROADS**

It was suggested at the meeting of April 2005 that Council consider whether it wished to delegate the naming of roads to a specific committee of Council following the first request to establish a name for a new road in a number of years.

The Chief Executive Officer advised the consideration of street names was likely to arise with the establishment of new subdivisions, or that a group of residents in a particular street requested Council to rename the street.

The Chief Executive Officer advised Council could consider delegating the naming of roads to the Works & Services Committee, the Environmental Services Committee, or the Hearings & Applications Committee, or remain with the status quo that the Council itself be responsible for the naming of roads within the district.

***Moved by Councillor Diver, seconded by Councillor Seddon and resolved that the status quo remain and that the Council itself be responsible for the naming of roads within the district.***

***Discussion:***

The Chief Executive Officer advised there were two options as to how names could be considered. Council could either have a list of names for each subdivision, or the developer provide Council with names for the subdivision, which Council could either reject or accept.

Councillor Thomas noted the last time this matter was discussed Council had decided it wished to follow a theme.

Councillor McChesney advised she would support a bird theme being used for the naming of roads.

***Moved by Councillor Macphail, seconded by Councillor Woods and resolved that Council ask for recommendations from the Chief Executive Officer and staff to put forward a list of possible names of native birds.***

***The motion was put and carried.***

***Discussion:***

Councillor McChesney suggested local runanga be consulted with before coming back to Council.

Councillor Seddon advised he supported bird names as they had most meaning and character with Kaikoura.

The Chief Executive Officer advised he would develop multiple lists, such as native bird and tree names.

## ***11. ROAD NAMES – SEAVIEW (MARLBOROUGH) LTD***

A report from the Planning Officer, along with a list of names supplied by the developer, was included in the agenda for consideration by Council.

The Chief Executive Officer advised Council could either accept, reject, or accept some of the options. He advised since it had earlier been resolved that Council be responsible for the naming of roads, and that a list of names be provided for such use, Council was now at the stage where it needed to compile a list of names it wished to use.

Councillor Woods expressed concern and advised she felt the matter should be put on hold. It was agreed that the request from Seaview (Marlborough) Ltd, Kaikoura be put on hold until a

suitable list of names had been formed for the purpose of naming roads.

Councillor McChesney asked the Chief Executive Officer if he wished to consult with local runanga prior to coming back with names, to which the Chief Executive Officer responded yes.

## **12. MAYOR'S REPORT**

***Moved by Councillor Woods, seconded by Councillor Macphail and resolved that the Mayor's report be received.***

## **13. URGENT BUSINESS**

### **Change of Electoral System**

The Chief Executive Officer tabled a report on the change of electoral systems. He advised prior to the last election Council had to decide whether it wished to continue with the electoral system of 'First Past the Post' or change to 'Single Transferable Voting'. It had chosen to use 'Single Transferable Voting' for the elections of 2004 and 2007.

On that basis, the Chief Executive Officer advised he was now required to advertise that the community could demand a poll to change the style of voting. If Council was not interested in changing to 'Single Transferable Voting' then it did not need to make any decision today.

***Moved by Councillor Woods, seconded by Councillor Pablecheque and resolved that Council make no decision to alter its current voting procedure and that it give public notice of the right to demand a poll in terms of section 28 of the Local Electoral Act 2001 on the electoral system to be used for the election of the Council.***

***The motion was put and carried***

## **14. Council Public Excluded Session**

***Move by Councillor McChesney, seconded by Councillor Seddon that the public be excluded from the following parts of the proceedings of this meeting, namely***

- a. Confirmation of Minutes of Council Public Excluded meeting on 20/07/05***
- b. Receipt of Minutes of Hearings & Applications Public Excluded meetings on 26/07/05***
- c. Hearings & Applications Committee Appointment***

*There being no further business the meeting closed at 4.59pm.*