

**KAIKOURA DISTRICT COUNCIL MEETING FOLLOWING THE FINANCE
AND POLICY COMMITTEE MEETING ON WEDNESDAY 19 OCTOBER
2005 IN MEMORIAL HALL SUPPER ROOM, ESPLANADE, KAIKOURA.**

AGENDA

1. *Apologies*

2. *Matters of Importance to be raised as Urgent Business*

3. **Minutes to be Confirmed:**

 ■ *Council 21/09/2005*

page 73

Reports to be Adopted:

 ■ *Works & Services Committee 21/09/2005*

page 88

 ■ *Environmental Services Committee 21/09/2005*

page 91

 ■ *Finance and Policy Committee 21/09/2005*

page 93

 ■ *Social Services Committee 14/09/2005*

page 95

 ■ *Tourism & Development Committee 14/09/2005*

page 100

Minutes to be received

 ■ *Hearings and Applications Committee 06/09/2005*

page 106

4. *Matters arising from Confirmed minutes*

5. *Minutes Action List Update*

MEETING	ACTION REQUIRED	BY	DATE ACTIONED
	<i>21 SEPTEMBER 2005</i>		
Council	Sport Tasman Lion's Pool Report to Mayor/Councillors	Linda	26/09/2005
Council	Breakdown of costs from Sport Tasman for management fees of Lion's Pool	Stuart	In Progress

6. *1.00pm - Bob Bills of Kaikoura/Hurunui Primary Health Organisation will be present to provide information regarding Avian Flu Pandemic Planning*

page 111

7. *Road Naming – Amanzi Holdings Ltd*

page 114

8. *Adoption of Annual Report* *page 117*

9. *West End Upgrade* *page 118*

10. *Road Naming – Seaview Marlborough Ltd* *page 120*

11. *Minutes of the Canterbury Civil Defence Emergency Management Group Joint Committee* *page 122*

- For information

12. *Transit “Speed Zone”- Oaro – Kahutara* *page 129*

- Transit have requested Council support the implementation of an 80km “Speed Zone” from Oaro Bridge to Kahutara Bridge.

Recommendation:

It is recommended that the Kaikoura District Council formally support the installation of a “Speed Zone” on State Highway One south of Kaikoura township as suggested by Transit in the tabled letter.

13. *Canterbury Waste Joint Subcommittee Constituting Agreement* *page 138*

- For adoption

14. *Committee Updates*

15. *Mayor’s Report* *page 170*

16. *Urgent Business*

17. *Council Public Excluded Session*

Moved, seconded that the public be excluded from the following parts of the proceedings of this meeting, namely

- Confirmation of Minutes of Council Public Excluded meeting 21/09/2005*
- Confirmation of Minutes of Finance & Policy Public Excluded meeting 21/09/2005*

The general subject matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) and 7(2)(i) of the Local Government Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each to be considered	Reason for passing this resolution in relation to each matter	Grounds of the Act under which this resolution is made
Minutes of the Council Public Excluded meeting held 21	The exclusion of the public from the whole or the relevant part of the proceedings of the meeting is	Section 48(1)(a) and 7(2)(b)

September 2005	necessary to enable the Local Authority to deliberate in private on its decision or recommendation.	
Minutes of the Finance & Policy Public Excluded meeting held 21 September 2005	The exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Local Authority to deliberate in private on its decision or recommendation.	Section 48(1)(a) and 7(2)(b)

Avian Influenza and Pandemic Planning

Update 2

6 October 2005

This issue reports progress on some of the wide range of work being undertaken as New Zealand enhances its preparedness for an influenza pandemic. We will continue to provide you with updates on the work.

International situation

- As at October 5 there have been 116 confirmed cases of H5N1 in humans, with 60 deaths, since 26 December 2003. Vietnam continues to report the highest number of cases. The cumulative number of confirmed human cases reported to the World Health Organization (WHO) since December 2003 can be found at:
http://www.who.int/csr/disease/avian_influenza/country/cases_table_2005_09_29/en/index.html
- Infection in birds has spread west through many parts of Asia. A global update can be found at www.oie.int/downld/AVIAN_INFLUENZA/A_AI-Asia.htm The identification of a cluster of new human cases in Jakarta has led to further efforts to control the disease in birds in Indonesia. Jakarta has a population of 12 million.

New Zealand situation

- All relevant agencies have been consulted in advancing further updates of Appendix III of the National Health Emergency Plan: Infectious Diseases. We are now working to a version which has been circulated to all DHB emergency planners and key government agencies. We hope to make this more widely available soon.
- Since the last update the Ministry of Health has briefed a wide range of different groups and organisations, including mayors of the major metropolitan areas, Auckland civil defence emergency planners, and communications managers for all Government agencies. In addition, many district health boards and primary care groups are also actively engaging in pandemic planning and preparedness with exercises held or planned in Auckland, Wellington, Hawke's Bay and Canterbury.

Advisory groups

- The Pandemic Influenza Technical Advisory Group (PITAG) under the chairmanship of the Ministry's Dr Andrea Forde meets on 14 October for the fourth time.
- The Pandemic Influenza Reference Committee (PIRC) met for the first time on 5 October in Wellington. PIRC will be chaired by John Ayling, formerly chief executive of HealthCare Otago and more recently Ambulance New Zealand. More than 20 groups are represented on PIRC. Agenda items included a briefing on whole of government planning, the Ministry's role, a presentation on scenarios, committee expectations, terms of reference and a committee workplan.
- Within the Intersectoral Pandemic Group (IPG) there continues to be significant progress. The Ministry of Economic Development has engaged critical infrastructure providers in pandemic planning, and has produced a comprehensive resource to help in this work. This resource will be

sent to energy, transport, water and information and communications technology infrastructure groups by the end of October. Police have also issued advice to all districts on their role and responsibilities in the event of a pandemic, and the Department of Labour is developing a resource for workplaces offering practical tips on what can be done in the event of a pandemic.

What's new on the web?

The Ministry is continuing to update and add material to the pandemic influenza webpages as it becomes available. Recent additions to the website www.moh.govt.nz/pandemicinfluenza include: interim guidelines for personal protective equipment; travel advice; updated influenza factsheet; updated avian influenza case definition.

In addition, we've set up an email address you can subscribe and unsubscribe to, which will allow us to alert you to any significant pandemic influenza updates on our web pages.

For more information on how to subscribe see http://www.moh.govt.nz/moh.nsf/wpg_index/About-influenza+-+pandemic+-+subscribe

Ministry of Health workstream updates

National reserve of antiviral medication

The third delivery has brought the national reserve to 670,000 treatment courses of Tamiflu antiviral medication. One further delivery will complete the national reserve, giving us 855,000 treatment courses by the end of November.

Antiviral policy development

Antiviral policy development is continuing. An interim draft document will shortly be released for feedback before wider circulation.

Border management policy development

The Ministry is working to develop the health aspects of border management policy for both aviation and maritime borders. Discussions with the border agencies include issues such as complete or partial border closures, and the quarantine of people before entry into New Zealand.

Public health services and airlines

The Ministry has written to public health services and the country's seven international airports and asked them to work together on contingency plans. All airlines which fly into New Zealand are also being contacted and reminded of their reporting obligations in respect of passengers with illnesses suggestive of infectious diseases.

Information for primary care

- The Ministry has worked with the Colleges of General Practice and Practice Nurses to produce a resource kit for primary care. These resources were sent out electronically to primary care practitioners this week. They will also be posted on our website.
- The BMJ has just published a useful CME module, [*Influenza Pandemics \(Just In Time\)*](#) on its [BMJlearning web pages](#).

Community-based assessment centres

The Ministry is currently reviewing international and national literature on the desirability, feasibility and structure of community-based assessment centres. Draft advice on the scope, key functions and resource implications for the establishment of such centres will be provided to the sector shortly for their input.

Post-pandemic issues

The psychosocial recovery sub-plan is being developed as part of the National Health Emergency Plan. Part of this work includes establishing a health and disability advisory committee. We'll keep you informed of progress there.

International co-ordination

Avian influenza was discussed at two international meetings. Director of Public Health Dr Mark Jacobs recently attended: an APEC meeting in Korea and the Western Pacific regional WHO meeting in Noumea. Pandemic planning national co-ordinator Steve Brazier also spoke recently to the Pacific Island Chiefs of Police conference in Suva. New Zealand's Ministry of Health is working closely with Niue, Cook Islands and Tokelau on pandemic planning.

MATTERS FOR RECOMMENDATION TO COUNCIL

Road Name Amanzi Holdings – Unformed Legal Road

Background:

On 12 October 2005 the Hearing and Applications Committee granted resource consents to allow for the subdivision and development of Secs 47-50 & 84 Blk V Mt Fyffe SD. The site is located on the east side of Kincaid Road, along Topline Road. The subdivision involved the creation of 6 rural lots serviced by a new shared Right of way, the right of way runs from Topline Road, but a section of unnamed, newly formed legal road will connect the accessway to Kincaid Road. The discussion was held on the naming of this portion of Road. On 9 September 2005, a fax was sent to Land Information NZ inquiring if they had any record of road names for this section of road. Land Information NZ had no record of road naming for this area.

The area of legal road to be named is shown on the attached plan. No record of an earlier name can be found. The road connects to Topline Road, but is not considered to be part of Topline Road, nor is it part of Kincaid Road which runs around the bend. No record of an earlier road name for this section of road could be found in Council records.

The Local Government Act 1974 provides as follows

319. General powers of councils in respect of roads

The council shall have power in respect of roads to do the following things:

(j) To name and to alter the name of any road and to place on any building or erection on or abutting on any road a plate bearing the name of the road:

319A. Initial naming of roads

Where the council names any road for the first time, it shall, as soon as conveniently may be after doing so,—

(a) Advise the District Land Registrar of the land registration district within which the land is situated, who shall note his records accordingly; and

(b) Advise the Chief Surveyor of the land district within which the land is situated.

In this case delegation has not been vested in staff and the naming of the road remains with the Council.

Typically road names would be suggested which reflect special features of the site or the history of the site or area.

Suggested Road Names

An email is attached which outlines suggested road names by the applicant. It is considered that it is more appropriate to use a name from the list adopted by Council at their meeting of 21 September 2005 as all names have been discussed with Te Runanga o Kaikoura.

Recommendations:

That the Council:

- *Determine that this section of legal Road requires naming, and*
- *Adopt an appropriate road name for the newly formed legal road*

From: vhooker@doc.govt.nz **Sent:** Friday, 2 September 2005 3:40 p.m.

To: Rachel Vaughan

Cc: mark.pennington@xtra.co.nz; araldon@swingletree.co.nz

Subject: Suggestions for road name: hapuku development

Hi Rachel

We've had a think about possible road names for the new road at Hapuku and would appreciate it if you could include the following suggestions in your report:

1. Excelsa Lane:

Named after the pohutukawas we have planted along the roadside (latin name is *metrosideros excelsa*)

2. Hapuku Heights:

Named after the fish and also the area. The term 'heights' depicts the elevated nature of the site, being above the Hapuku township.

3. Kanuka (or Manuka) Lane:

Named after the kanuka that exists at the entrance to the site. I'm a little unclear as to whether the trees are manuka or kanuka.

Our preference would be for Excelsa Lane as it links directly with the pohutukawas on site and has a nice 'ring' about it. Hapuku heights would be our second preference.

Would you please advise us as to the outcome of the committee meeting?

Many thanks

Vanessa Hooker

Adoption of Annual Report 2004/05

Enclosed with the Agenda is a copy of the Draft Annual Report 2004/2005.

Note that at the time of printing, Audit New Zealand had not fully completed their audit of this Report and therefore there may be some minor changes to be provided for. These changes (if any) are expected to be extremely minor in nature, and will be tabled at the Council meeting.

Recommendation

It is recommended that pursuant to Section 98 of the Local Government Act 2002, the Kaikoura District Council Annual Report 2004/2005 be adopted.

Report to Council **West End Upgrade**

Attached is a letter dated 16 September 2005 from the Business Discussion Group regarding the West End upgrade.

As Council is aware plans were developed for the West End upgrade a number of years ago and Council has committed a substantial amount of funds towards this upgrading with stage one being the development of the car park on the northern side of Lyell Creek and the bridge spanning the creek, and stage two being the development of the amphitheatre and the soon to be bridge across Lyell Creek replacing the Lions Bridge.

The Business Group have come back and in essence have asked that further development be halted apart from some minor aesthetics. This is substantially different to what was initially envisaged when the plans were drawn up and full consultation with all the businesses had been undertaken a number of years ago.

Council needs to consider whether having commenced major upgrading works it should stop now or whether it should carry on and complete the upgrading works to ensure that the Kaikoura town centre is a credit to the district. The proposals by the Business Group don't go to achieving that particular objective.

Obviously the initial plans were developed a number of years ago and it may be prudent for Council to invite Daniel Rivers, the landscape architect who was involved with the initial development, to address Council on some of the possible concerns that had been hi-lighted through the discussions by the West End businesses, primarily being parking, design, congestion and outdoor dining.

This matter needs to be progressed and it is therefore recommended that Daniel Rivers be invited to attend the November Council meeting to address any concerns raised and to map out a strategy for advancing the upgrading of the West End in the future.

Road Naming – Seaview Marlborough Ltd

Included in the agenda of 21 September 2005 was a request for road names for the Seaview (Marlborough) Ltd subdivision, along with a map of the subdivision. Council resolved at that meeting that the following road names be adopted for the Seaview Marlborough Ltd subdivision, subject to confirmation of the meaning of “Tieke”:

- **Inkersell Drive to be named “Shearwater Drive”**
- **Shearwater Drive to be named “Miromiro Drive”**
- **“Tieke Place” to remain the same**
- **Korora Place to be named “Pukeko Place”**
- **Isobell Park to be named “Ngai Park”**
- **Burrows Walkway to be named “Piwakawaka Walkway”**

After further investigation “Tieke” was found to be a South Island Saddleback, which is extinct on mainland South Island. It is therefore suggested that Tieke Place be named Tauhou Place. Tauhou is the Maori name for the Wax Eye or Silver Eye.

Recommendation

It is therefore recommended that Tieke Place be named Tauhou Place.

Mayor's Report

- I am pleased to inform council that Main Power, after some negotiation, have agreed to include the Kaikoura District as its next area to promote and provide the Energy Saving Bulb scheme. This scheme will mean a huge saving to our residents at little initial cost. This bulb has been recently rated by "Consumers Institute" as the most efficient bulb on the market.
- I have written to the two major trucking magazines requesting their care on our highway, particularly over the summer period and the non-use of engine braking systems through our town.
- The Office of the Mayor has been invited to join the Mayors for Peace organization- which I have done. This is a personal preference and does not commit Council to anything.
- With WINZ and several other agencies, local Employers and the KKHS Gateway programme - a working party is to be set up to ascertain the definite needs of our school leavers and their employment opportunities and support. This was developed from an identified concern from employers at our recent Workstream forums. This working party will be designed to get things moving asap and not as a discussion group – hopefully!
The opportunity to deliver the concept at the Builders forum today is being taken up by Neville Burnby.
- A group of Thai students were welcomed to the District at the council buildings on Tuesday 11 October.
- The success of Innovative Waste and Hislops Café in last weeks Marlborough Chamber of Commerce business awards is noted. Recognition from council, I believe is appropriate
Recommendation
That Kaikoura District Council formally acknowledge and write to the Kaikoura winners within the 2005 Marlborough Chamber of Commerce Business Awards expressing our congratulations and recognizing this achievement.
- A visit by the new Member of Parliament – Colin King – to reiterate his interest in the District and a desire to visit council regularly once settled into his new offices!

Cheers – Mayor Kevin