

**MINUTES OF THE COUNCIL MEETING HELD
FOLLOWING THE FINANCE AND POLICY COMMITTEE
AT 11.30AM ON WEDNESDAY 16 NOVEMBER 2005 IN
MEMORIAL HALL SUPPER ROOM, ESPLANADE,
KAIKOURA**

PRESENT: Mayor Heays (Chair), Councillors B Seddon, B Woods, J Diver, J Macphail, S Thomas, M Pablecheque, M McChesney.

IN ATTENDANCE: S Grant (Chief Executive Officer), L Copping (Executive Officer).

1. CONFIRMATION OF MINUTES

Council 19/10/2005

Moved by Councillor Woods, seconded by Councillor Pablecheque and resolved that the minutes of the Council meeting held on 19 October 2005 be confirmed as a true and accurate record.

Special Council 27/10/2005

Moved by Councillor Macphail, seconded by Councillor Woods and resolved that the minutes of the Special Council meeting held on 27 October 2005 be confirmed as a true and accurate record.

3. ADOPTION OF REPORTS

a. Works and Services Committee 19/10/2005

Moved by Councillor Pablecheque, seconded by Councillor Diver and resolved that the report of the Works and Services Committee meeting held on 19 October 2005 be adopted.

b. Environmental Services Committee 19/10/2005

Moved by Councillor Woods, seconded by Councillor Diver and resolved that the report of the Environmental Services Committee meeting held 19 October 2005 be adopted.

c. Finance and Policy Committee 19/10/2005

Moved by Councillor Macphail, seconded by Councillor Pablecheque and resolved that the report of the Finance and Policy Committee meeting held on 19 October 2005 be adopted.

d. Social Services Committee 12/10/2005

Moved by Councillor McChesney, seconded by Councillor Thomas and resolved that the report of the Social Services Committee meeting held on 12 October 2005 be adopted.

e. Tourism & Development Committee 12/10/2005

Moved by Councillor Thomas, seconded by Councillor Macphail and resolved that the report of the Tourism & Development Committee meeting held on 12 October 2005 be adopted.

4. MATTERS ARISING FROM REPORT OF 19/10/2005

Amanzi Holdings – Road Name

Councillor Woods asked if the trees at this development were in fact Manuka or Kanuka following the unnamed road being named Kanuka Road.

West End Towncentre Upgrade

Councillor Macphail advised recent attendance at a Town Centres conference had shown emphasis that traffic be slowed down in town centres rather than sped up. He advised the congestion Kaikoura experienced through the West End for a couple of months of the year was actually ideal.

Avian Flu Pandemic Planning

The Chief Executive Officer advised Council's Civil Defence Officer had recently drawn up a plan for staff pandemic planning. Feedback for the document had been overwhelming and the plan had been put out to and shared with other Councils. He advised he would go through the plan at a staffing level initially and noted the plan was based on a worst case scenario.

Transit Speed Zone

The Chief Executive Officer advised he understood Transit's proposed Speed Zone from Peketa to Oaro had been opposed by another roading organization and as a result Transit were now going through the full process of consultation.

5. SOUTH BAY COMMERCIAL BOAT PARK

Councillor Diver requested an update on a previous minutes action list item being a report on allocation of boat parks at South Bay and the present use of these parks.

The Chief Executive Officer advised an agreement had been sent to all individual users. He advised Whale Watch and Dolphin Encounter were slightly different as they were part of a 25 year licence agreement relating back to the Moa Point Sea Wall.

Councillor Seddon asked if Council was going to have a review of this area in order for it to be more self funding as he believed some of the users should be paying substantially more than they were presently paying. The Chief Executive Officer advised the aim of the exercise was to identify each leaser and the name of the boat specific to each park, further noting it was a commercial boat park as opposed to a recreational boat park.

6. REQUEST FOR TEMPORARY ROAD CLOSURE – ROOTS FESTIVAL

A request for road closure was received from L Harnett, co-organiser of the Kaikoura Roots Festival for temporary road closure for the duration of the festival being held 14-15 January 2006. It was noted the closure was for a longer period than had been requested in the past, being from 5pm Friday 13 January to 5pm Sunday 15 January 2006.

The Chief Executive Officer noted it appeared to be a well organized festival and that there had been no complaints in previous years regarding the road being closed.

Councillor Woods noted resource consent for the festival allowed for four festivals to be held over a seven year period and asked how many festivals had been held to date. The Chief Executive Officer advised he believed the 2006 festival would be festival number four.

Moved by Councillor Woods, seconded by Councillor Diver and resolved that under the Local Government Act 1974 Schedule 10 (11)(e) the Council agree to close Old Beach Road from Harnetts Road intersection to 600 metres north of the Old Beach Road and Skevingtons Road intersection and Skevingtons Road from 300 metres northwest of Old Beach Road and Skevingtons Road intersection from 5pm on Friday 13th January 2006 until 5.00pm on Sunday 15th January 2006 for the purposes of the Kaikoura Roots Festival.

7. APPOINTMENT OF INDEPENDENT COMMISSIONER

Included in the agenda was a request to appoint an independent commissioner to hear an application from Transit New Zealand for alteration to a designation on Beach Road to allow for future road widening. It was noted the application was notified and submissions had closed on 16 September.

Councillor Diver asked if Council was able to sub-delegate this duty to a commissioner as he believed local authorities were delegated to deal with such matters.

The Chief Executive Officer advised the recommendation was for an independent commissioner, however if Council agreed it may like to appoint a couple of elected members as well.

Moved by Councillor Seddon, seconded by Councillor McChesney and resolved that an independent Commissioner be appointed to hear an application from Transit New Zealand for alteration to a designation on Beach Road to allow for future road widening.

The motion was put and carried.

It was agreed that Council discuss the appointment of specific commissioners in Public Excluded.

The meeting was adjourned at 12.00 for lunch and resumed at 1.07pm.

D Smith, G Addis, P McGahan and D Wright entered the meeting

8. VOLUNTEERS FOR ST JOHN AMBULANCE SERVICE

Four members of the Order of St John, Kaikoura, were present to update Councillors on the acute shortage of volunteer officers in the district.

D Smith advised due to a lack of volunteers and subsequently gaps in the ambulance roster, the district could no longer rely on an immediate ambulance response. He advised there had been two weekends where the district had not had an immediate ambulance available. Normal response time was 12-15 minutes however response time when an ambulance was not available was 2 hours. In situations where 111 was called, a doctor arrived on the scene immediately however any movement of the patient was restricted until an ambulance arrived.

D Smith advised many hours had been put into attracting volunteers and it was saddening that Kaikoura had to rely on a small town such as Cheviot to supply an ambulance service. It was noted Cheviot had 15 volunteers in their small district while Kaikoura, with a somewhat larger population had only 13 volunteers.

Councillor Pablecheque asked if the issue could be fixed financially. D Smith advised Kaikoura did not meet the criteria to have a fully paid person as the ratio for such funding required a population of 15000.

Team Manager, D Wright advised presentations had been given to both Whale Watch and Dolphin Encounter which had returned three new volunteers. He advised entry level involved a 2 day workplace first aid course, which was followed by a two day induction course. The next course was a five day course covering pre hospital emergency care and held over two consecutive weekends. St John's policy was for no volunteers to be out of pocket for training and as such all costs relating to course fees and loss of wages were reimbursed.

D Smith advised St John believed Council could help in two or three ways, being:

- 1) generally help attract volunteers
- 2) letter of support to the Minister of Health/ Health Boards/ ACC.

Mayor Heays thanked the group for informing Council of the gravity of St John's volunteer crises and suggested himself and perhaps one or two Councillors could meet with St John to jointly form a letter of support to various organizations.

The Chief Executive Officer advised it may be worthwhile writing to employers encouraging them to support staff that became St John volunteers.

Councillor McChesney suggested the issue could possibly be raised by the Mayor at a future zone meeting.

9. MAYOR'S REPORT

For Information

Moved by Mayor Heays seconded by Councillor Woods and resolved that the Mayor's Report be received.

10. PUBLIC EXCLUDED SESSION

Moved by Councillor Pablecheque, seconded by Mayor Heays and resolve that the public be excluded from the following parts of the proceedings of this meeting, namely

- a. Confirmation of Minutes of Council Public Excluded meeting on 19/10/2005*
- b. Confirmation of Minutes of Environmental Services Public Excluded meeting on 19/10/2005*
- c. Confirmation of Minutes of Finance & Policy Public Excluded meeting on 19/10/2005*
- d. Confirmation of Minutes of Works & Services Public Excluded meeting on 19/10/2005*
- e. Appointment of Tourism & Development Committee Representative*

There being no further business the meeting closed at 3.58pm