

**KAIKOURA DISTRICT COUNCIL MEETING FOLLOWING THE FINANCE  
AND POLICY COMMITTEE MEETING ON WEDNESDAY 18  
SEPTEMBER 2006, IN MEMORIAL HALL SUPPER ROOM,  
ESPLANADE, KAIKOURA.**

**AGENDA**

1. *Apologies*

2. *Matters of Importance to be raised as Urgent Business*

3. **Minutes to be Confirmed:**

■ *Council 20/09/2006*

*page*

**Reports to be Adopted:**

■ *Works & Services Committee 20/09/2006*

*page*

■ *Environmental Services Committee 20/09/2006*

*page*

■ *Finance and Policy Committee 20/09/2006*

*page*

■ *Social Services Committee 04/10/2006*

*page*

■ *Tourism & Development Committee 13/06/2006*

*page*

4. *Matters arising from Confirmed minutes*

5. *Minutes Action List Update*

	<b>15 MARCH 2006</b>		
Council	Proceed with plans and resource consent for new wharf	Stuart	In Progress
	<b>20 JULY 2006</b>		
Council	Forward a reminder notice to all camp grounds of the regulations and the process required if relocatable homes/permanent caravans on site.	N Burnby	Sent 10/10/2006
	<b>20 SEPTEMBER 2006</b>		
Council	Provide a report on how many signs required for freedom camping and full cost	N Sherriff	In Progress

Council	Provide a report from West Coast freedom camping meetings attended by Environmental Development Officer	N Sherriff	Item 9 Page 146
Council	Research where funding could come from for implementation of monitoring of freedom camping, including level of funding available from key stakeholders	N Sherriff	In Progress

6. *Kaikoura District Council Dog Control Report 2005/2006* *page 125*

**Recommendation**

**It is recommended that Council adopt the Kaikoura District Council Dog Control Report 2005/2006**

7. *Draft Coastal Development Plan* *page 129*

**11.00am** Attached is a draft Coastal Development Plan for the coastal area from the Kowhai River to the South Bay turnoff, State Highway 1 prepared by Boffa Miskell. Boffa Miskell ecologist, D Robertson, will be present to speak to Council.

8. *West End Upgrade* *page 145*

9. *Report on West Coast Tourism Waste Meeting* *page 146*

10. *Traffic Control Bylaw, Reserves Act, Draft Public Places Bylaw* *page 147*

11. *Proposed New Administration & Community Leisure Complex* *page 148*

12. *Capital Funding for Proposed Community Facility* *page 149*

**1.00pm** Steve Bramley of SGL Group will be in attendance to speak to Council

13. *Special Meeting to Adopt Annual Report 2005/2006*

**Moved, seconded and resolved that a Special Council Meeting be held on Friday 27 October to adopt the Annual Report 2005/2006.**

14. *Committee Updates*

15. *Mayor's Report* *page 159*

16. *Urgent Business*

17. *Council Public Excluded Session*

*Moved, seconded that the public be excluded from the following parts of the proceedings of this meeting, namely*

- a. Confirmation of Minutes of Council Public Excluded meeting on 20/09/2006*

***b. Confirmation of Minutes of Environmental Services Public Excluded meeting on 20/09/2006***

*The general subject matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) and 7(2)(i) of the Local Government Information and Meetings Act 1987 for the passing of this resolution are as follows:*

<b>General subject of each to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Grounds of the Act under which this resolution is made</b>
Minutes of the Council Public Excluded meeting held on 20 September 2006	The exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Local Authority to deliberate in private on its decision or recommendation.	<b>Section 48(1)(a) and 7(2)(b)</b>
Minutes of the Environmental Services Committee Public Excluded meeting held on 20 September 2006	The exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Local Authority to deliberate in private on its decision or recommendation.	<b>Section 48(1)(a) and 7(2)(b)</b>

# Kaikoura District Council Dog Control Report 2005/2006

## Background

Section 10A of the Dog Control Act 1996 requires territorial authorities to report on dog control policy and practices each financial year. The report must include information relating to

- the number of registered dogs
- the number of probationary and disqualified owners in the district
- the number of dogs classified as either dangerous or menacing under section 31 and the relevant provision under which the classification is made
- the number of infringement notices issued
- the number of dog related complaints received and the nature of those complaints
- the number of prosecutions taken under this Act.

The Kaikoura District Council is also required to give public notice of the report by means of a notice published in one or more daily newspapers circulating in the district. Within one month of the report being adopted by Council a copy is to be sent to the Secretary for Local Government.

## The Proposed Decision

That Council adopt the Dog Control Report for the 2005/2006 financial year.

## The Objectives

To meet the requirements of the Dog Control Act 1996.

## The Options

- Adopt the report
- Not adopt the report

### A) Adopt the report

Social	Positive effect
Environmental	Positive effect
Economic	Nil
Cultural	Nil

People will be able to see how dog control is being implemented in the district.

The Council will meet their statutory obligations as outlined in the Dog Control Act 1996.

**B) Not adopt the report**

Social	Nil
Environmental	Nil
Economic	Nil
Cultural	Nil

People in the district will not be able to see how dog control is working in the community.  
The Council will not meet their statutory obligations as outlined in the Dog Control Act 1996.



## **Dog Control Report for the Year Ended 30 June 2006**

### **1. Dog Control in the District**

There were 996 dogs registered in the Kaikoura District for the year ended 30 June 2006. The majority of the dogs in the district are working dogs in rural areas.

The Kaikoura District has one Animal Control Officer who deals with all complaints, impounding of dogs and infringing of dog owners.

### **2. Dog Control Enforcement Practices**

The majority of complaints received over the year were related to dogs roaming unaccompanied by the owner, twenty seven were of this nature and a patrol was sent to the area and attempts were made to locate the dog, of these complaints three dogs were impounded, nine were located and returned to the owner when they had been just outside the address or reported to Dog Control as missing. A further thirteen dogs were reunited with their owner's by the owner advising Dog Control that their dog was missing and calls being received advising of the dog being found and directly contacting the owner.

Fifteen complaints were received with regards to barking dogs, most of these were dealt with by the Dog Control Officer visiting the address and working with the owner as to the ways to prevent the dog from barking. One complaint resulted in the dog being surrendered and destroyed. Two further dogs were relocated as a result.

Four complaints were received about a dog being aggressive while being walked in a public place, one of which was attacked and needed vet attention. The offender in this matter was served with menacing dog papers and warned about control of his dog.

Six complaints were received about dogs, in private property, rushing at passing people. Both dealt with by the owners being informed of their obligations under the act and further monitoring of the situation.

One complaint was received in regard to a dog attacking stock. Dog Control attended and the owner was warned because the complainant would not pursue the complaint and did not want any more action taken.

### **3. Dogs Prohibited, Leash Only and Dog Exercise Areas**

Three people were spoken to regarding having dogs at prohibited areas and one because their dog was unleashed in the main street.

#### 4. Dog Registration

Dog registration fees for the year ended 30 June 2006 remained the same as the previous year. The Council offers a set rate for owners with three or more dogs. A discounted rate is offered to owners with responsible dog owner status and owners with dogs which are neutered or spayed. Late fees were applied to owners who did not register their dog before 1 August 2005.

#### 5. Disqualified and Probationary Dog Owners

The Kaikoura District Council did not classify any dog owners as probationary or disqualified during the year.

#### 6. Menacing and Dangerous Dogs

At 30 June 2006 four dogs in the Kaikoura District had been classified as menacing or dangerous. Dogs registered as one of the listed breeds under the Dog Control Act 1996 will be classified as Menacing or Dangerous.

Statistical Information:

Category	As at 30 June 2006	For Period 1/07/2005-30/06/2006
1) Total #Registered Dogs	996	
2) Total # Probationary Owners	Nil	Nil
3) Total # Disqualified Owners	Nil	Nil
4) Total # Dangerous Dogs	Nil	Nil
5) Total # Menacing Dogs	4	Nil
6) Total # infringement Notices		6
7) Total # Complaints Received		53
8) Total # Prosecutions Taken		Nil

## Report to Council

### **West End Upgrade**

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At its meeting on 16 August 2006, the Works & Services Committee resolved that a West End working party be formed to continue on with the beautification work at the West End. It was further resolved that the working party be given authority to appoint new members as it saw fit. At that juncture, no members were appointed to the working party.

*It is therefore recommended that Council appoint members to that working party to enable it to progress the West End beautification.*

## **West Coast Tourism Waste Meeting**

The Environmental Development Officer attended a workshop in Greymouth, coordinated by Ministry for the Environment on behalf of the West Coast Waste Management Group.

The group aims to minimise effects of waste generated by visitors to the West Coast. The group includes representatives from Grey, Westland, Buller District Councils, West Coast Regional Council, Tourism West Coast, Tourism Holdings Limited, New Zealand Motor Caravan Association, Bus and Coach Association, West Coast Development Trust, Department of Conservation, Ministry of Tourism, DB Breweries, Tourism Industry Association of New Zealand, Transit New Zealand.

The group contracted consultants to collate a West Coast Visitor Waste Management Strategy outlining the key issues, management opportunities, implementation and monitoring options. The Strategy overlaps with the issues and outcomes associated with freedom camping throughout the Kaikoura District.

In summary, the meeting was valuable, highlighting the issues and potential solutions associated with tourism waste are a national issue. By developing links with the West Coast Waste Management Group and with National Waste Management Group (coordinated by Ministry for the Environment) it is envisaged that opportunities will continue to develop to manage this issue nationally (for example signage, brochures in rental vans, education campaigns etc). The progress made to date and the immediacy of managing the situation throughout the Kaikoura District will provide valuable insight for the West Coast Group.

## **Traffic Control Bylaw, Reserves Act and Draft Public Places Bylaw**

In view of the need to manage issues associated with overnight camping and litter on Council Reserves during this summer, Council resolved (September 2006) to include specific Council Reserves under the Kaikoura District Council Traffic Control Bylaw. This resolution has clarified those Reserves referred to under section 2.1.1

An additional management option is available through the Reserves Act 1977, Section 44, which specifically prohibits overnight camping on Council Recreation Reserves. Using both the Reserves Act and the Traffic Control Bylaw, Council will be more able to advise the public that overnight stays on Council Reserves is a prohibited activity.

A broad and longer term solution that would manage various issues, such as dumping of waste and overnight camping on all Council reserves involves the adoption of the Public Places Bylaw 1999. The adoption of the Public Places Bylaw would allow for the management of specific issues noted by Council, including, camping in areas not set aside for this purpose, dumping of litter/refuse beside/on top of rubbish bins, inappropriate use of recycling stations and lighting of fires. The Bylaw addresses damage to public facilities such as roads, grass verges, garden areas and reserves. And would compliment and extend powers and requirements of Council in relation to relevant acts, such as the Litter Act 1979, Reserves Act 1977.

### **Recommendation**

***It is recommended that Council agree, in principle, to adopting a Draft Public Places Bylaw – at which stage a Draft Bylaw will be presented at the November Council meeting.***

## Report to Council

### **Proposed New Administration & Community Leisure Complex**

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A brief for the appointment of sub consultants to Ian Krause Architects Limited has been prepared. In order to progress the detailed design work on the project and to enable detailed costings to be prepared, a group of sub-consultants needs to be appointed in order to undertake work such as structural engineering, mechanical engineering, electrical engineering, civil engineering, acoustics, a pool consultant, a sustainability consultant, and other technical professionals required to design the complex as proposed.

It is proposed to forward an overview document which would include a section on the project overview, general terms and condition of tender, scope of the sub-consultants services, and fee submissions to selected consultants and that their tenders would be evaluated on, but not limited to, experience, track record, technical skills, appropriate resources, management skills and the tender price.

Once a team has been selected Council will then be in a better position to progress the detailed design work of the complex.

***It is recommended that authorization be given to the Chief Executive Officer to proceed with the tendering out of the selection process for the appointment of sub-consultants.***

In order to ensure the project stays on track, it is suggested that Council form a small project team to oversee the initial process. This would provide the Chief Executive Officer a reference group to which updates could be provided at a more regular time than to monthly Council meetings. This group could also form part of the tender evaluation group to finally determine the list of sub-consultants.

***It is recommended that a small project management group of elected members be established by Council.***

## Mayor's Report October 2006

- Tuesday 10 Oct the second Café Cluster meeting was held with an obvious increase in interest and discussion points. This group realizes the value of informal “chatting” around the business of hospitality in Kaikoura and already 4/5 actions have been taken that will assist those businesses get through the ensuing summer period and to help plan for next winter.  
A drive to encourage those missing getting involved will be undertaken this month.  
I believe that there is growing interest to form a cluster of other business types out there.
- Unfortunately I was unable to attend the welcome dinner for the Zero Waste Bus tour last Monday but I did catch up with them all at the recycling centre Tuesday morning. I can confirm their gratitude for the night before and the initial impressions of the work Ian and the team are completing, starting and planning were most favorable.
- With the completion of Seafest weekend I can say that public complaints to this office this year have decreased markedly from the last event.  
I guess this can be attributed to from a combination of the Policing, the “make-up” of the Seafest goers, Liquor by-laws, etc etc.  
Nonetheless the few complaints I did receive were almost totally regarding peripheral seafest goers from out of town – some of which I did witness the police effectively dealing with on more than 1 occasion.
- Thursday the 5<sup>th</sup> saw a major event in the Country Womens Institute (Hapuku Division) Calendar as hosts to the top ‘o ‘the south 6 monthly conference – attended by 55 ladies and opened by yours truly.
- Attached is a letter from Garth Bateup – General Manager CDHB – confirming his attendance at the next social Services meeting for the included reasons. Noting that all Councilors are welcome to attend to get it from the “Horses’ mouth.” This follows some months correspondence between Garth and myself ( via the SSC ) passing on community fears, misinformation etc and asking for the official update of progress regarding Kaikouras’ Public Health facilities and services.
- Verbal support and positive recommendations continue to arrive at this office regarding the proposed Community Facilities. Notably those with young children who wish to see the facilities up and going in time to enable the full benefit.
- The Office of the Mayor has received the following which may be of interest – and available in the “tabled box” in the office.
  - Telecom – explaining the process they intend to follow with the “extinction of 025 services”.
  - Transpower Guide – to development near High Voltage Transmission Lines.
  - Nick Smith National Environment Spokesperson – Nationals Policy Proposals for the Environment.( includes detail of Nationals proposals for addressing climate change, sustainability Fund vs Rates, changes to RMA, water and air Quality.
  - Auckland Mayor Dick Hubbard and Sir Ron Carter ( Chair, Committee for Auckland) have sent us a booklet entitled \_ “*Auckland’s role in building the national economy*”

Happy Reading!  
Kevin

