

**KAIKOURA DISTRICT COUNCIL MEETING FOLLOWING THE
FINANCE AND POLICY COMMITTEE MEETING ON WEDNESDAY 21
MARCH 2007, IN MEMORIAL HALL SUPPER ROOM, ESPLANADE,
KAIKOURA.**

AGENDA

1. *Apologies*
2. *Matters of Importance to be raised as Urgent Business*
3. **Minutes to be Confirmed:**
 - *Council 21/02/2007* *page 63*

Reports to be Adopted:

 - *Works & Services Committee 21/02/2007* *page 73*
 - *Environmental Services Committee 21/02/2007* *page 76*
 - *Finance and Policy Committee 21/02/2007* *page 79*
 - *Social Services Committee 07/03/2007* *page 83*

Minutes to be received

 - *Hearings and Applications Committee 13/02/2007 & 27/02/2007* *page 87*

4. *Matters arising from Confirmed minutes*

5. *Minutes Action List Update*

| <i>MEETING</i> | <i>ACTION REQUIRED</i> | <i>BY</i> | <i>DATE ACTIONED</i> |
|----------------|--|-----------|----------------------|
| | 21 FEBRUARY 2007 | | |
| Council | Advise to Council if Transit's stock effluent site at Inland Road intersection will be sealed. | Gallo | In Progress |

6. *Esplanade Parking*
 - **1.00pm P Hampton & G Harmon will be present to discuss Esplanade parking opposite the White Morph Motor Inn**
7. *NZ Fire Service*
 - **1.45pm Steve Barkley of NZ Fire Service will be present to discuss the location of the Fire Service and sustainable building practices in terms of the fire brigade.**
8. *Proposed Public Toilet Facility – Kiwa Road* *page 96*
9. *Appointment of Electoral Officer* *page 100*
10. *Adoption of Draft Charter – HMNZS Canterbury* *page 112*
11. *Mayor's Report* *page 114*

12. Committee Updates

13. Urgent Business

14. Council Public Excluded Session

Moved, seconded that the public be excluded from the following parts of the proceedings of this meeting, namely

- a. Confirmation of Minutes of Council Public Excluded meeting on 21/02/2007*
- b. Filling of Extraordinary Vacancies*
- c. Position of Chief Executive Officer*

The general subject matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) and 7(2)(i) of the Local Government Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each to be considered | Reason for passing this resolution in relation to each matter | Grounds of the Act under which this resolution is made |
|--|--|---|
| Minutes of the Council Public Excluded meeting 21 February 2007. | The exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Local Authority to deliberate in private on its decision or recommendation. | Section 48(1)(a) and 7(2)(b) |
| Filling of Extraordinary Vacancies. | The exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Local Authority to deliberate in private on its decision or recommendation. | Section 48(1)(a) and 7(2)(b) |
| Position of Chief Executive Officer. | The exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Local Authority to deliberate in private on its decision or recommendation. | Section 48(1)(a) and 7(2)(b) |

Proposed Public Toilet Facility – Kiwa Road

The Issue

Following a presentation to council (Feb 2006) by community members concerned with faecal contamination, Council brought together a working party to further investigate the placement of toilet facilities near the Mangamaunu surf breaks.

Working party members: Councillors: J Macphail, M McChesney, Council Staff: N Sherriff, R Vaughan, M Roberts-Saidy, Community members D. Kerrikepa, Managmaunu Marae, D. Lewis, Kaikoura Coastal Plumbing/ Board Riders Association, P. McGahan, Kaikoura Coastal and Marine Society.

Progress

The working party have ascertained the following points which will allow for the placement of a public toilet along Kiwa Road

- A location has been identified as a suitable site to place toilet facilities (Kiwa Road, Kaikoura District Council Road Reserve, refer to map).
- The site does not have access to water supply or electricity.
- Building consents will be required from Kaikoura District Council.
- A fully contained facility will avoid the need to apply for discharge consent from the Regional Council.

Consultation

The working party met with residents and stakeholder on site on Monday 12 March 2007. A total of eight attended the meeting in addition to Council staff, all in full support of placing a public toilet facility along Kiwa Rd to alleviate the faecal contamination currently taking place. The group were supportive of placing a Norksi system (outlined below).

The group were divided in deciding the most suitable location for the toilet facility, some preferring a site closer to the Meatworks surf break (site A), others preferring a site closer to the molok bins (site B).

The table below outlines the discussed advantages and disadvantages of each site

| Site A Meatworks surf break | Advantages | Disadvantages |
|---------------------------------------|---|---|
| | Close to main surf break | Increased use of Kiwa Road, which does not cope with current vehicle use. |
| | Car park facilities already exist | Considerable distance for local surf school to travel along Kiwa Rd. |
| | Provide for high numbers of car/tent campers preferring this area | Further distance from other surf breaks. |
| | Natural contour will shield toilet from road | |
| | | |
| Site B Near molok bins | Advantages | Disadvantages |
| | Reduce traffic use of Kiwa Road | Campers in this area are predominantly campervans (self contained) |
| | Half way between surf breaks | Flat landscape will increase visibility of toilet and increase SH1 |
| | | Would require car parking facilities |

| | | |
|--|--|---|
| | | Cultural sensitivity issues and conflict relating to Councils Treaty of Waitangi obligations. |
|--|--|---|

Suggested system

Following research over the last 12 months to determine the most environmentally sound, cost effective and suitable toilet system for this sensitive and remote coastal location the Norski system is favoured.

Department of Conservation have recommended the Norski system as a simple, easily maintained and proven solution to faecal contamination in remote and environmentally sensitive areas. Department of Conservation are continuing to place the Norski toilets in remote as well as high use areas.

The system has proven versatile, relatively vandal proof, easily emptied and reliable in terms of environmental discharges. The design can be fitted with sanitary handwash dispensers, eliminating the need for hand washing water. The supplier is based in Blenheim, providing for fast repairs and maintenance as necessary.



Single pan, fully accessible, Norski toilet



Single pan, Norski 'wilderness' system

| Capital costs | | |
|---|----------------------------|-----------------------------|
| Toilet | Cost | |
| Norski wilderness | \$1,700 | |
| Norski fully accessible | \$9,600 | |
| Tank (3,000 litre) | Cost | Dimensions |
| Fibre glass | \$3,000 | 2.3*1.4m |
| Concrete | \$1,100 | 2.2* 1.8m |
| Polyurethane | \$1,050 | 1.8*1.5m |
| <i>The above costs exclude installation and transport costs</i> | | |
| Additional costs | | |
| Landscaping | \$2,000 | |
| Track construction | \$1,000 | |
| Car parking area | tba | |
| Installation costs: excavation, engineering | \$1,600 | |
| | | |
| Ongoing Costs | | |
| | Worst case scenario | Expected Annual Cost |
| Emptying | Every month | \$3,600 |
| Cleaning | Every week | \$5,000 |
| Vandalism | | \$3,000 |
| Total annual costs | | \$11,600 |

Future Investigation

Based on feedback from the consultation for this project, it is advised that Council further develop a management plan to enhance recreational opportunities and reduce environmental and cultural impacts at Mangamaunu and Kiwa Road.

- Further consideration of placing a toilet at Site B,
- Developing a walking track accessing Mangamaunu and Graveyards surf breaks from Kiwa Road,
- Appropriate consideration of the cultural significance of the area,
- Investigations into feasibility of managing the Kiwa Road Reserve as a camping area.

Conclusion

Due to the high recreational use of the Meatworks surf break from both campers and surfers, it is recommended that a single pan Norski toilet system be placed on the Road Reserve at Kiwa Road at Site A, in close proximity to the Meatworks surf break. Trialling the placement of a toilet at this location will provide details relating to costs, benefits and effectiveness in reducing faecal contamination and provide insight for placing similar toilets throughout the District.

The material for the holding tank will require further investigation as the aggressive nature of salt water may influence the long term durability of the tank and the depth of the ground water will also determine the suitability of the tank material.

| Item | Description | Cost |
|----------------------------|--------------------|-----------------|
| Toilet | Norski single pan | \$1,700 |
| Tank | tba | \$1,500 |
| Landscaping & track | | \$3,000 |
| Installation | | \$1,600 |
| Annual costs | | \$11,000 |
| Total expected cost | | \$18,400 |

Recommendation

That Council receive the information contained in this report and recommend the following:

1. Proceed with the installation of a single pan Norski wilderness toilet on the Road Reserve at Kiwa Road at Site A, in close proximity to the Meatworks surf break.
2. That staff work with community members and report back to Council on the development of a management plan to enhance recreational opportunities and reduce environmental and cultural impacts at Mangamaunu and Kiwa Road.

Appointment of Electoral Officer

In terms of the Local Electoral Act 2001, Council is required to appoint an Electoral Officer. That position is currently held by Warwick Lampp of Electionz.com who was appointed to the position at the 17 September 2003 Council meeting prior to the last election taking place.

Attached is a proposal from Electionz.com to provide election services to Kaikoura District Council for the 2007 elections.

Recommendation

It is therefore recommended that Warwick Lampp of Electionz.com be appointed as Electoral Officer for the 2007 Triennial Elections.

Mayor's Report

Stuart and I attended the Zone 5 Local Government meeting in Hanmer springs on the 8th of March. – Much of it re-iterating the need for relevant and pertinent agenda items to ensure a full days concentration.

Items which may be of interest to you probably all came from the LGNZ report and outlined the Organisations priorities as we stand. – As follows:

- A joint and generic LGZZ branding is taking place and a “package” of information will be forthcoming that is intended to assist elected councils and councillors with election issues, formats and communication.
- Drinking Water Legislation is becoming a major political issue between LGNZ and central Government. LGNZ opposes the “Science” that is intended to be applied to the legislation and opposing the whole thing in general” and in more particularly, the mandatory nature of the leg'n. A call for “Mass Mayoral Objections” may be forthcoming.
- The Rescue and Fire Service Review now looks suspiciously as if some sort of recommendation is mooted that *increases in services will be funded by rates*. LGNZ will vehemently oppose this.
- The LGNZ President and Executive is asking for an increase in the Presidents and vice presidents honorarium. I suspect this will be strongly debated conference.
- Rates Enquiry Process.
Continues..... With some strong messages being passed from LGNZ to the enquiry ;
 - Central Government, as well as Local Government, is Accountable Locally.
 - Both parties Need to be Flexible with rating
 - Local government needs to seek supplementary income to reduce reliance on Rates.
 - Mechanisms need to be in lace to ensure **National** support for local infrastructure that contributes to the National benefit.
- National council has set out its priorities as:
 1. Well-Being – *sustainability fire and rescue, flood & CDEM*
 2. Environmental-waste, *Climate change, energy*
 3. *Regulatory-involvement in developing Government policy and legislation*
- Presentations included: - Super Gold Card – Transit NZ CEO “where we are at” – Emergency Data systems sales pitch.

The Agenda and Notes as well as the Minutes from the previous Zone 5 meeting are available in “The Box” in my office.

* I have come across a service another council offers to its public regarding having a say at council meetings – please read the attached “Have your say” I would like your support to instigate this – or a version of this – to our monthly council meetings.

ATTACHED: *Copy of letter from the Mayors Office to: The victim of the recent attack at the Holiday Park. – *Copy of Super Gold Card information received.* 1 reply to Street lights enquiry at time of print.

PIGEON HOLED : Response to Issues regarding Street Lighting @ developments

Cheers - Kevin