

**KAIKOURA DISTRICT COUNCIL MEETING FOLLOWING
THE FINANCE AND POLICY COMMITTEE MEETING ON
WEDNESDAY 15 AUGUST 2007, IN MEMORIAL HALL
SUPPER ROOM, ESPLANADE, KAIKOURA.**

AGENDA

1. Apologies

2. Matters of Importance to be raised as Urgent Business

3. Minutes to be Confirmed:

■ *Council 25/07/2007*

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Reports to be Adopted:

■ *Works & Services Committee 25/07/2007*

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■ *Environmental Services Committee 25/07/2007*

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■ *Finance and Policy Committee 25/07/2007*

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■ *Social Services Committee 01/08/2007*

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■ *Tourism & Development Committee 04/07/2007*

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Minutes to be received

■ *Hearings and Applications Committee 19/06/2007*

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■ *Hearings and Applications Committee 03/07/2007*

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4. Matters arising from Confirmed minutes

5. Minutes Action List Update

MEETING	ACTION REQUIRED	BY	DATE ACTIONED
	21 FEBRUARY 2007		
Council	Report to Council on the development of a management plan to enhance recreational opportunities and reduce environmental and cultural impacts at Mangamaunu and Kiwa Road	Nicole	This matter will be prioritised within the Officer's work schedule. It is anticipated to be initiated in November 2007.
	18 APRIL 2007		
Council	Form a strategy with Environment Canterbury, Department of	Phil	In Progress and ongoing. Engineering Technical Support Officer investigating with relative agencies.

	Conservation and Police to manage motorbikes on reserve at South Bay following petition from South Bay residents		
	16 MAY 2007		
Council	Consider a bunding at the slipway adjacent to the Old Wharf and discuss management of slipway with Environment Canterbury.	CEO	Staff met with users on-site to determine a solution. Currently consulting with Department of Conservation re repairing sump. A response was received from Department of Conservation 9 th August – Refer Page 140
	25 JULY 2007		
Council	Provide a report for August agenda including costings and type of toilet to be installed at Kiwa Road	Nicole	Item 7 - Page 141
Council	Investigate and prepare a report on the benefits of a Sister City relationship in general, including background information on Sister City relationship with Lahaina	CEO	Item 8 - Page 143
Council	Investigate joining Kate Valley Landfill	CEO	In Progress

6. Public Forum

TIME	NAME	SUBJECT
1.00pm	Z Battersby (on behalf of Community Forum group)	Library

7. Kiwa Road Toilet – Costings

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8. Sister City Relationships

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9. Committee Updates

10. Mayor's Report

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11. Urgent Business

12. Council Public Excluded Session

Moved, seconded that the public be excluded from the following parts of the proceedings of this meeting, namely

- a. Confirmation of Minutes of Council Public Excluded meeting on 25/07/2007*
- b. Confirmation of Minutes of Environmental Services Public Excluded meeting on 25/07/2007*
- c. Confirmation of Minutes of Works & Services Public Excluded meeting on 25/07/2007*
- d. Gambling Signage*
- e. Clarence Forestry*
- f. Investigate Library expanding into 94 West End*
- g. New Wharf Replacement – consideration of tenders*
- h. Industrial Zone*

The general subject matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) and 7(2)(i) of the Local Government Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each to be considered	Reason for passing this resolution in relation to each matter	Grounds of the Act under which this resolution is made
Minutes of the Council Public Excluded meeting held 25 July 2007	The exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Local Authority to deliberate in private on its decision or recommendation.	Section 48(1)(a) and 7(2)(b)
Minutes of the Environmental Services Public Excluded meeting held on 25 July 2007	The exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Local Authority to deliberate in private on its decision or recommendation.	Section 48(1)(a) and 7(2)(b)
Minutes of the Works & Services Public Excluded meeting held 25 July 2007	The exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Local Authority to deliberate in private on its decision or recommendation.	Section 48(1)(a) and 7(2)(b)
Gambling Signage	The exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Local Authority to deliberate in private on its decision or recommendation.	Section 48(1)(a) and 7(2)(b)

Clarence Forestry	The exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Local Authority to deliberate in private on its decision or recommendation.	Section 48(1)(a) and 7(2)(b)
Investigate Library expanding into 94 West End	The exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Local Authority to deliberate in private on its decision or recommendation.	Section 48(1)(a) and 7(2)(b)
New Wharf Replacement – consideration of tenders	The exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Local Authority to deliberate in private on its decision or recommendation.	Section 48(1)(a) and 7(2)(b)
Industrial Zone	The exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Local Authority to deliberate in private on its decision or recommendation.	Section 48(1)(a) and 7(2)(b)

Response from Department of Conservation re bunding at slipway near Old Wharf site.

Thank you for the opportunity to comment on Council's response to preventing further spillage of contaminants from this site. Both of our organisations are aware of the significant historic value of the adjacent Old Wharf and so any development in the vicinity would naturally need to be undertaken with the integrity of this site in mind. Having said that then you may be right in assuming that preventing further spillages from the slipway is relatively easy. There would need to be a reinstatement of a physical barrier, i.e to create a bunded area, and a means for collecting up any potential pollutants for safe and appropriate disposal off site. I would imagine that Council have relevant contacts for this type of work.

Regards

Dave Hayes
Area Manager
South Marlborough

7. Kiwa Road Toilet Costings

An assessment of suitable toilet designs, costs and ongoing maintenance for placing a toilet at Kiwa Road has been collated and outlined below.

As shown through the Total Capital and Annual Costs the Norski single pan toilet is significantly less expensive to purchase and maintain. This results from storing 1,500 litres, rather than requiring a weekly emptying of 230 litre tank as required with the Kiwi Loo. It is significant to note that Norski toilets are designed to comply with AS/NZ 1546 requirements and include required specifications for the tank and toilet structures, while the Kiwi Loo has not been able to verify the building specifications or compliance with New Zealand building standards.

Archaeological Assessment and an Archaeological Authority have been submitted to the New Zealand Historic Places Trust and a building consent application has been submitted to Kaikoura District Council.

Recommendation: that on receipt of approved consents from the New Zealand Historic Places Trust and Kaikoura District Council Building Control, Council support the purchase of a Norski single pan toilet with 1,500 litre holding tank to be placed at Site A, Kiwa road.

Report to Council

8. Sister City Relationships

As its meeting on 25 July 2007, Council resolved that it should receive the recommendation from the Tourism & Development Committee and request a report be prepared on the benefits of a sister city relationship and that a report on the background of a relationship with Lahaina be included.

The Sister Cities concept was inaugurated in 1956 by President Dwight Eisenhower of the United States. He stated that the *“purpose of the Sister Cities programme was to increase international understanding, foster world peace by furthering international communication and exchanges at the person to person level through city to city affiliations. Locally planned Sister Cities programmes foster communications across borders and include thousands of cooperative programmes of mutual exchange of ideas, people and materials and a variety of cultural, educational, youth, sport, municipal, professional and technical projects.*

A Sister Cities concept is unique in international programmes:

- 1) it is two way, the give and take is shared by both sides;*
- 2) it provides for planned and continuous contact between the cities involved and their citizens;*
- 3) it brings together both municipal and volunteer resources at the local level;*
- 4) It offers a mechanism at the community level for any one or any organization to become involved in international relations.”*

The Sister Cities Programme is generally initiated by an individual or a group in a community who desire to learn about another culture, develop economic links or develop sporting ties with the other culture. Generally the Local Authority of the city or town must approve the starting of a Sister Cities programme and while the Local Authority may approve this programme it does not necessarily need to be the driving force behind the establishment of that relationship. That is often driven by a group of citizens which would form a Sister City Committee. After physical exchanges and visits have been driven for some time and there is a commitment to ongoing exchanges in different shapes and forms then the relationship can be formalized between the Local Authorities as a Sister City.

The following transcript by Sister Cities International best describes the Sister City movement.

“The Sister Cities programme offer an unequalled opportunity for people of all ages to experience and explore other cultures through long term partnerships established at the local level. The programme is built on a foundation of public and private collaboration in communities around the United States and focuses on international outreach, exchange and cooperation.

The city has long served as the nucleus of social, educational, cultural and economic development for civilisation. Since the beginning of time, communities have drawn citizens together in mutual cause and purpose. The goal has always been to harness that sense of

mutual purpose to further the cause of peaceful and substantive urban partnerships on a global scale.

Experience has taught that when a community establishes a relationship with a community in another country an unlimited talent is unleashed. Issues of local, national and international scope are addressed. The programme is committed to a process whereby values are examined, differences acknowledged, and experiences shared, all in an atmosphere of mutual respect and trust....

...By stimulating creative possibilities within established, long term frameworks, issues ranging from the technical to the human, from the environmental to the cultural and beyond may be examined. Dialogue can be opened and solutions sought. Sister Cities International believes the very first step to a future which ensures global co-operation is the irreplaceable vital process of people meeting other people. Through Sister City partnerships, we can learn together, work together, live together and dream together. Through Sister Cities, the people of the world can reach out to grasp new challenges and to solve some of life's problems....together."

It is fair to say that there are many Sister City relationships established between New Zealand towns, districts and cities with other communities all over the world. A number are extremely successful in that there are ongoing exchanges both at the educational level, cultural level, recreational level, sporting level and economic level while in others they lie virtually dormant. Therefore in order for it to succeed there needs to be a strong commitment from both communities to make it work on an ongoing basis.

In Kaikoura's case, it appears that we currently have a Sister City relationship with a small town in northern Tasmania called St Helens and this has been dormant for well over a decade.

Council in 1991 resolved to proceed with the view of obtaining an official link between the townships of Kaikoura and Lahaina (being on the island of Maui in the Hawaiian Island group which is part of the United States of America), Lahaina being an historic whaling town similar to Kaikoura in that it was small and a large tourism industry including whale watching. The township itself had experienced many of the growing pains Kaikoura was currently experiencing. A number of private visits had taken place involving individual Kaikoura residents and similarly some residents from Lahaina had visited Kaikoura. In 2001 Council again agreed to continue pursuing establishing a Sister City relationship with Maui, Hawaii, being the Local Government area within which Lahaina was a town.

If Council wishes to pursue a Sister City relationship with Lahaina then it needs to do so on the basis that there is strong community support for both the concept and the ongoing building and developing of such a relationship. At this juncture, we have had a recommendation from the Tourism & Development Committee supporting such a link however there has been, to date, no overwhelming pressure by a group of Kaikoura citizens requesting a link apart from Mrs Mansbridge. It has been suggested that there is strong community support for such a link however this should initially manifest itself by way of the formation of a local Sister Cities Committee of interested parties and the development of exchanges and ties at that level prior to a formal agreement being entered into.

The mechanisms for establishing Sister City links can vary from one country to another, for example, in New Zealand and Japanese relationships there is a strong Local Government

flavour to the agreements, while in links with United States communities it can be at a lower level of Local Government engagement. Either way there needs to be strong community endorsement of the concept and strong community backing to ensure that there are ongoing exchanges and growth. As an initial step it may be advisable to Council to formally establish a Sister City Committee and call for volunteers from the community at large to work on that Committee with the specific aim of achieving a Sister City relationship with Lahaina. Such a Committee would soon establish the desire within the local community to commit to such a relationship.

Mayor's Report

Greetings.

Since our last full council meeting (which seems just a few short days ago) as Mayor , I have:

- Attended the Open-Home function at Ocean Ridge along with other Councilors. 27 July. From which has come an offer by the Designer to participate in the ensuing Council radio programmes- particularly offering free broadcasted advise to home owners, renters and builders regarding ways to cut energy costs via usage, design, building materials etc.
- Attended the planning meeting for the upcoming Drug & Alcohol Public Information Evening – to be held in the Memorial Hall on 28 August 4-8pm. This concept is being driven by myself, Rupia (Family Violence Coordinator) and Andrew Penman (Youth worker - Te Tai...) Planning is well ahead with some pretty dynamic speakers and material presented on the night.
- Spoken to KKHS & Hapuku Schools assemblies with Nicole, to encourage students to participate in the Plastic Bag reduction promotion. A very positive response is building throughout the community in support of the concept and the way Nicole is promoting it.
- 1st August saw the employment of Kaikoura's new SEEK worker and the start of her 11 month contract. The position was vacated by Rupia and has been filled by Angela Blunt. Her contract runs through to 31 July 2008, and she is based out of Heartlands.
- Attended the 3rd Physical Activity Workshop on 2nd August to continue the process of developing our districts Strategy. The consultants we appointed, and are funded from outside, were present. The next stage will be to survey our community to ascertain the current status, perceived needs and expectations of individuals, groups and clubs etc.
- Monday 6 Aug – CEO Stuart and myself attended The Mayoral Forum in CHCH.

Main Points:

- Kate Valley Coastal Park – Little support for the concept by other member councils – yet to confirm.
- Canterbury Regional Transport Committee presentation. Showing emphasis area they intend lobbying for. (Nth Can = Tourism & Freight)
KK Walking/Cycling and Highway issues highlighted.
A meeting is to be held of the committee to priorities, say, the 12 major projects within the region to ultimately apply for a “Govt. Grant “ for – thereby freeing up “R’ funding for local issues.
- Water – A huge issue to other districts. Presentation made from the Consulting Scientist who is spearheading the public engagement over the scheme- Highlighting issues common to all public consultation over big projects.
Stage four of the process for the Water Project was approved for implementation.
 - Presentation by the NZ T & E D group outlining changes and the way they see forward within our organizations when the changes that have been made by M.E.D. regarding the criteria for regional funding for Economic Development.
The forum has asked CEO's to follow the issue up and offer recommendations to the forum on how best the changes can be implemented.

In the 'box " of literary beauties in my office for your perusal is the Management report for the Audit of the KKDC year ending 30 June 2006. I also have a DVD on Climate Change from the Local Govt conference if you would like to view it.

Memorial Hall Committee Accounts – Councillors asked for an update on funds within the Memorial Hall Committee account. They currently have a balance of \$4.92. A copy of the financial statement is available in my office for viewing. The Committee is looking at reconstituting itself as a “Friends of the Memorial Hall” committee.

Attached is the audited accounts of the Hall Restoration Committee as requested .

