

**MINUTES OF THE COUNCIL MEETING HELD
FOLLOWING THE FINANCE & POLICY COMMITTEE
MEETING AT 1.00PM ON WEDNESDAY 15 AUGUST 2007
IN MEMORIAL HALL SUPPER ROOM, ESPLANADE,
KAIKOURA.**

PRESENT: Mayor K Heays (Chair), Councillors B Woods, J Diver, M McChesney, J Macphail, S Thomas, M Pablecheque, B Seddon.

IN ATTENDANCE: S Grant (Chief Executive Officer), L Copping (Executive Officer)

1. MATTERS TO BE RAISED AS URGENT BUSINESS

1. Visit from Auditor General - Public Excluded (Mayor Heays)

2. CONFIRMATION OF MINUTES

Council 25/07/2007

Moved by Councillor McChesney, seconded by Councillor Seddon and resolved that the minutes of the Council meeting held on 25 July 2007 be confirmed as a true and accurate record.

3. ADOPTION OF REPORTS

a. Works & Services Committee 25/07/2007

Moved by Councillor Pablecheque, seconded by Councillor Woods and resolved that the report of the Works & Services Committee meeting held on 25 July 2007 be adopted.

b. Environmental Services Committee 25/07/2007

Moved by Councillor Woods, seconded by Councillor McChesney and resolved that the report of the Environmental Services Committee meeting held on 25 July 2007 be adopted.

c. Finance & Policy Committee 25/07/2007

Moved by Councillor Thomas, seconded by Councillor Pablecheque and resolved that the report of the Finance & Policy Committee meeting held on 25 July 2007 be adopted.

d. Social Services Committee 01/08/2007

Moved by McChesney, seconded by Mayor Heays and resolved that the report of the Social Services Committee meeting held on 01 August 2007 be adopted.

e. Tourism & Development Committee 11/07/2007

Moved by Councillor Macphail, seconded by Mayor Heays and resolved that the report of the Tourism & Development Committee meeting held on 11th July 2007 be adopted.

4. MINUTES TO BE RECEIVED

Hearings & Applications Committee 19/06/2007 & 03/07/2007
Moved by Councillor Diver, seconded by Councillor Thomas and resolved that the minutes of the Hearings & Applications Committee meetings held on 19 June 2007 and 03 July 2007 be received.

5. COMMUNITY FORUM

Z Battersby – Community Forum Group

Z Battersby advised she represented the Kaikoura Community Forum Group, a group interested in Kaikoura developing in a sustainable way according to its needs. She advised the group felt the recently vacated Dive Shop premises would be an appropriate place for the library to expand into as they did not favour Scarborough Street as being a good location for the library.

The Chief Executive Officer advised the Dive Shop had a lease on that part of the Council premises situated at 94-96 West End which ran through to 2016. The lease had recently been surrendered and Council was now in the position to explore options for that particular part of the building.

6. MINUTES ACTION LIST UPDATE

Bunding at Slipway (Old Wharf area)

A response was received from Department of Conservation advising they were happy for Council to put some bunding in this area but it was still unclear as to what sort of concrete they wished to be used due to the historic nature of the area. Further consultation with Department of Conservation would be undertaken to clarify prior to repairing the existing bunding.

7. KIWA ROAD TOILET

Included in the agenda was an assessment of suitable toilet designs, costs and ongoing maintenance costs for placing a toilet at Kiwa Road along with a recommendation for the Norski single pan toilet with a 1,500 litre holding tank to be installed at the site. The Environmental Development Officer advised an Archaeological Assessment and Archaeological Authority had been submitted to the New Zealand Historic Places Trust and a building consent application had been lodged with Council's Building Control Unit.

Councillor McChesney advised she favoured a larger fully accessible toilet to be installed at the site.

Moved by Councillor McChesney, seconded by Councillor Macphail and resolved that on receipt of approved consents from the New Zealand Historic Places Trust and Kaikoura District Council Building Control, Council support the purchase of a Norski Fully Accessible toilet with 1,500 litre holding tank, at the price of \$19,371.00, to be placed at Site A, Kiwa Road.

Against: *Councillor Woods*
 Councillor Diver

Councillor Pablecheque

Discussion:

Councillor Woods suggested a 2000 litre holding tank be purchased. The Environmental Development Officer advised if a holding tank larger than 1,500 litres was installed it would mean digging a lot deeper and in terms of the sensitivity of the site it was not feasible.

8. SISTER CITY RELATIONSHIPS

A report on the benefits of Sister City relationships and a report on the background of a relationship with Lahaina were included in the agenda as requested at the meeting of 25 July 2007. The Chief Executive Officer advised a Sister City relationship was a serious relationship, and not one to be entered into short term. It was a relationship between communities so there needed to be a number of organizations and community groups and individuals eager to participate.

The Chief Executive Officer advised Kaikoura currently had a Sister City relationship with a small town in northern Tasmania called St Helens however this had been dormant for well over a decade. The proposed Sister City relationship with Lahaina went back to 1991, went dormant and rose again in 2001 and had been dormant since. As an initial step it may be advisable for Council to formally establish a Sister City Committee and call for volunteers from the community at large to work on that Committee with the specific aim of achieving a Sister City relationship with Lahaina. Such a committee would soon establish the desire within the local community to commit to such a relationship.

Mayor Heays advised when M Mansbridge had attended the Tourism & Development Committee meeting with the idea, it had come about from a letter she had received from the American Embassy. M Mansbridge had since indicated to Mayor Heays that she did not wish to be a driving force and had brought the matter to Council as a result of receiving the letter from the Embassy.

Mayor Heays advised he had received a letter of support from Whale Watch and was personally in favour of a Sister City relationship with Lahaina. He believed it would be good for the community of Kaikoura and offered to be part of a steering group.

Councillor McChesney supported the idea of a Sister City relationship and advised she would like to be on a sub-committee to drive it.

Councillor Macphail advised he was definitely in support and felt Lahaina would be a good start for Kaikoura to get a mould to build with and a great opportunity to learn from them, and them from Kaikoura.

Moved by Councillor Woods, seconded by Councillor Macphail and resolved that the report to Council on Sister City relationships be received.

9. COMMITTEE UPDATES

Waste Minimisation meeting

Councillor Woods advised she had recently attended a waste minimization meeting with the Environmental Development Officer which was very well chaired. She advised it was important to support Council staff in this particular area as it could be very intimidating.

Tourism & Development Workshop

Councillor Macphail advised the recent strategy workshop had been very productive for revising of the strategy.

10. MAYOR'S REPORT

Moved by Councillor Seddon, seconded by Councillor Woods and resolved that the Mayor's Report be received.

12. Council Public Excluded Session

Moved by Councillor Pablecheque, seconded by Councillor Seddon that the public be excluded from the following parts of the proceedings of this meeting, namely

- a. Confirmation of Minutes of Council Public Excluded meeting on 25/07/2007*
- b. Confirmation of Minutes of Environmental Services Public Excluded meeting on 25/07/2007*
- c. Confirmation of Minutes of Works & Services Public Excluded meeting on 25/07/2007*
- d. Gambling Signage*
- e. Clarence Forestry*
- f. Investigate Library expanding into 94 West End*
- g. New Wharf Replacement – consideration of tenders*
- h. Industrial Zone*

There being no further business the meeting closed at 3.58pm.