

**MINUTES OF THE COUNCIL MEETING HELD AT
9.00AM ON WEDNESDAY 16 FEBRUARY 2011 IN
MEMORIAL HALL SUPPER ROOM, ESPLANADE,
KAIKOURA.**

PRESENT: Mayor W Gray (Chair), Councillors S Burrows, J Diver, G Harmon, D Holmes, J Macphail, D Morgan, N Pablecheque.

IN ATTENDANCE: S Grant (Chief Executive Officer), S Syme (Executive Officer).

1. MATTERS OF IMPORTANCE TO BE RAISED AS URGENT BUSINESS

1) Economic Development (Councillor Morgan)

2. OPEN FORUM

No members of the public wished to be heard in the open forum.

The Council meeting adjourned at 9.02am and resumed at 11.30am

3. CONFIRMATION OF MINUTES

Council 15/12/2010

Moved by Councillor Pablecheque, seconded by Councillor Harmon and resolved that the minutes of the Council meeting held on 15 December 2010 be confirmed as a true and accurate record.

4. ADOPTION OF REPORTS

Works and Services Committee 15/12/2010

Moved by Councillor Holmes, seconded by Councillor Harmon and resolved that the report of the Works and Services meeting held on 15 December 2010 be adopted.

Environmental Services Committee 15/12/2010

Moved by Councillor Burrows, seconded by Mayor Gray and resolved that the report of the Environmental Services meeting held on 15 December 2010 be adopted.

Finance & Policy Committee 15/12/2010

Moved by Councillor Pablecheque, seconded by Councillor Macphail and resolved that the report of the Finance and Policy Committee meeting held on 15 December 2010 be adopted.

Social Services Committee 02/02/2011

Moved by Councillor Morgan, seconded by Councillor Burrows and resolved that the report of the Social Services Committee meeting held on 2 February 2011 be adopted.

Tourism and Development Committee 8/12/2010

Moved by Councillor Harmon, seconded by Councillor Macphail and resolved that the report of the Tourism and Development Committee meeting held on 8 December 2010 be adopted.

5. MINUTES TO BE RECEIVED

Hearings and Applications Committee 16/11/2010

Moved by Councillor Diver, seconded by Councillor Burrows and resolved that the minutes of the Hearings and Applications Committee meeting held on 16 November 2010 be received.

Hearings and Applications Committee 28/09/2010

Moved by Councillor Diver, seconded by Councillor Burrows and resolved that the minutes of the Hearings and Applications Committee meeting held on 28 September 2010 be received.

6. COUNCIL PUBLIC EXCLUDED

Moved by Mayor Gray, seconded by Councillor Macphail and resolved that the public be excluded from the following parts of the proceedings of this meeting, namely

- a. New Zealand Police Update*
- b. Confirmation of Minutes 15/12/2010*
- c. Forestry*

The meeting adjourned at 12.00pm for lunch and resumed at 1.00pm.

7. ENVIRONMENT CANTERBURY UPDATE

K Heays from Environment Canterbury was in attendance to present this item. K Heays advised he had also provided an update to the Runanga on Sunday. Environment Canterbury had four staff in Kaikoura and Environment Canterbury was charged with managing the Resource Management Act. He noted since the Commissioners had taken over they had recognized early on that the previous operation of Environment Canterbury was not very acceptable. He further advised the Kaikoura Office of Environment Canterbury was an experiment in reverting back to local service.

K Heays advised his primary role was the face of the Environment Canterbury in Kaikoura. He felt things were progressing well with improving relations with Council and Council staff. He advised meetings had been scheduled with the Asset Manager about issues in common and regular meetings would be held with the planning team. He further advised the two organisations were working together with regard to coordinating information. He was hopeful this would lead to a system where it was easier for the customer.

K Heays advised Environment Canterbury staff were working with Te Korowai and on the St Paul's Restoration Project and would be along side Council at the A & P show. He further advised he had arranged for

signs to be erected in the Kowhai River to advise of walkers and cyclist in the area.

8. CANTERBURY TRIENNIAL AGREEMENT

The Chief Executive Officer advised the agreement was required by legislation and set out how all local authorities within the region were supposed to deal with each other when it came to working on issues. He noted it was required to be signed off by every Territorial Authority in the Canterbury Region.

Moved by Councillor Diver, seconded by Councillor Macphail and resolved that the draft Canterbury Local Authorities Triennial Agreement be adopted by Council and any proposed changes to the document be brought back to Council for consideration.

9. CANTERBURY WATER MANAGEMENT STRATEGY – FORMATION OF KAIKOURA ZONE COMMITTEE

The Chief Executive Officer advised in terms of the Canterbury Water Management Strategy it was now at the stage of establishing a Zone Committee for Kaikoura. He advised Council automatically had a representative on the Zone Committee and Council was also required to appoint two representatives to the selection committee. It was noted Mayor Gray was the Zone Committee representative until the Kaikoura Zone Committee was formed.

Moved by Councillor Harmon, seconded by Councillor Macphail and resolved that Council appoint Mayor Gray as the Kaikoura District Council representative on the Kaikoura Zone Committee.

The Chief Executive Officer advised the aim of the selection committee was to achieve a cross section of representatives who could collaborate. He advised if people had one view and were unlikely to change their view they would not be appointed to the committee.

Moved by Councillor Harmon, seconded by Councillor Burrows and resolved that Stuart Grant be appointed as a representative on the Kaikoura Zone Selection Committee.

Moved by Councillor Harmon, seconded by Councillor Macphail and resolved that Councillor Holmes be appointed as a representative on the Kaikoura Zone Selection Committee.

10. MOUNTAIN BIKE JUMP PARK

A request had been received from the Kaikoura Mountain Bike Club to build a mountain bike jump park at a site adjacent to the Tar Depot. It was noted the area was zoned recreation reserve.

Moved by Councillor Diver, seconded by Councillor Burrows and resolved that the Kaikoura Mountain Bike Club be allowed to develop a mountain bike jump park on the site indicated adjacent to the Tar Depot on the understanding that the development may be temporary.

Councillor Macphail advised he had some concerns regarding security around the area. The Chief Executive Officer advised the area would be fenced off.

11. POLICY ON STOCK CROSSINGS, RACES ON ROAD RESERVE AND STOCK UNDERPASSES

The Chief Executive Officer advised a request had been received from a local Dairy Farmer to create a stock underpass under one of Council's roads. He noted Council did not currently have a Policy on this and one needed to be created in case a similar request was received.

The Asset Manager advised the draft Policy set out the requirements for people wanting to create an underpass or stock crossing especially with regard to funding. The Policy allowed for Council to fund 37% of 25% of the costs. The Chief Executive Officer advised the vast majority of Council's had adopted the formula included in the draft Policy. Councillor Burrows noted a lot of underpasses flooded and enquired if Council would be liable. The Asset Manager advised all operational costs would be borne by the farmer. He further advised Council would only pay a portion of the construction of the underpass. Discussion was held regarding a change in the rate of subsidy and one person receiving more funding than another. The Chief Executive Officer advised from a Council perspective there would be a Policy which includes a formula which dictated how much Council's share would be. He advised there was always the option available for people to write to Council and Council could then make a decision.

Moved by Councillor Harmon, seconded by Councillor Burrows and resolved that Council formally adopts the draft Policy on Stock Underpasses, Crossings and Races on Road Reserve 2011 for consultation and that Council formally consider the adoption of the Policy after considering and deliberating on submissions received.

12. PROPOSED ENLARGED RURAL FIRE DISTRICT

The Chief Executive Officer advised there were currently two rural fire districts in Marlborough as well as the conservation estate, Woodbourne Airbase and the Kaikoura District. He advised a series of meetings had been held the previous year and a working group established to come back with a recommendation for all stakeholders. The recommendation had been one enlarged rural fire district for all of Marlborough.

The Chief Executive Officer advised there had been some drive from the National Rural Fire Authority which was required to reduce the number of authorities from 90 down to about 20. He advised the bulk of the land in Kaikoura was Department of Conservation estate so therefore Department of Conservation administered. However, call outs to Goose Bay and Peketa were within the Department of Conservation estate however Department of Conservation staff did not attend so it was up to Council volunteers.

The Chief Executive Officer advised Kaikoura was meeting the rural fire standards however the standards were continually being raised. The aim of the Enlarged Rural Fire District was one Rural Fire Plan for the enlarged area with one professional employed to compile the Plan. He advised there would be no change on the ground in terms of volunteer groups. Councillor Harmon enquired if people on the ground felt thought the Enlarged Rural Fire District was a good idea. The Chief Executive Officer advised he was unaware of what local volunteers thought but positive feedback had been received from the Marlborough region. He further advised the Enlarged Rural Fire District was seen as a way of providing a more coordinated response over the entire region.

The Chief Executive Officer advised based on the current proposed model there would be an additional cost of \$18,000 for Kaikoura but he felt there would be benefits in the long term. He advised if the proposal was to proceed it would be implemented 1 July 2012. He further advised the proposal would be brought back to Council as part of the budget report and the Annual Plan and it would eventually have to be ratified by Council.

The Chief Executive Officer advised from an organizational perspective all responsibility went to the Enlarged Rural Fire District. Councillor Macphail noted that under the enlarged model Kaikoura was taking on all the Department of Conservation areas as well. The Chief Executive Officer advised the model would provide consistency of who could do what where and when. He advised for all intents and purposes nothing would change on the ground. The Chief Executive Officer felt it was about making the best use of what the area had.

13. LAND TRANSPORT STRATEGY 2011-41 EMERGING PREFERRED STRATEGIC OPTION

Commissioner Rex Williams and Simon Milner from Environment Canterbury were in attendance to present this item. R Williams advised the 30 year strategy was put together by the Regional Transport Committee. S Milner advised the emerging preferred option was a transition away from 'business as usual' towards longer term investment in a wider range of transport choices and travel alternatives. There was more focus on local solutions that reduced but not removed the need for current high levels of travel. The option was not anti-car but rather an option which reduced the need to own several cars and always having to use one.

Councillor Pablecheque felt the State Highways in the area could be better than they were. He felt the roads were not wide enough and the corners were too sharp. R Williams advised one of the important parts of the Strategy was not spending any more money. Councillor Pablecheque noted there had been many times over the last 10 years when the State Highway to Kaikoura had been shut and the alternate route was not adequate. S Milner advised the Strategy tried to incorporate making sure alternate routes were up to scratch. Councillor Morgan enquired regarding the purpose of the Strategy. S Milner advised the purpose of

the Strategy was to tell central government what the Canterbury area needed and what they needed to fund. The Chief Executive Officer advised for a fraction of the money spent on roads money put into walking and cycling could get a lot of people off the roads. He felt there did not appear to be a willingness to reallocate money. He further advised he felt the Regional Transport Committee should be advocating more strongly for walking and cycling funding. R Williams advised if Council believed the total spend should be increased then it should be reflected in the Strategy.

14. COMMITTEE UPDATES

Canterbury Economic Development Company

Councillor Macphail advised he had attended a meeting of the Canterbury Economic Development Company the previous Monday where the Annual Report was signed off. He advised he would endeavour to obtain a copy of the report for the next Council meeting. He noted the Annual Report of the Company would be tabled at the Mayoral Forum regarding the direction they wished to proceed.

Pensioner Housing

Councillor Morgan advised a Pensioner Housing Allocation committee meeting had been held and the vacant flats allocated. She felt from a social point of view the facility seemed like a lonely place for some.

15. MAYOR'S REPORT

St Paul's Restoration Project

Mayor Gray advised the St Paul's native tree restoration project on the South Bay hillside was underway. He advised a seeding donation had been received from the Encounter Foundation.

Peninsula Running Event Proposal

Mayor Gray advised P Halligan from Top of the South Events presented a peninsula running event proposal to the Tourism and Development Committee. It was felt the time frames were too tight to hold the event in the current year.

16. PROPOSED AQUATIC FACILITIES

The Chief Executive Officer advised at the December meeting Council had agreed to receive the report on the Proposed Aquatic Facilities. Over the summer period the concept had appeared in the Kaikoura Star and been available at the Council office, Library and on the Council website. The Chief Executive Officer advised to date only one comment had been received which had been negative to the concept.

The Chief Executive Officer advised should Council endorse the concept it could refer the matter back to the Trust for it to carry out further investigations.

Moved by Councillor Macphail, seconded by Councillor Pablecheque and resolved that Council endorse the Proposed Aquatic Facilities concept as presented at the December meeting and the matter be

referred back to the Community Facilities Charitable Trust for ongoing investigations into the feasibility of establishing a concept of that size in Kaikoura.

It was noted the Trust would take the concept forward for feedback.

17. URGENT BUSINESS

Economic Development

Councillor Morgan noted at the last Tourism and Development Committee meeting there had been a discussion around vision for strategic planning. She advised it sounded like the tourism issue was large and economic development could not be incorporated as well. Councillor Harmon noted one or two members of the Tourism and Development Committee had felt the Committee was losing its way and needed to have a vision statement. He advised since he had been a member of the Committee it had all been about tourism. He noted a comment had been made that tourism was taking up a lot of time. The Chief Executive Officer advised tourism was economic development because it was fostering business.

Councillor Harmon enquired should the committee be driving or encouraging economic development. The Chief Executive Officer advised the Committee could be driving exploration or they could be actively finding out from business what their needs were. Councillor Macphail advised the Committee could achieve tourism goals because Kaikoura was a tourism town and he advised there had been fishermen and farmers on the Committee.

The Chief Executive Officer advised if the Tourism and Development Committee was looking at coming up with a changed role then it should be brought to Council for approval. Councillor Harmon noted the initial mission statement was just words but did not provide any direction. The Chief Executive Officer advised the Tourism and Development Committee was definitely not supposed to be focused on tourism alone.

Councillor Morgan noted the situation where business people came to town thinking big money, set up and then fell apart in the winter. She felt this could be avoided if people were well informed or knew who to ask. The Chief Executive Officer advised the Tourism Officer was able to point people in the right direction.

Councillor Morgan noted a lack of support and collaboration with different businesses in the town. The Chief Executive Officer advised it had been difficult to obtain feedback from business within the town. Councillor Burrows enquired if there was a business association. Councillor Pablecheque advised of enVision which was a self set up and self appointed business association. He felt Council should be encouraging a Kaikoura business group. The Chief Executive Officer noted free seminars for businesses had been held but if people did not turn up to them it was difficult. Councillor Macphail felt it was the

nature of business in the town where some motel owners for example were owner operators and they could not leave their business.

There being no further business the meeting closed at 4.46pm.