

KAIKOURA DISTRICT COUNCIL MEETING HELD AT 9.00AM ON WEDNESDAY 20 APRIL 2011, IN MEMORIAL HALL SUPPER ROOM, ESPLANADE, KAIKOURA.

AGENDA

1. *Apologies*
2. *Open Forum – Session for members of the public wishing to comment on items included in this agenda.*

The Council meeting will adjourn following this item and will resume following the Finance and Policy Committee meeting.

3. *Matters of Importance to be raised as Urgent Business*

4. **Minutes to be Confirmed:**

■ *Council 16/3/2011* *page 82*

Reports to be Adopted:

- *Works & Services Committee 16/3/2011* *page 90*
- *Environmental Services Committee 16/3/2011* *page 93*
- *Finance and Policy Committee 16/3/2011* *page 96*
- *Social Services Committee 6/04/2011* *page 97*
- *Tourism & Development Committee 9/3/2011* *page 101*

5. *Matters arising from Confirmed minutes*

6. *Minutes Action List Update*

MEETING	ACTION REQUIRED	BY	DATE ACTIONED
	16 MARCH 2011		
Council	Provide a presentation on Civil Defence	District Emergency Management Officer	A presentation will be provided at the May meeting.

7. *11.30am NZ Police Update*

- An update from Kaikoura Police will be provided in Public Excluded

8. *Public Forum*

TIME	NAME	SUBJECT
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9. *Environment Canterbury Update*

- K Heays from Environment Canterbury will be in attendance at 1.15pm to present this item.

10. *Kaikoura Skate Park Upgrade*

- Q Nicholls will be in attendance at 1.30pm to present this item. *page 108*

11. Elected Member Remuneration Structure 2011/12	page 120
12. Recommendation from Road Naming Subcommittee	page 121
13. Delegation Request	page 123
14. Committee Updates	
15. Mayor's Report	page 125
16. Urgent Business	
17. Council Public Excluded Session	

Moved, seconded that the public be excluded from the following parts of the proceedings of this meeting, namely

- a. Confirmation of Minutes of Council Public Excluded meeting on 16/3/2011**
- b. Community Facilities Charitable Trust – Appointment of Trustee**

The general subject matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) and 7(2)(i) of the Local Government Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each to be considered	Reason for passing this resolution in relation to each matter	Grounds of the Act under which this resolution is made
Minutes of the Council Public Excluded meeting 16/3/2011	The exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where making the information available would be likely otherwise to damage the public interest and enable any local authority holding the information to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) and 7(2)(c)(ii), 7(2)(h)
Community Facilities Charitable Trust- Appointment of Trustee	The exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to protect the privacy of natural persons, including that of deceased natural persons.	Section 48(1)(a) and 7(2)(a)

KAIKOURA SKATE PARK UPGRADE

Attached is a letter requesting that the Kaikoura Skate Park currently on the Esplanade be substantially upgraded and extended. The request outlined that the park is currently too small to accommodate everyone, it was a great starting platform when it was first developed but its usage has now increased substantially, the park needs to be extended to increase the skill levels required and to provide a facility which would cater for a much broader range of skateboarding skills.

From the request received it would appear that the applicants would undertake fundraising to build the Skate Park and Councils involvement would be purely making the land available. The request will be an excellent use of that particular location. There were concerns initially when the skate park was first mooted for its current location. Suggestions that there would be damage to tennis courts, there would be graffiti, there would be rubbish etc have been completely unfounded. However there will be a number of engineering and planning issues which would need to be resolved if this park was to be further developed. You could ask if this much money is to be spent on upgrading this area would it be worthwhile looking at an alternate site for a skate park. It is fair to say that again prior to the decision to locate the Skate Park in its current position many sites and locations were canvassed and again while there are probably numerous areas around Kaikoura that would have the capacity to hold a Skate Park whether it would attract the same usage that this one attracts would be questionable.

From an engineering perspective an extension to the park would impact on at least one possibly two Norfolk Pines and these trees are protected. However no doubt the final design and layout would be subject to a number of Council imposed conditions and these could include ensuring that the Norfolk Pines are not disturbed. An extension of the park could impact on a stormwater culvert which has a 350mm diameter pipe and again depending on the design of the park this may require the culvert to be extended and may require consent from Environment Canterbury. There may be other consenting issues from Environment Canterbury and the applicant would need to deal with the local Environment Canterbury Office. Councils main sewer line also runs along that side of the road and work may need to be done to ensure that the pipe was located outside the proposed Skate Park area however, if that was difficult then construction could ensure there was no likelihood of the pipe collapsing at some future stage. Apart from those issues there are no other engineering issues that would affect Council's infrastructure.

In terms of planning the proposal is in an archaeological area and may require an archaeological authority from the Historic Places Trust. It would be suggested that the applicants also consults with the neighbours across the road being the Kaikoura Primary School and the Waves Apartments. Apart from those issues raised there is no engineering or planning reason why the proposed Skate Park extension could not be undertaken subject to all issues being successfully resolved.

It is therefore recommended that Council support the request to extend the Skate Park and that Councils planning and engineering staff work with the proposers to enable the development to proceed while ensuring all planning requirements are met and all Council's infrastructure is protected.

Remuneration Structure 2011-2012

Below is the Remuneration Authority determination for remuneration available for Kaikoura District Council Elected Members for the year commencing 1 July 2011.

Total Pool \$160,798 Mayor \$48,598 Balance \$112,200

Elected Members remuneration for the current year is as follows

Total Pool \$157,880 Mayor \$47,880 Balance \$110,000

The Remuneration Authority has applied a 2% increase to the base lines in the model used to determine pools.

Under the current method of remuneration, the Mayor is paid \$47,880 while each Elected Member is paid \$15,715 per annum. The Authority seeks the new Council resolution on the above and requires this to be forwarded to them by the 6th of May 2011.

If Council chooses to retain some portion of the pool for meetings then it will need to advise the Commission on what basis it will be paid out.

If Council decides to make changes it will need to decide how the \$112,200 will be split. Some chairmanships require more input than others. Are some members required to attend other meetings on Council's behalf that they don't get paid for? Do some members attend more meetings than others and therefore should be compensated more than others? Should the Deputy Mayor receive an additional sum for the responsibility of Mayor in the absence of the Mayor? Should there be some recognition for experience or should all funds be distributed evenly?

If the funds were distributed evenly then it would equate to \$16,029 per Councillor.

At it's meeting on 10 November 2010 Council resolved that the remuneration structure for Elected Members remain unchanged. This being that the balance of the pool is split equally amongst all Councillors.

Recommendation:

That Kaikoura District Council resolves to recommend the remuneration for Councillors for the 2011 /2012 year to 30 June 2012 be \$16,029.00 per Councillor.

Recommendation from Road Naming Subcommittee

Naming of Road South Bay Developments Subdivision

The Road Naming Subcommittee met on 11 April 2011 to consider the naming of the new legal road created by the subdivision of Lot 10 DP 7341. Attached is a copy of the report provided to the Subcommittee.

Recommendation

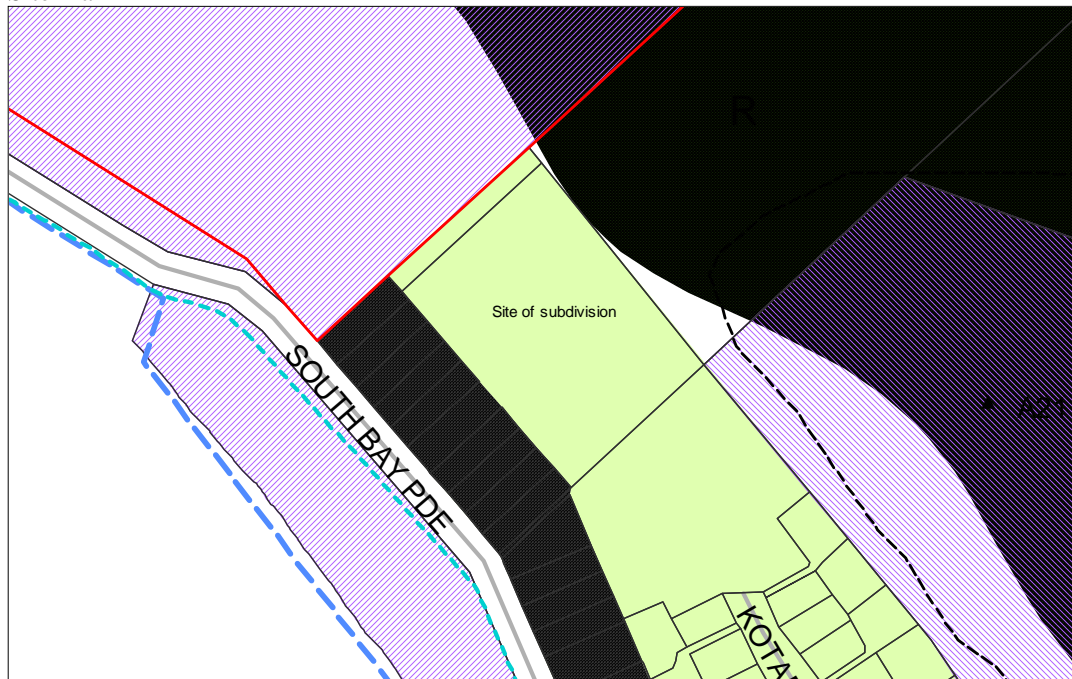
It is recommended that the new section of legal road (Lot 24, South Bay Developments Subdivision) be named Kakapo Place.

Report for Road Naming Sub-Committee

Applicant:	South Bay Developments Limited
Address of Activity:	29 Kotuku Rd Kaikoura
Legal Description:	Lot 10 DP 7341

Resource consent was issued on the 23rd March 2011 for a 23 lot subdivision in South Bay. The subdivision will result in the creation of a new road.

Site Plan



The applicants have suggested the following names for the new road.

- Kakariki Place / Lane
- Kakapo Lane/ Place

Either of these names would be in keeping with the surrounding bird road names of Kotare Place and Takahe Drive. However both of the birds are endangered and neither bird is common to the area. However, the Kakariki is being bred in captivity in the Kaikoura area. The parrots are easily domesticated and breed well in captivity.

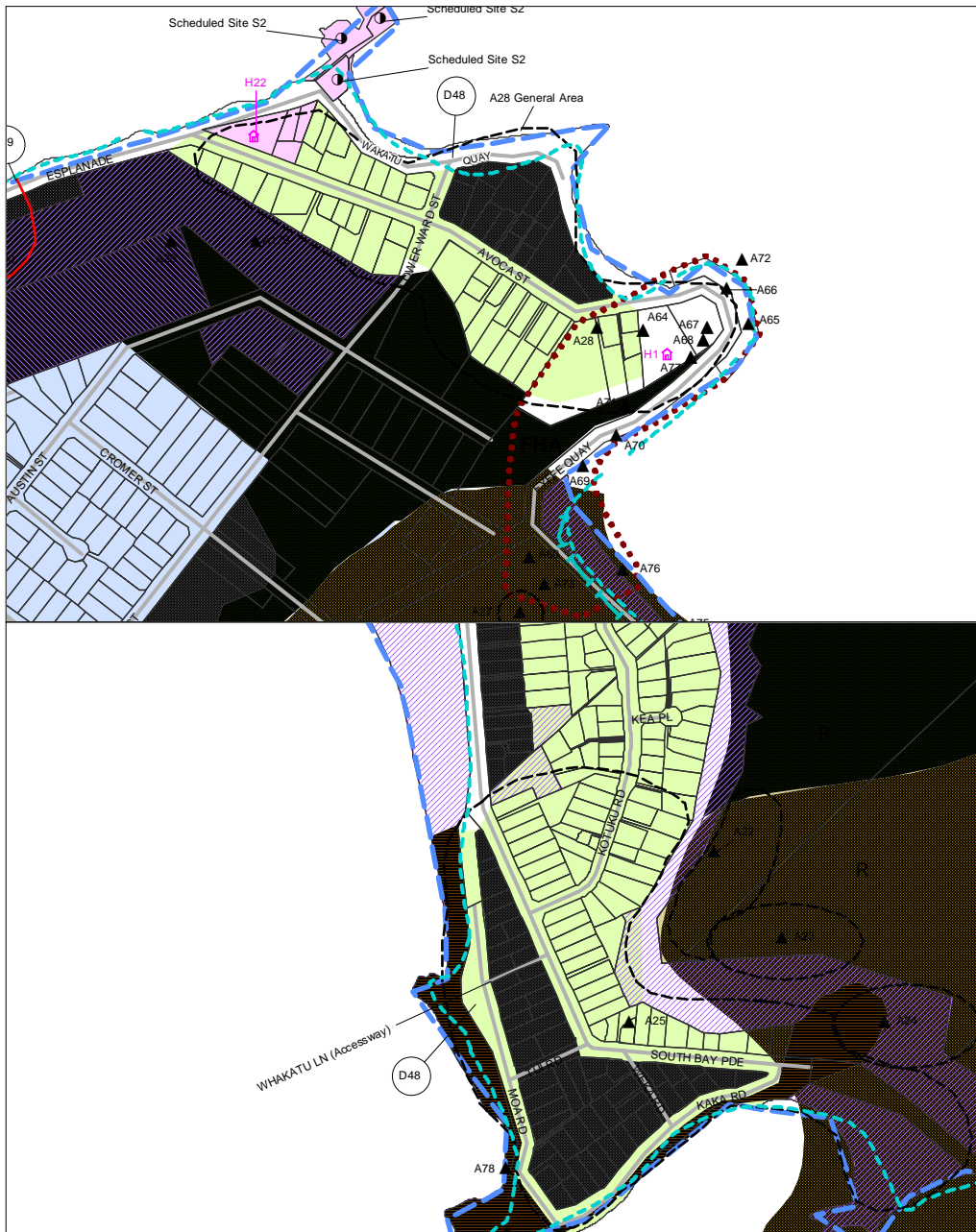
Delegation Request

This report is a request for the Council to change its delegation to decide applications for resource consents for earthworks in the archaeological sites at South Bay and Avoca Street from the Hearing and Application Committee to the Chief Executive Officer or District Planner and the Chairman of the Hearing and Applications Committee.

Reason for Request

Council staff works hard with Te Runanga o Kaikoura, New Zealand Historic Places Trust, property owners and contractors to protect archaeological and cultural sites within the Kaikoura District.

In areas of South Bay and Avoca Street, there are three areas A 28, A 25 and Fife Historic Area designated as archaeological sites in the Kaikoura District Plan. All earthworks within these sites require resource consent. All of these areas are in the residential A or business A zone.



As the applications are decided by the Hearing and Applications Committee, the applicants must wait for a committee meeting to be scheduled and the base fee for these applications is \$665.

It is proposed that the decision be delegated to the Chief Executive Officer or the District Planner plus the Chairman of the Hearing and Application Committee.

This will offer the following benefits:

- Consents processed quickly
- Minimum cost to the applicant

As these consents are relatively straightforward, Council staff hope that by offering the property owner a relatively quick application process time with costs as low as possible, it will promote protection of archaeological sites within the District and help landowners in South Bay and Avoca Street develop their sites.

This proposal will be discussed at the Hearing and Applications Committee meeting on the 19th of April 2011.

Recommendation:

That Council subject to recommendation by the Hearings and Application Committee grant delegation for the decision of applications, for earthworks in archaeological sites in South Bay and Avoca Street (A 28, A 25 and Fife Historic Area) under 104B of the Resource Management Act 1991, to the Chief Executive Officer or District Planner and the Chairman of the Hearing and Application Committee.

For the purpose of this delegation, the following information must be provided with the application:

- 1. Written confirmation that the applicant has consulted with Te Runanga o Kaikoura and cultural monitoring will be undertaken or is not required; and*
- 2. Written confirmation that the applicant has consulted with New Zealand Historic Places Trust.*

Mayor's Report

I spent 24th & 25th March at Burnham Military camp with 28 students from Kaikoura High school. The students had spent the week there on a Limited Service Volunteer course (LSV). The students really brought into the week and would have gained a lot from the experience. One student from this course has been chosen to attend Outward Bound School at Anakiwa.

I have met with Janine Dowding from the Ministry of Social Development, who gave a brief of the role they play in Kaikoura and spoke about issues like the LSV course for the youth of Kaikoura.

The Community Facilities Trust met last week, I have stood down as chair and Stephan Rattray has taken up the position to take the trust forward from here.

There has been much discussion around the events out of Christchurch and it is important that the business community and Council work as one to promote Kaikoura as a destination.

Townwatch will become a reality later this year. A steering committee was formed at a meeting last week, to take the process forward.

I attended the Canterbury Regional Water Management Committee on Tuesday 12th April. We took a bus visit into the south branch of the Hurunui, facilitated by the Hurunui /Waiau Water Zone Group. They have a huge task in front of them to chart a path through all the issues. They have the potential to irrigate up to 60,000 hectares in North Canterbury. Our Zone Committee should be formed this year. While we won't have the issues on the scale of other areas it will be an important Committee for Kaikoura