

**MINUTES OF THE EXTRAORDINARY MEETING OF THE
KAIKOURA DISTRICT COUNCIL HELD AT 3.30PM ON
WEDNESDAY 28 OCTOBER 2009, IN UPSTAIRS
MEETING ROOM, MEMORIAL HALL, ESPLANADE,
KAIKOURA.**

PRESENT: Mayor K Heays (Chair), Councillors J Diver, J Macphail, J Ransley, B Woods, D Holmes.

IN ATTENDANCE: S Grant (Chief Executive Officer), S Poulsen (Finance Manager), S Syme (Executive Officer).

APOLOGIES: Councillor M McChesney, N Pablecheque.

Moved by Councillor Diver, seconded by Councillor Woods and resolved that apologies be accepted.

1. ADOPTION OF THE ANNUAL REPORT 2008/2009

The Finance Manager tabled the Chief Executive Officer's Report the Mayor's Report and a report of minor changes which had been made to the draft Annual Report. The Chief Executive Officer presented his report noting events which had occurred during the financial year; these included the flooding in July and August and the Local Government Commission report released in May determining there was no good reason why the Kaikoura District Council should be abolished and incorporated with the Hurunui District Council. He advised the Statement of Comprehensive Income showed a deficit of \$809,000 for the year and this could be attributed to downward revaluation of land, property and forestry.

The Finance Manager advised of the inclusion of community outcomes in the Annual Report for the first time. She advised the current audit had been reasonably straight forward and the auditors had been on site for two weeks instead of the planned three.

The Chief Executive Officer advised in most areas the resident survey results were tracking in the right direction however there was a continuing issue with regard to litter in public places. He advised Council was spending more time and effort but satisfaction levels kept declining.

Moved by Councillor Macphail, seconded by Councillor Ransley and resolved that Council was prepared to adopt the Annual Report for the year ended 30 June 2009.

The Letter of Representation and Statement of Compliance and Responsibility were signed by Mayor Heays and the Chief Executive

Officer. The Finance Manager left the meeting to send these to Audit New Zealand. The signed audit opinion was then received and tabled.

Moved by Councillor Macphail, seconded by Councillor Ransley and resolved that pursuant to sections 98 and 99 of the Local Government Act 2002, Council adopt the 2008/2009 Annual Report.

There followed some discussion regarding the level of audit fees.

There being no further business the meeting closed at 4.25pm.