

**REPORT OF THE FINANCE AND POLICY  
COMMITTEE MEETING HELD AT 10.55AM ON  
WEDNESDAY 22 JUNE 2005 IN MEMORIAL HALL  
SUPPER ROOM, ESPLANADE, KAIKOURA.**

**PRESENT:** Councillor J Macphail (Chair), Mayor K Heays, Councillors M Pablecheque, B Seddon, J Diver, B Woods, M McChesney, S Thomas.

**IN ATTENDANCE:** S Grant (Chief Executive Officer), L Copping (Executive Officer) S Poulsen (Financial Services Officer)

**1. MATTERS OF IMPORTANCE TO BE RAISED AS URGENT BUSINESS**

1. Financial Contributions (Councillor Seddon)

**2. FINANCIAL SERVICES REPORTS**

The Finance Reports were presented by the Chief Executive Officer. He advised it was pleasing to see that Council's equity had increased nearly \$1million over June 2004, and that there was a positive net working capital. He advised Council was making slightly more use of term debt to finance growth, and reliance on cash advances for operations was also reducing.

It was noted several year end adjustments were yet to be made, notably the incorporation of the Marlborough Regional Forestry joint venue which may have a significant affect on the years results.

Councillor McChesney asked where funds would come from, and if a loan would be raised for the new inlet screens at the newly upgraded sewage treatment plant.

The Chief Executive Officer advised he expected funding would most likely come from financial contributions. He advised generally if a loan needed to be raised for works it was raised at the end of the project when final figures were known.

Councillor Diver asked the cost of maintaining the district's fire engines. The Chief Executive Officer advised \$8,500 had been spent over the previous year, the majority on the water tank.

**20 Beach Road**

Councillor Macphail enquired if the property at Beach Road was being rented out by Council. The Chief Executive Officer advised the last instruction from Council had been to get the walkway surveyed and land disposed of from the existing title. He advised he had recently met with the Regional Commander of Police who had advised they were extremely interested in establishing a new police station on the site at 20 Beach Road. At this stage they were interested in leasing the land from

Council and would be looking at building their own facility that would house six staff.

The Chief Executive Officer advised he would prepare a report and recommendation for the next meeting.

### **Cuddons Building**

The Chief Executive Officer advised Council had entered into a 12 month lease with the Community Gym.

A 12 month lease had also been entered into for the downstairs room adjacent to the former Act One pizza outlet for use as a craft outlet shop.

### **Traffic Control Quarterly Report**

A total of 30 infringement notices totalling \$985 were issued for the period 1 July 2004 to 30 June 2005. The Finance Officer advised while this appeared to be rather light, it may well be due to educational information Council was putting out with regard to parking on the correct side of the road to rental car companies.

Councillor McChesney suggested letters also be sent to in-flight magazine companies with regard to parking on the wrong wide of the road.

Councillor Macphail asked why Council was trying to educate people when it should in fact be enforcing such parking. He advised he did not believe it was Council's job to educate visitors on how to park a car.

The Chief Executive Officer advised once a ticket was issued, there was a period until it was due. As most infringement notices for parking on the wrong side of the road were issued to tourists, a lot of time and money would be spent on following through only to find the offender had left the country. It was therefore felt it was better to use educational means rather than enforcement means.

Councillor Thomas suggested if the cost of the infringement fee was reduced if it was paid within three days of issuing it may encourage recipients of infringement notices to pay at the Council offices before they left the district.

The Chief Executive Officer advised over the past seven years Council had taken the view of advising what should and shouldn't be done instead of issuing tickets. Council could review this at any time. He noted if the aim was to keep traffic moving and get parking occurring on the correct side of roads then issuing enforcement tickets was not the way to go.

### **Pay & Display Parking**

A table was included in the agenda indicating income received from Pay & Display for the past five years.

Several variances were shown, with figures for the year 2004/05 down by approximately \$7,500.

The Chief Executive Officer advised it was felt figures had dropped due to the relocation of Dolphin Encounter from the West End.

Councillor Seddon asked why Council bothered with the pay & display system if the cost of replacing the pay and display receptacles was approximately \$22,000 and revenue only \$17,726.

The Chief Executive Officer advised one of the reasons for pay & display was to pay the West End development loan. Mayor Heays advised he felt pay & display was a good idea.

#### **Website**

A vote of thanks to Finance Officer, S Poulsen, was given for launching Council's website. The Chief Executive Officer advised the Finance Officer had been the driving force in coordinating the website launch.

*Moved by Councillor Pablecheque, seconded by Councillor Diver and resolved that the Finance Report, Statement of Financial Position, Statement of Financial Performance, Corporate Services Budget Report, Liability Management Report, Investment Quarterly Report, Traffic Quarterly Report and Library Report be received.*

### **3. URGENT BUSINESS**

#### **Financial Contributions**

Councillor Seddon advised it had been pointed out to him by a member of the public that Council was now taking financial contributions of approximately 20% and asked if this was correct.

The Chief Executive Officer advised the Financial Contributions Policy was adopted by Council on 29<sup>th</sup> June, along with the Annual Plan and noted 20% was a fairly close figure. He advised as contributions were set amounts, those with higher valued sections would be paying less than those with lower valued sections.

*There being no further business the meeting closed at 11.34am.*