

**REPORT OF THE FINANCE AND POLICY
COMMITTEE MEETING HELD AT 10.50AM ON
WEDNESDAY 19 OCTOBER 2005 IN MEMORIAL HALL
SUPPER ROOM, ESPLANADE, KAIKOURA.**

PRESENT: Councillor J Macphail (Chair), Mayor K Heays, Councillors M Pablecheque, B Seddon, J Diver, B Woods, S Thomas.

IN ATTENDANCE: S Grant (Chief Executive Officer), L Copping (Executive Officer), S Poulsen (Finance Officer).

APOLOGIES: Councillor M McChesney

Moved by Mayor Heays, seconded by Councillor Pablecheque and resolved that apologies be accepted.

1. MINUTES ACTION UPDATE LIST

Report on 20 Beach Road

The Chief Executive Officer advised discussions had taken place with the acting District Commander who had advised at a regional level they were very keen to utilize the site however at a national level it had been pushed down the list and it was unlikely any building on the site would take place for two years.

The Chief Executive Officer advised prior to providing a recommendation to Council he was seeking clarification from NZ Police as to whether they definitely wanted to use the land and secondly, whether they were interested in placing a staff member to live in the dwelling.

Councillor Woods advised it would be a pity for the property to remain empty.

Councillor Seddon noted this matter may be important to discuss further at the workshop scheduled later in the day.

2. FINANCE REPORTS

The finance reports were presented by the Chief Executive Officer.

The Finance Officer highlighted the achievements of Council's Rates Officer in collecting outstanding rates.

Moved by Councillor Pablecheque, seconded by Councillor Woods and resolved that the Finance Report, Statement of Financial Position, Statement of Financial Performance, Corporate Services Budget Report be received.

Investment Quarterly Report

The Chief Executive Officer advised in terms of policy where Council had said it would have a minimum of \$250,000 invested, although reasonably close to this figure, it was not complying as it presently had \$243,000 invested.

Summary of Special Reserves and Special Funds

Councillor Seddon requested an update on Council's property fund. The Chief Executive Officer advised property fund, as outlined in the quarterly report, related to 20 Beach Road. To date 20 Beach Road was funded through Council's property fund which had put the fund in deficit and in essence, if Council wished to retain the property it would need to raise a loan.

The initial intention for purchasing the property was to put a walkway to the side. The walkway had been established and Council now had two titles on the property which was the objective of the exercise.

Councillor Woods requested a report on expenditure and improvements relating to Council's pensioner flats.

Library Report

The Library report was presented by the District Librarian.

Moved by Councillor Pablecheque, seconded by Councillor Woods and resolved that the Library Report be received.

3. Q V REPORT

Councillor Diver noted there were 120 building consents uncompleted and asked if there was a lot of outstanding buildings as he was concerned at the number of batches that appeared to have been started and not completed.

The Chief executive Officer advised he would request a report be provided at the next meeting from Council's Building Control Unit. He advised there were certainly a number of dwellings to did not have Code Compliance Certificates however under the new Building Act, consents would lapse unless they were complied with within a certain time frame.

4. RATES POSTPONEMENT POLICY

Council's Rates Postponement Policy was included in the agenda. As part of the development of Council's Long Term Council Community Plan, Council was required to review it's major policies. It was noted the Rates Postponement Policy was a relative new policy, having been developed earlier in the year and the following amendments were recommended:

- The fee being set for the next financial year
- Assurance to the applicant of complete confidentiality
- Clarification that "particular Council Officers" is the Chief Executive Officer.

Moved by Councillor Seddon, seconded by Councillor Woods and resolved that Council agree to the proposed amendments to the Rates Postponement Policy, and that the amended policy be published in the Draft Long Term Council Community Plan 2006-2016 for public comment.

There being no further business the meeting closed at 11.24am.