

**REPORT OF THE FINANCE & POLICY COMMITTEE
MEETING HELD AT 9.29AM ON WEDNESDAY 20
DECEMBER 2006 IN THE MEMORIAL HALL SUPPER
ROOM, ESPLANADE, KAIKOURA.**

PRESENT: Councillor M Pablecheque (Chair), Mayor K Heays, Councillors B Seddon, J Diver, B Woods, S Thomas, M McChesney.

IN ATTENDANCE: S Grant (Chief Executive Officer), L Copping (Executive Officer).

APOLOGIES: Councillor J Macphail

Moved by Councillor Woods, seconded by Councillor Seddon and resolved that apologies be accepted.

1. MINUTES ACTION LIST

Install Door Counter at Library

The Chief Executive Officer advised he believed the door counter had been installed at the Library.

2. FINANCE REPORTS

The Chief Executive Officer presented the reports advising there was quite a bit of activity taking place including capital work. Funds continued to flow in and out which showed a number of variances in the accounts primarily due to timing issues. It was noted cashflow was still very positive and strong.

District Planning Expenditure

Councillor Woods noted District Planning expenditure was 200% over budget. The Chief Executive Officer advised the reason was the accumulation of all the appeals to the plan. He advised it was expensive in so far as expert witnesses, legal evidence and the time involved in going to the Environment Court as a lot of work was required to be done to enable consent orders to go up to the Environment Court.

The Chief Executive Officer advised he was pleased to say the worst was over and he did not expect too many more accounts to come in.

District Plan Review Process

Councillor Seddon asked how the review process of the District Plan worked. The Chief Executive Officer advised once the Plan became fully operative, which should be early 2007, there were a number of changes identified that needed to be made. Quite a lot of the plan had been on the books for 10 years and basically it was time to start reviewing from day one. The process on how Council would undertake such a review would be looked at firstly and it would be ongoing.

Report on Pensioner Housing

Councillor Woods noted a report had not been provided for some time on Council's Pensioner Cottages and requested regular updates.

The Chief Executive Officer advised he would instruct the Asset Manager to include a monthly maintenance report in future Works & Services reports.

In terms of the new pensioner flats, Housing Corporation had advised their time frames and requested Council appoint an architect to get fully costed concept and working drawings drawn up and submitted to them by early March. The Chief Executive Officer advised Council's Asset Manager had drawn up an architectural brief which had been sent to three architects seeking their proposals back by 19 January in order to allow time for an architect to be appointed by the end of the following week. Council would then be looking at working with Housing New Zealand on the plans prior to going to Housing Corporation for funding.

Moved by Councillor Thomas, seconded by Councillor Woods and resolved that the Finance Report, Statement of Financial Position, Statement of Financial Performance, Corporate Services Budget Report and Library Report be received.

There being no further business the meeting closed at 9.45am.