



**KAIKOURA  
DISTRICT COUNCIL**

**SOCIAL SERVICES  
COMMITTEE**

**AGENDA**

**10 August 2005**

## COMPLIANCE WITH LOCAL GOVERNMENT ACT 2002 DECISION-MAKING REQUIREMENTS

Except as below, a statement of compliance and a completed decision checklist is required for any agenda item on a council committee or the council recommending that a decision be made. This will be the responsibility of the person signing off the agenda item.

**The compliance statement and checklist will not be used for:**

- Recommendations that information be received or that the Council make a decision.
- Decisions taken under the Resource Management Act 1991 or the Biosecurity Act 1993 in relation to resource consents, decisions required when following the procedures set out in Schedule 1 of the Resource Management Act 1991, other permissions, submissions on plans, or references to the Environment Court.
- Decisions taken to proceed with enforcement procedures under various primary or secondary legislation or regulations, including procedures under the Resource Management Act 1991, the Biosecurity Act 1993, the Local Government Act 2002, and Kaikoura District Council Bylaws.
- Administrative and personnel decisions that are entirely internal to Kaikoura District Council.
- Other decisions where the procedures to be followed are set out in Legislation.

### COMPLIANCE STATEMENT

The council committee (or the council) must formally certify that:

- (a) It is satisfied that it has sufficient information about the options and their benefits and costs, in terms of the region's social, economic, environmental and cultural well-being and the effects on community outcomes, bearing in mind the significance of the decisions.
- (b) It is satisfied that it knows enough about and has given adequate consideration to the views and preferences of affected and interested parties bearing in mind the significance of the decision.

### INFORMATION CHECKLIST

(a)	A Statement of the Proposed Decision
(b)	A Statement of the Objective of the Proposed Decision and the Issue or Problem being addressed
(c)	A list of all reasonably practicable options, (including doing nothing).
(d)	For each option in (c): An evaluation of the Benefits and Costs, in terms of the region's social, economic, environmental and cultural well-being.
(e)	For each option in (c): A statement of the extent to which community outcomes would be promoted or achieved in an integrated and efficient manner.
(f)	For each option in (c): A statement of the Impact, if any, on Kaikoura District Council's capacity to undertake its statutory responsibilities
(g)	If the Proposed Decision is a significant decision in relation to land or a body of water, a statement of how Maori values have been taken into account
(h)	A Statement of significant inconsistencies, if any, with any Existing Policy, Plan or Legislation arising from the Proposed Decision.
(i)	A statement how the views and preferences of affected or interested persons have been given adequate consideration during the definition of the problem or issue, the objective, the assessment of options and the development of the proposed decision, including the particular contribution of Maori to the decision-making process.

#### Notes:

The significance of proposals and decisions determines how much time, money and effort is put into exploring and evaluating options and obtaining the views of affected and interested parties. The significance of proposals and decisions is determined through reference to criteria contained in the policy on significance.

The policy on significance together with Section 76 of the Local Government Act 2002 set out the Council's requirements in relation to decisions. Some decisions can only be made through the Long-Term Council Community Plan, or after the Special Consultative Procedures set out in the Act have been used, (refer to the policy on significance and the Act).

All decisions of Kaikoura District Council are subject to the decision-making requirements of section 76 of the Act unless inconsistent with specific requirements of other legislation.

**SOCIAL SERVICES COMMITTEE MEETING HELD AT 9.00  
AM ON WEDNESDAY 10 AUGUST 2005 AT MEMORIAL  
HALL SUPPER ROOM, ESPLANADE, KAIKOURA**

**AGENDA**

1. *Apologies*
2. *Matters to be raised as General Business*
3. *Matters Arising from Report of 13/07/05*
4. *Community Networkers Minutes*
5. *Minutes Action Update List*

	<b>13 JULY 2005</b>		
Social Services	Approach local person making re-usable nappies to supply nappies for Committee initiative to provide one free nappy by way of a voucher to mothers of new-borns	Ian	In Progress
Social Services	Provide information for educating trucking companies on road safety	Mike	In Progress

6. *Lynn Campbell, Commissioner of the Family Commission will be present to speak with the committee*
7. *Lynne Batty, Regional Education Advisor for Land Transport New Zealand will be present to update the committee on road safety issues.*
8. *Information for Committee*
  - **Facts on Nitrous Oxide**
  - **The Social Report**
9. *Mayor's Update*
10. *Community Development Officer's Update*
11. *Road Safety Update*
  - **Tourist Road Safety Information**
  - **Kaikoura District Road Safety Statistics**
12. *General Business*

