



**KAIKOURA
DISTRICT COUNCIL**

**SOCIAL SERVICES
COMMITTEE**

AGENDA

14 September 2005

COMPLIANCE WITH LOCAL GOVERNMENT ACT 2002 DECISION-MAKING REQUIREMENTS

Except as below, a statement of compliance and a completed decision checklist is required for any agenda item on a council committee or the council recommending that a decision be made. This will be the responsibility of the person signing off the agenda item.

The compliance statement and checklist will not be used for:

- Recommendations that information be received or that the Council make a decision.
- Decisions taken under the Resource Management Act 1991 or the Biosecurity Act 1993 in relation to resource consents, decisions required when following the procedures set out in Schedule 1 of the Resource Management Act 1991, other permissions, submissions on plans, or references to the Environment Court.
- Decisions taken to proceed with enforcement procedures under various primary or secondary legislation or regulations, including procedures under the Resource Management Act 1991, the Biosecurity Act 1993, the Local Government Act 2002, and Kaikoura District Council Bylaws.
- Administrative and personnel decisions that are entirely internal to Kaikoura District Council.
- Other decisions where the procedures to be followed are set out in Legislation.

COMPLIANCE STATEMENT

The council committee (or the council) must formally certify that:

- (a) It is satisfied that it has sufficient information about the options and their benefits and costs, in terms of the region's social, economic, environmental and cultural well-being and the effects on community outcomes, bearing in mind the significance of the decisions.
- (b) It is satisfied that it knows enough about and has given adequate consideration to the views and preferences of affected and interested parties bearing in mind the significance of the decision.

INFORMATION CHECKLIST

(a)	A Statement of the Proposed Decision
(b)	A Statement of the Objective of the Proposed Decision and the Issue or Problem being addressed
(c)	A list of all reasonably practicable options, (including doing nothing).
(d)	For each option in (c): An evaluation of the Benefits and Costs, in terms of the region's social, economic, environmental and cultural well-being.
(e)	For each option in (c): A statement of the extent to which community outcomes would be promoted or achieved in an integrated and efficient manner.
(f)	For each option in (c): A statement of the Impact, if any, on Kaikoura District Council's capacity to undertake its statutory responsibilities
(g)	If the Proposed Decision is a significant decision in relation to land or a body of water, a statement of how Maori values have been taken into account
(h)	A Statement of significant inconsistencies, if any, with any Existing Policy, Plan or Legislation arising from the Proposed Decision.
(i)	A statement how the views and preferences of affected or interested persons have been given adequate consideration during the definition of the problem or issue, the objective, the assessment of options and the development of the proposed decision, including the particular contribution of Maori to the decision-making process.

Notes:

The significance of proposals and decisions determines how much time, money and effort is put into exploring and evaluating options and obtaining the views of affected and interested parties. The significance of proposals and decisions is determined through reference to criteria contained in the policy on significance.

The policy on significance together with Section 76 of the Local Government Act 2002 set out the Council's requirements in relation to decisions. Some decisions can only be made through the Long-Term Council Community Plan, or after the Special Consultative Procedures set out in the Act have been used, (refer to the policy on significance and the Act).

All decisions of Kaikoura District Council are subject to the decision-making requirements of section 76 of the Act unless inconsistent with specific requirements of other legislation.

**SOCIAL SERVICES COMMITTEE MEETING HELD AT 9.00AM
ON WEDNESDAY 14 SEPTEMBER 2005 AT MEMORAIL HALL
SUPPER ROOM, ESPLANADE, KAIKOURA.**

AGENDA

1. *Apologies*

2. *Matters to be raised as General Business*

3. *Matters Arising from Report of 10/05/2005* *page 1*

4. *Minutes Action Update List*

10 AUGUST 2005			
Social Services	Investigate fluoridation presentation to Social Services Committee	Kevin/Madeleine	In Progress
Social Services	Write to local politician to include mandatory driving knowledge test on arrival declarations at airports	Marion ??	Pending
Social Services	Report from Transit Group following visit of 18/19 August to district	Mike/Kevin	Page 24 of agenda

5. *Community Networkers Minutes* *page 6*

6. *Correspondence*

Inward

- Hon Chris Carter *page 9*
- NZ Police – Road Safety Advertising *page 18*
- Te Runanga o Kaikoura Inc *page 19*

Outward

- COS Subscription *page 20*

7. *Information for Committee*

- LGNZ Gambling Newsletter – September *page 21*
- Network Safety Report – Corridor Study *page 24*
- Press release – Marlborough Express *page 26*
- National Housing Forum *page 28*

8. *Mayor's Update*

9. *Community Development Officer's Update* *Verbal*

10. *Road Safety Update*

- Design a Poster Competition *page 29*
- Know your way around roundabouts – *If you are able to distribute these flyers through the group you represent please place an order with Linda* *page 31*
- Billboard Feedback – *seeking YOUR feedback* *Attached*

11. *General Business*

- *Discussion on Billboard Feedback*

