



**KAIKOURA  
DISTRICT COUNCIL**

**SOCIAL SERVICES  
COMMITTEE**

**AGENDA**

**4 MARCH 2009**

Memorial Hall Supper Room

**SOCIAL SERVICES COMMITTEE MEETING HELD AT 9.00 AM ON  
WEDNESDAY 4<sup>TH</sup> MARCH 2009 AT MEMORIAL HALL SUPPER ROOM,  
ESPLANADE, KAIKOURA.**

**AGENDA**

1. *Apologies*
2. *Matters to be raised as General Business*
3. *Matters Arising from Report of 4/2/2009* *page 1*

4. *Minutes Action List Update*

<b>MEETING</b>	<b>ACTION REQUIRED</b>	<b>BY</b>	<b>DATE ACTIONED</b>
<b>04 FEBRUARY 2009</b>			
	Send an official card or letter to R Te Ua	Councillor McChesney	Letter sent 26/2/2009
	Provide an update on the footpath in South Bay Parade	Engineering Support Officer	Attending March meeting

5. *Community Networkers Minutes 11/11/2008* *page 5*
6. *Community Development Officer's Report* *page 8*
7. *Seek Report* *page 10*
8. *Kaikoura Community Center – A Feasibility Study* *page 11*
9. *Mayor's Update*
10. *General Business*

# **COMMUNITY DEVELOPMENT OFFICER'S REPORT**

## **Report to the Social Services Committee – February 2009**

### Kaikoura Youth Skills Project

Megan Pfeifer and Andrew Penman (project Coordinator) are continuing to work on funding applications for year two of this project as well as applications to pub charities for resourcing of equipment. Otherwise the project is well underway.

### Kaikoura Youth Council

The Kaikoura Youth Council kicked 2009 off by having a stall at the Waitangi Day Event. They also helped the Mayfair Theatre fundraiser with a very successful movie night on Friday the 13<sup>th</sup>. All tickets were sold and \$1000 was raised. It was a very well organized and entertaining event with sausages during intermission. They will be starting a recruitment drive at these events to encourage other youth to be involved in community projects. Other goals for 2009 include a basketball half court and perhaps extension of the skate park. They are also looking at getting involved in organizing events during Youth Week May 21-27.

### Waitangi Day Event – 2009

Te Tai O Marokura, with funding support from the Ministry of Culture and Heritage and the Kaikoura District Council Community Initiatives Fund, held another well received event to mark this day on the evening of February the 5<sup>th</sup>. There was a great line up of both local and national talent, including participants of the Kaikoura Youth Skills project. The evening started at 4.30pm and went to around 8pm. This was a free event and everyone was encouraged to bring along their families and friends and enjoy this evening.

### Kaikoura Physical Activity Plan

The Legacy Group met at the end of January to move the implementation of the Physical activity plan along. A funding application to the Canterbury Community Trust for a recreation coordinator for Kaikoura was made and we should know the outcome of this in April.

### Labour Market Development Strategy

The new Community Development Officer and Tourism and Economic Development Officer will be continuing the work begun last year to complete the above strategy. If the expression of interest is approved then the next stage is to develop a business plan and application for this funding. This stage of the application process is very time consuming, as it involves a lot of research and community consultation, but it is hoped that it will be completed by November this year so the funding is available to commence work on putting together the actual strategy. It is hoped that funding will be secured for three years. The first year will involve researching and putting together the strategy and the next two years will be implementation of the strategy.

### Kaikoura Health Facilities

The new Community Development Officer is familiarising herself with the proposed Kaikoura Health Facilities. The community should expect consultation with the CDHB prior to June 2009, by which time the Funding arm of the CDHB will have its full business case ready.

### Family Violence Network and Strengthening Families

It was agreed at the last Strengthening Families meeting that the Family Violence Network (FVN) and Strengthening Families (SF) should be merged to create a full time job. FVN (10 hours) and SF (16 hours) were advertised as one job last week, start date as soon as possible.

### Community Events Calendar

Please e-mail all upcoming events to the new Community Development officer for monthly updates of the Community Events Calendar. It is becoming well utilized and a valuable resource for both locals and visitors alike to check out what is going on for the month. The calendar is available on line at [http://www.kaikoura.govt.nz/special\\_features/events/](http://www.kaikoura.govt.nz/special_features/events/) and is also published on a monthly basis in the council newsletter in the Kaikoura Star.

### **March 2009**

**1<sup>st</sup> – 8<sup>th</sup>** – Sea Week

**4<sup>th</sup>** - Kaikoura District Council - Social Services Committee meeting, 9am Memorial Hall Supper Room

**4<sup>th</sup>** – Monthly Youth Council Meeting. 3.30 pm

**5-14<sup>th</sup>** - Kaikoura Tramping Club - Five Pass Trip Classic wilderness tramp in the alps north of the Routeburn. Grade H. Please phone Wednesday prior - Leader Barry Dunnett, phone 319 5086

**7<sup>th</sup>- 15<sup>th</sup>** - **Art in the Dark Exhibition** – Kaikoura Winery [www.kaikourawinery.co.nz](http://www.kaikourawinery.co.nz)

**10<sup>th</sup>** – Kaikoura Family Violence Networkers meeting – an introduction to the new Family Violence Coordinator. 10.30, Memorial Hall supper room.

**10<sup>th</sup>** - Community Networkers meeting - an informal networking meeting for service providers to keep up to date with each others work and collaborate on projects. 12noon, Memorial Hall supper room. Bring your lunch

**11<sup>th</sup>** - Kaikoura District Council - Tourism and Development Committee meeting, 1pm Memorial Hall Supper Room

**12<sup>th</sup>** - Seaward Lions Meeting

**14<sup>th</sup>** - Kaikoura Tramping Club – Mystery Coastal Walk Okiwi Bay/Ohau Stream Area N of Kaikoura. Great scenery. Grade M. Please phone Wednesday prior - Leader Sue Jarvie, phone 319 7910. Fuel \$3.

**17<sup>th</sup>** - Lions Club of Kaikoura - Dinner Meeting, Kaikoura Bowling Club rooms, Ludstone Avenue, 6pm.

**18<sup>th</sup>** - Kaikoura District Council - Works and Services, Environment Services, Finance and Policy and Council meeting, 9am Memorial Hall Supper Room

**20-22<sup>nd</sup>** - Kaikoura Tramping Club - Te Ao Whakere Planned climb of this fine mountain from a high camp in Happy Valley. Grade H. Please phone Wednesday prior - Leader Ailsa Howard, phone 319 6797. Fuel \$5.

**22<sup>nd</sup>** - Mt Lyford Challenge. All ages and abilities welcome

**21<sup>st</sup>** -

Kaikoura Schoolyard Market - Kaikoura Primary School 10am to 1pm. phone 3195440 for further information.

**27<sup>th</sup>** - Biodiversity Bonanza - Come along and help us celebrate biodiversity and the efforts to manage and promote it in the Kaikoura area.

The aim of the event is two fold, (a) to raise awareness of biodiversity in the Kaikoura area; and (b) provide a ‘one-stop shop’, with an array of resources & services for enhancing biodiversity.....for the urban backyard to the large station.

We also want to show case some of the excellent biodiversity work happening locally, with our neighbors north and south and also in the marine environment. Make a weekend of it—why not?!

We want to encourage people to come and enjoy the biodiversity experience for the weekend—there will be interesting & topical talks/field trips and other things to entice you!!

Come and have a few days away and spread the word while you are at it.

If you live here already, then its even easier!!.....watch this space.....

**28<sup>th</sup>** - Kaikoura Tramping Club - Kahutara Hot Springs Ah, that got you interested! Short walk to test the waters of Kaikoura’s only hot pools. Grade E. Please phone Wednesday prior - Leader Bev Elliott, phone 319 5873. Fuel \$3.

**28<sup>th</sup>** – Earth Hour Event - 8.30 – 9.30pm

# SEEK REPORT



## SEEK Report to the Social Services Committee 4<sup>th</sup> March 2009

There have been a number of changes to SEEK since January. We are now also a Youth Transition Service which means that I will contact all school leavers and encourage them to become registered on the National database. I will then track them while they locate, keeping in touch to ensure that they are on track with work or study and offering them help and support where needed, for example assisting with applications for grants/scholarships, linking their employers with the ITOs for their particular industry and encouraging them to give their employees further training amongst other things. I had training to use the National database on Friday 20<sup>th</sup> February which was fascinating. There is an extensive network now and more and more councils are getting on board. I have also completed with help from Megan and Susi an application to the Ministry of Youth Development for funding for a feasibility study into a trade Training Academy for Kaikoura. I am working with 8 young people at the moment, some are actively seeking employment and for some I am providing in work support.

I recently met with the representative of HSI and we have discussed the need for a Trade Training facility and options for training in hospitality.

I am also investigating the possibility of holding a careers expo in May and I will be applying to Mayors Taskforce for Jobs to assist with funding the day- it would be open to the public and I plan to have speakers throughout the day as well as representatives from as many occupations as I can. If possible I will arrange to hold it the day after the Christchurch Careers Expo finishes so that we can access some providers who may have come to the area especially for the Expo. I am seeking support also from the High School for the running of the day.

Thank you for your time

Angela Blunt  
Youth Employment Coordinator

# **Kaikoura Community Center – A feasibility study**

## Summary of Project

There are many Youth and Community initiatives currently running in Kaikoura with many more in the pipe-line. These include a Youth Skills project and Youth Employment and transition service and other community projects. One of the biggest barriers to getting initiatives like the above started in Kaikoura is the lack of suitable space to house these programmes.

Over the years many different groups have discussed the possibility of a youth centre or a community centre, but such a big task often ends up at the bottom of the to-do pile.

Whilst working these projects it has become clear that now is the time to commence work towards such a facility as more and more opportunities come on stream and unfortunately some need to be put on hold or down scaled due to lack of resources. It is for this reason that a five year plan is being developed in order to provide a starting point to work towards the ultimate goal of a multi-purpose community center.

## Project Objectives

- Determine the need for a Community Center in Kaikoura
- Determine what the Community Center would look like – a model.
- Create a project framework based on community feedback to enable the advancement of this project.
- Collect a database of potential local groups that would utilize such a space
- Research commercial feasibility of groups outside of Kaikoura using the space

This study would involve:

- Review of evidence - Information gathering;
- Identification of various models of Community Centers – define which model would best fit Kaikoura;
- Identification of projects, groups or agencies which would benefit from a Community Center and determine their fit;
- Surveying the community;
- Consultation with key stakeholders;
- Focus Groups – in-depth interviews with targeted groups;
- General community consultation;
- SWOT analysis;
- Write a report including findings and recommendations;
- Community consultation on draft report;
- Investigate possible funding avenues.

## Benefits to the Kaikoura Community

Public facilities in Kaikoura are currently very minimal. The Kaikoura Memorial Hall has a supper room which is used for big town meetings and also a couple of smaller meeting rooms which can be utilized. These meeting rooms are under heavy demand and it is often difficult to book space. Other facilities that can be accessed are church halls, the Marae or private conference rooms at businesses in town. These are fine for one off meetings, but there are difficulties in running on-going programmes in these spaces including cost, access, suitability of the venue and availability. The Heartlands Service Center also has meeting rooms, but these are under very heavy demand with visiting agencies.

A feasibility study would investigate the current facilities which are available and consider these along side current and future use. This could highlight a need for a purpose built facility to house things such

as music practice rooms/recording space, after school programmes, training rooms, generic meeting rooms, office space for youth mentors, etc among other things which maybe come apparent in the course of the study.

Potential benefits to the community as a result of this study are wide reaching. For example, we already know that there is very little formal training available in Kaikoura, and no on-going training courses. One of the barriers to this is that there is no suitable venue to hold such courses. A project is currently underway to create a unique model for Kaikoura to offer more on-going training opportunities – and when this comes to fruition a facility will need to be available which can be accessed on an on-going basis for training purposes.

There are many other current examples like this one

This project will create some tangible data and results from which the Kaikoura community can leverage funding to create community facilities which are desperately needed.

#### Community Groups who may potentially access such a facility

- Training Academy – other educational opportunities
- Youth Skills project – ongoing funding is being sort for this successful project and the need is becoming greater for it to have a permanent base.
- Community recreation clubs – e.g. Spinners and Weavers, senior net etc
- Visiting social service agencies
- Afterschool programmes like OSCAR.

#### Project Time-frame

January 2009	Creation of a basic starting point model to base a funding application around and to initiate community discussion.
February 2009	Presentation of overall concept to Kaikoura District Council, the Kaikoura Education Trust and other key stakeholders to gain support for funding applications for a feasibility study.
February 2009	Completion of a funding application to Lottery Communities.
March 2009	Closing Date for Lottery Regional Committee
June 2009	Lottery Regional Committee meeting
July 2009	Appointment of part-time project manager or consultant
July 2009	Review of evidence – information gathering. Identification of various Community Center models
July 2009	Survey the community
August 2009 – September 2009	Focus Groups, in-depth interviews, General Community consultation
October 2009	Write a report outlining findings and recommendations
November 2009	Draft report to council, key stakeholders and community – final consultation
December 2009	Findings and recommendations ratified by Council and other key stakeholders

December 2009

Possible funding avenues investigated

### Conclusion

This report has been presented to the Kaikoura Education Trust who support the concept and will umbrella an application to the Lottery Community committee to fund a feasibility study which will enable appropriate research and community consultation to take place. It is important that this project is community lead, so that community members take ownership in determining a model which best suits the needs of our district. However it is also important that this is done in partnership with the Kaikoura District Council as the governing body in this community.

### Recommendation

The council supports an application to Lottery Community to enable this feasibility study to take place.

The council hears findings and recommendations at the conclusion of this study in partnership with the Kaikoura Education Trust.

### Proposed Community Center Model – Starting point