



**KAIKOURA
DISTRICT COUNCIL**

**SOCIAL SERVICES
COMMITTEE**

AGENDA

2 JUNE 2010

Memorial Hall Supper Room

**SOCIAL SERVICES COMMITTEE MEETING HELD AT 9.00 AM ON
WEDNESDAY 2 JUNE 2010 AT MEMORIAL HALL SUPPER ROOM,
ESPLANADE, KAIKOURA.**

AGENDA

1. *Apologies*
2. *Matters to be raised as General Business*
3. *Matters Arising from Report of 7/4/2010* *page 1*

4. *Minutes Action List*

MEETING	ACTION REQUIRED	BY	DATE ACTIONED
7 APRIL 2010			
	Include a copy of the Significance Policy on the agenda	Executive Officer	Policy included on page 10
	Provide a plain English report on the status of the Library Building and whether or not it could be sold without public consultation.	Finance Manager	Refer page 13 of the agenda.

5. *Community Development Officer's Report* *page 5*
6. *Family Violence Officer's Report* *page 7*
7. *Seek Report* *page 9*
8. *Community Networkers Minutes* *page 14*
9. *Ronald McDonald House Appeal* *page 19*
10. *Mayor's Update*
11. *Information for Committee*
 - *Mayors Taskforce for Jobs Newsletter* *page 20*
12. *General Business*

Community Development Officer's Report

Youth

Youth in Local Government Conference

The YOUTH IN LOCAL GOVERNMENT conference held in Porirua City (7-9 April) was a great success. Youth Council members have reported back to Council and Youth Council. From what they have learned, they would like to work towards the following:

- Youth to have more say – not just events coordinators or fundraisers
- Youth to influence council policies from a youth perspective by having input into the political processes with a youth representative as part of the full council
- Need to keep attending Youth Conferences
- Need a regular budget starting next year to
 1. assist with projects rather than spend all our time fundraising
 2. show annual accounting for further funding applications

Youth Week - 24th May to 30th May

This year the Youth Council is intent on involving youth of all ages during Youth Week. This year's theme is "connecting youth and families". On Monday the 24th they will be organising some activities with pre-school children. On Wednesday the 26th they are holding an inter-primary schools activities afternoon at the Kaikoura Primary School from 1.00pm to 2.30pm, where parents are welcome. They intend to organise children in groups and do different activities with everyone for an hour. There will be competitions and prizes. On Friday the 28th they are organising a dance at the Scout Hall for both younger and older youth.

Youth Forum and Event Training

The Ministry of Youth Development has approved a grant to the Youth Council to run a two day youth programme, to up-skill and inspire our young people. This programme will include a Youth Forum to hear about issues our youth have in the community and review past projects and events. Local community mentors (Seafest committee and Trash Fashion/Seaward Lions) will then provide training on event management and then work with young people as they are split into groups to devise their own events. Events will be presented to a panel who will judge the best event to be awarded a cash prize to go towards staging their event with mentor support. Dates are 4th and 11th of June at the Mayfair Theatre.

Project Funding

An application has been submitted for the round 6 of the Youth Development Partnership Fund administered through the Ministry of Youth Development. This is to fund a youth radio which was a very successful aspect of the Youth Skills project. This project would also work on a feasibility study for a Trade Training Academy. The outcome of this application should be known in May.

Physical Activity/Recreation

Sport Kaikoura

Sport Kaikoura ran a very successful school holiday programme which was well supported by children in the community. They hope to run another programme over the next school holidays in July.

Sport Kaikoura are investigating running a Sport Expo as part of the Community Expo on the 24th of September. This would involve sports groups running demonstrations and have-a-go opportunities.

Sport Kaikoura now has the Tasman Regional Sports Trust – Sport Assist training resource which comprises of 12 different modules including

- Volunteering,
- Event management,

- Committee rule,
- Being on a board,
- Communication Strategies,
- Event Risk Management,
- Funding and Sponsorship,
- Strategic Planning,
- School Community Partnerships,
- Membership recruitment,
- Leadership Development,
- Inclusion

These modules are available in booklet form and are useful beyond sporting and recreation groups as well.

KiwiSport

A public meeting was held to discuss KiwiSport funding and community collaboration in applying to this fund. Mel Shearer the Tasman Regional Sports Trust KiwiSport coordinator was in attendance at this meeting to clarify the criteria and the processes. This meeting was attended by most of the local primary schools and the high school and they are now working together to apply for funding in September. A number of sports groups were also in attendance and are now in the process of working on a plan to collaborate with schools or other groups to submit funding applications.

Kaikoura Community Expo

The date for the Kaikoura Community expo has changed to Friday September the 24th. It is hoped that this Expo will have an emphasis on local services particularly those that rely on volunteers, like St John, Fire and Cancer Society. This will also include sport and recreation clubs as well as social services. Out of town agencies will also be invited to come along as space allows. The expo will run over an afternoon and evening to allow for those that work during the day to come along. If anyone has any ideas or would like to be involved in organising this event please contact Megan Handyside Community Development Officer.

Community Events Calendar – April/May

Please e-mail all upcoming events to the Community Development officer for monthly updates of the Community Events Calendar. It is becoming well utilized and a valuable resource for both locals and visitors alike to check out what is going on for the month. The calendar is available on line at http://www.kaikoura.govt.nz/special_features/events/

Family Violence Officer's Report

April/May 2010

Over the past two months there has been a marked increase in support to our Whanau/Families. The following agencies and individuals have been called upon:

- Blenheim Refuge
- Blenheim CYF
- Kaikoura Medical Centre
- Probation
- Te Tai O Marokura
- Te Whare Putea
- Police
- Counsellors
- Psychologist
- Mental Health Support
- Te Rapuora O Te Waiharakeke Mental Health and Addictions
- Blenheim Courts
- Corrections
- Probation
- Relationship Services Blenheim Domestic Violence
- Mental Health services
- CCS Disability Action
- Blue FM Kaikoura radio station

Training in Kaikoura

1. A free 8 week men's course "Te Puna Oranga" is starting Friday 14th 2010 Lobster Inn Conference room from 10am to 3pm. This is an interactive workshop aimed at helping dads to play a positive role in the lives of their partners and children. This course is designed to help identify individual goals, increase bonding and attachment with family members, facilitating changing patterns in relationships with partners and children.
2. For the first time, Women's Refuge has offered their "Steps to Freedom" course in Kaikoura for Kaikoura women. Ten women attended; in fact it was so successful that Women's Refuge is looking at running a second course later in the year.

Professional Development/Information Gathering

1. Professor Sellman who is one of the main contacts for Alcohol Action group can be contacted on www.alcoholaction.co.nz. The action group is lobbying for alcohol monitoring systems in communities in addition to running advertisements on television; for example ads like 'ITS NOT OK' campaigns that increase awareness around family violence.
2. Not just Work & Income case managers are supporting Family Violence prevention in our community by putting concerned family members in touch with Family Violence Co-ordinator. Also Social Services, Presbyterian Services, Mental Health Services have connected families with the Family Violence Coordinator who has pointed the families to the agencies that can help them. Family violence issues are being addressed and agencies involved with good outcomes. More than 5 Families have been supported in this way by local and visiting agencies.

3. Victim Support is offering a new grant to victims/survivors of sexual violence that occurred on or after 1 January 2010. The grant will provide financial support up to the amount of \$250 towards the immediate costs of the crime and investigation. The grant is only available to support victims/survivors that have reported the crime to police.

Information and a downloadable copy of the application form will be available at: <http://www.victimsupport.org.nz/get-help/financial-assistance/sexual-violence-grant> or by emailing Victim Support at VAS@victimsupport.org.nz with “sv form request” in the subject line.

4. Police safety orders www.areyouok.org.nz

5. Homicide N.Z – first report of homicide within families in N.Z www.msd.govt.nz

6. Kaikoura is registered for White Ribbon day held November 25th 2010. This is a day to show solidarity against violence towards women.

7. Richard Aspinall from FACS (Family and Community Services), the funder of Family Violence Kaikoura, visited the Family Violence Network on Tuesday the 11th May and is satisfied with the outcomes against our contract. Our three year funding period is up in June and will be renewed.



SEEK Report to the Social Services Committee June 2010

At present there are 23 youth registered with the Youth Transition Service however not all of these are out of work, most are in work of some form or another and contact is maintained with them and their employer to ensure that all is going well. There are 7 youth who are actively seeking work.

The Community Max scheme has been fully subscribed so there is no more opportunity for projects to be funded via this source and employment for youth to be obtained. Job Ops funding is still available until the end of June 2010.

Job Ops has been well used by Kaikoura employers and it has ensured employment for over 10 youth in this district. Many of whom have gone on to get apprenticeships with the employers who took them on.

I attended the Youth in Local Government Conference with Youth Council Representatives, Ezra Parkinson, Casey Davis, Hayley Te Huia Claxton and the Community Development Officer Susi Haberstock in Porirua. It was a very good opportunity to find out what other Youth Transition services are up to and how they fund lots of the interventions they are able to do. I am now looking into funding for SEEK to be able to do these things too.

At present it is a busy time planning for the Careers Expo which will be held on 21st June 2010 from 10am - 1pm. at a venue to be confirmed. There will be even more providers this year and we hope to get more local employers attending the Expo so they can see what training is available to up skill their employees.

KAIKOURA DISTRICT COUNCIL

SIGNIFICANCE POLICY

Objective

TO ENSURE THAT THE COMMUNITY OF KAIKOURA IS FULLY CONSULTED AND ABLE TO ACTIVELY PARTICIPATE IN THE CONSIDERATION OF ISSUES, PROPOSALS, DECISIONS OR OTHER MATTERS WHICH ARE SIGNIFICANT, AND/OR WHICH INVOLVE THE COMMUNITY'S STRATEGIC ASSETS.

The following policy sets out the general approach the Kaikoura District Council will take to determine the significance of any issues, proposals, decisions and other matters, and what it will use to assess whether the matters are deemed to be significant as required by Section 90 of the new Local Government Act 2002.

As set out in the Local Government Act 2002, significance means:

significance, in relation to any issue, proposal, decision, or other matter that concerns or is before a local authority, means the degree of importance of the issue, proposal, decision, or matter, as assessed by the local authority, in terms of its likely impact on, and likely consequences for,—

- (a) the current and future social, economic, environmental, or cultural well-being of the district or region;*
- (b) any persons who are likely to be particularly affected by, or interested in, the issue, proposal, decision, or matter;*
- (c) the capacity of the local authority to perform its role, and the financial and other costs of doing so.*

And significant means:

significant, in relation to any issue, proposal, decision, or other matter, means that the issue, proposal, decision, or other matter has a high degree of significance.

Strategic Asset means:

Strategic asset, in relation to the assets held by a local authority, means an asset or group of assets that the local authority needs to retain if the local authority is to maintain the local authority's capacity to achieve or promote any outcome that the local authority determines to be important to the current or future well-being of the community; and includes —

- (a) any asset or group of assets listed in accordance with section 90(2) by the local authority; and*
- (b) any land or building owned by the local authority and required to maintain the local authority's capacity to provide affordable housing as part of its social policy; and*
- (c) any equities held by the local authority in —*
 - i. a port company within the meaning of the Port Companies Act 1988;*
 - ii. an airport company within the meaning of the Airport Authorities Act 1966*

Part 1: General approach to determining which proposals and decisions are significant (s.90(1)(a)).

When determining the question of the significance of proposals and decisions in relation to issues, assets, or other matters the Council will determine the extent to which:

- The consequences or impacts of the proposal and decision affects a large number of residents and ratepayers; and
- The consequences or impacts of the proposal and decision affects the social, economic, environmental and cultural wellbeing of the district; and
- The issue, asset, or other matters have a history of generating wide public interest within the Kaikoura District or New Zealand generally.

Part 2: Thresholds, criteria & processes for determining which proposals and decisions are significant (s.90(1)(b)).

When undertaking a process to determine the extent to which issues, proposals, decisions or other matters are significant, the Council will use the following thresholds, criteria and procedures:

Thresholds:

- Issues, proposals, or other matters that will incur more than 7.5% of total budgeted expenditure and have not been provided for in the Annual Plan or Long-Term Council Community Plan;
- Any transfer of ownership or control, or the construction, replacement or abandonment, of a strategic asset as a whole as defined by the Act or listed in this policy;
- Any other matter which Council considers to be significant;

Criteria:

- The extent to which there is, or is likely to be, a change in the capacity of the Council to carry out, or the cost to the Council in carrying out, any activity identified in the Annual Plan or Long-Term Council Community Plan.
- The extent to which there is, or is likely to be, a change in the level of service in carrying out any significant activity.
- Kaikoura District Council owns a number of assets and groups of assets that it considers to be strategic, however not all trading decisions made regarding these assets are regarded as significant nor do they effect the assets strategic nature. For example the roading network is strategic, but small parcels of land that make it up may not be, and the purchase or sale of such small pieces of land may not amount to significant decisions.

Procedures:

- The Kaikoura District Council will determine the significance of any issue requiring a decision, by making judgements according to the likely impact of that decision on the social, economic, environmental, and cultural well-being of the district, both now and in the future.

- The Kaikoura District Council will then determine
 - a) the degree of significance, and
 - b) the appropriate level and type of consultation

Part 3: In accordance with s.90(2) the Council has identified the following strategic assets and groups of strategic assets

The assets and groups of assets in terms of s.90(2) that Kaikoura District Council considers to be strategic are:

- The Kaikoura district roading network as a whole;
- The land and buildings comprising the Council Offices and Memorial Hall;
- Kaikoura District Library collection as a whole;
- South Bay Harbour Facility, New Wharf and Old Wharf;
- Reserves designated under the Reserves Act;
- Kaikoura Landfill;
- Kaikoura Enhancement Trust;
- Kaikoura Cemetery;
- Kaikoura Airport;
- Public Toilet Facilities;
- Drill Hall;
- Lions Swimming Pool;
- Combined Community Sports & Recreation Facility
- Water Treatment, Storage and Reticulation networks as a whole;
- Kaikoura Sewerage and Stormwater networks as a whole;
- Affordable Housing;
- Housing for the Elderly; and
- Councils Forestry investments

Note 1: Other statutory provisions

The following do not form part of the Council's policy on significance, however they are a range of the sort of other matters which are listed in the Act which require various levels of statutory consultation:

- Establishing a council controlled organisation [s.56];
- Adoption review or amendment of any bylaw [s.86];
- Any proposal for an alteration in the mode by which a significant activity is undertaken by or on behalf of the Council [88(1)];
- Adoption of the Council's Long Term Council Community Plan [s.93(2)];
- Alteration to the Council's Long Term Council Community Plan [s.93(5)];
- Adoption of the Council's Annual Plan [s.95(2)];
- Adoption or amendment of the Council's policy on significance [s.90(4) and s.103-s.108];
- Adoption or amendment of the Council's funding and financial policies [s.102(4)];
- Assessment of the Council's water and other sanitary services [s.125];
- Entry into a partnership or joint venture for the provision of water services [s.137]; and,
- Disposal of a park [s.138].

Library Building Status

The Library *building is not* listed in Council's list of strategic assets; the library *collection is*. This is because Council is of the view that the collection is of strategic value to the community – the exact location, or which building the library occupies, is not. This was a deliberate decision made by the Council not to include the library building as a strategic asset, so as to enable the building to be sold in the event that a larger combined facility were to be constructed at an alternative site, thereby allowing the library a larger, purpose-built premises. Proceeds from the sale of the building would then reduce the amount required to be raised from loans.

Council's Long Term Council Community Plan 2009-2019 states that the library building is considered a commercial property due to its high profile within the town centre and therefore its ability to be sold or leased (page 140). Prior to this, the LTCCP for the years 2006-2016 also states the library building may be sold to generate funds for the proposed combined community and sports complex (page 126). Even the much older LTCCP 2004-2014 indicates that investigations had commenced to relocate the library to a combined facility (page 67). The full special consultative process was undertaken with each of these LTCCP's. No further public consultation, given that full consultation has been already undertaken on the potential sale of the building in LTCCP's since 2004, would be required to initiate a sale.