

**REPORT OF THE KAIKOURA DISTRICT COUNCIL
WORKS & SERVICES MEETING HELD AT 9.00AM ON
WEDNESDAY 20 JULY 2005 IN THE MEMORIAL HALL
SUPPER ROOM, ESPLANADE, KAIKOURA.**

PRESENT: Councillor Pablecheque (Chair), Mayor K Heays, Councillors B Seddon, M McChesney, J Diver, J Macphail, S Thomas, B Woods.

IN ATTENDANCE: S Grant (Chief Executive Officer), L Copping (Executive Officer), G Saidy (Asset Manager), M Roberts-Saidy (Asset Manager), M Fletcher (Connell Wagner), J Miller (Fulton Hogan).

1. MATTERS ARISING FROM REPORT OF 22/06/05

West End Upgrade

The Chief Executive Officer advised he had hoped to have plans of the new Lion's bridge available for the meeting however to date they had not arrived. He advised he had instructed Works Infrastructure that Council wished the bridge to be installed by the beginning of the summer season.

Signage

M Fletcher advised he expected installation of "toilet" signage at the West End intersection to be undertaken by Transit within the next few days.

With regard to Exhaust Brake signage, M Fletcher advised he expected signs to be installed within the next 2-3 weeks. Opus NZ had advised they wished to meet to confirm the exact location of the signs. Adjacent property owners would then be notified.

2. MINUTES ACTION LIST UPDATE

Moa Point Seawall

M Fletcher advised boat owners had been consulted with however consultation with Iwi was yet to be undertaken. He advised he expected to consult with Iwi later in the day and was hopeful consent could then be lodged with Environment Canterbury.

Hapuku Rail Crossing

Mayor Heays advised he had spoken with On-Track who had advised a work gang was presently in the district and would be attending to repairing the surfaces either side of the track this

week. Mayor Heays noted the crossing was presently extremely dangerous and had been so for many months now.

The Chief Executive Officer advised while Council could not legally touch the site, caution signs could be placed either side of the crossing to alert traffic in the mean time.

Stock Effluent

M Fletcher advised he hoped to have the matter sorted by the next meeting and would arrange meetings with local farmers and Council's in-house engineers, who could then follow-up on the issue.

Councillor Seddon noted a good opportunity had been missed with setting meetings up with dairy farmers as they were just about to go into calving season.

3. WORKS & SERVICES REPORTS

a) Works & Services

G Saidy presented the report. He advised the management of all operation and maintenance contracts for water, sewer, stormwater, public conveniences and parks and reserves had been taken over by himself and M Saidy-Roberts.

Urban Water Supply

G Saidy advised no major problems were encountered with the water supply system apart from a burst pipe on the main supplying the reservoir at the southern end of Mt Fyffe Road which had occurred on 18 June and was repaired immediately.

Metering of Commercial Properties

G Saidy advised Council was presently in the process of fitting all commercial properties with water meters, with survey work to identify the location of toby boxes well underway. He advised problems with the implementation was anticipated as it appeared some properties shared the same water lateral.

Councillor Macphail asked who was liable for the costs incurred for the installation of water meters. The Chief Executive Officer advised Council's bylaw stated meters must be in place however it did not spell out whether Council or individual property owners were responsible for the cost of installing meters. In some cases Council would pay, and in others the individual would pay. He advised for some premises, such as non-food premises, it would be uneconomical to install a meter.

Sewer System

G Saidy advised the contract to construct the new effluent disposal beds and associated pump station was virtually complete, however there had been delays associated with the

contractor achieving a water tight wet well. The contractor was currently working on solving the problem and it was anticipated the pumps and new filtration beds would be commission by Monday 25 July.

Within the next month the specification for the installation requirements of the inlet screen were expected to be finalized and final costs established. The total cost estimate for supply and installation was approximately \$100,000.

Councillor Woods enquired if there was any other location where septic tank waste could be disposed of. The Chief Executive Officer advised to date septage had been disposed of out of the district, however once Transit's new disposal unit was in place, all septage could be disposed of there.

Stormwater

M Saidy-Roberts advised despite recent rain there had been no significant problems with the system apart from a complaint regarding the stagnant condition of the open earth drain running along Ludstone/Rorrison's Roads. As a result Fulton Hogan had been advised and were scheduled to correct the problem by 17 July.

The auditing of individual properties which commenced on 27 June was progressing well. To date Council staff had assessed 421 properties within the South Bay, Wakatu Quay and Esplanade/Torquay Street area. 18 properties were found to be connected to the sewer system and to date 6 of the 18 had been corrected.

Parks & Reserves

M Saidy-Roberts advised the contractor appeared to be doing a very good job to date. Additional works had been carried out which included croquet trimmings and hedge cutting in some areas along the Esplanade. Chains and seating on swings at the old playground at Churchill Park, Gooches Beach and South Bay had also been replaced for safety reasons.

Councillor Macphail asked if there had been any progress on the development of Beach Road Park.

The Chief Executive Officer advised Council was currently looking at playground equipment and the Environmental Development Officer was currently seeking feedback from potential users and schools as to what equipment they felt was appropriate. He advised a report would be provided by the Environmental Development Officer once feedback was received.

Public Toilets

M Saïdy-Roberts advised most public toilets in the district were in a fair condition however there continued to be numerous complaints regarding the West End facility which were dealt with immediately.

Councillor Macphail asked if Council had a maintenance programme for on-going maintenance at the West End toilets. The Chief Executive Officer advised toilet upgrades had been allowed for in Council's 2005/06 budget and the West End facility would probably be included in the West End upgrade.

b) Roading

M Fletcher presented the report.

Footpath Upgrades

M Fletcher advised the asphaltting of Beach Road was now complete, with asphaltting continuing on Killarney Street, Esplanade and parts of Ludstone Road. It was noted most of the work had been held up for the past week due to rain.

Councillor Thomas advised he noted some driveways had been asphalted while others hadn't and asked why. It was suggested that Councillor Thomas supply street numbers to M Fletcher identifying those that needed asphaltting.

Moved by Councillor Diver, seconded by Councillor Woods and resolved that the Works & Services reports be received.

There being no further business the meeting closed at 9.57am.