

REPORT OF THE KAIKOURA DISTRICT COUNCIL WORKS & SERVICES MEETING HELD AT 9.00AM ON WEDNESDAY 21 FEBRUARY 2007 IN THE MEMORIAL HALL SUPPER ROOM, ESPLANADE, KAIKOURA.

PRESENT: Councillor M Pablecheque (Chair), Councillors B Seddon, J Diver, S Thomas, B Woods

IN ATTENDANCE: S Grant (Chief Executive Officer), L Copping (Executive Officer), M Roberts-Saidy (Asset Manager), K Williams (Works Infrastructure).

LEAVE OF ABSENCE: Councillor M McChesney

APOLOGIES: Mayor K Heays

Moved by Councillor Seddon, seconded by Councillor Macphail and resolved that apologies be accepted.

1. MATTERS ARISING FROM REPORT OF 20/12/2006

Councillor Seddon advised it had been brought to his notice Lyell Creek appeared to be flowing a lot slower, and the water level was a lot lower since the town began taking water from the new bore.

Councillor Diver advised this was due to there having been no easterly seas of late which normally blocked up the mouth of the river. The Chief Executive Officer advised Environment Canterbury placed high value on Lyell Creek and monitored it regularly and if there were any issues they would be raised immediately by Environment Canterbury.

2. REPORTS

a) Works & Services

Water Demand

Included in the agenda was a table for the period 21 December 2005 to 12 January 2006 which showed there had been a significant decline in water demand for the period 21 December 2006 to 12 January 2007. The Asset Manager advised possible explanations for this could be:

- Unusual rainy days and/or
- Renewal works on some of the main which may have reduced leakages.
- Leakage detection programme implemented.

Public Toilets

Reports of foul odour from the West End toilet facility was investigated by the Asset Manager however no odour was detected. Councillor Pablecheque asked if it was possible for the toilets to be cleaned more frequently during busy times. The Chief Executive

Officer advised the cleaning regime could be changed at any time however it would incur additional costs. The Asset Manager advised she would speak to the contractor and obtain a price for additional cleaning.

b) Roading

Maintenance Graveling

A list of priority 'A' roads was included in the agenda for consideration for the 2006/2007 maintenance graveling programme.

Councillor Diver asked where the top end of Mt Fyffe fitted in to the priority list. K Williams of Works Infrastructure advised it was at the tail end of priority 'B' due to low useage.

Waipapa Road

The Chief Executive Officer advised a satisfactory meeting had been held with Works Infrastructure, the Mayor and Council's Asset Manager. The site was visited and Council was now waiting for Works Infrastructure to come back with some options. K Williams advised he was currently trying to source materials from outside the district where they were cheaper and would go further.

Pedestrian Counts – Scarborough Street

Councillor Macphail expressed concern there were no pedestrian counts being undertaken in Scarborough Street. He advised there seemed to be more and more activity on Scarborough Street and he believed it was a safety issue.

The Chief Executive Officer advised Council had looked at installing footpaths in Scarborough Street in the past however there was a problem area at the bend which made it very difficult to erect a complete footpath. He noted Council's Asset Manager and Environmental Development Officer had looked at the potential of some sort of walking material being placed along the roadside.

Councillor Diver noted Connell Wagner had prepared a report for Council some years ago which included measurements and a survey. The Asset Manager advised it had recently been looked at but the road appeared to be too narrow in some places to take a footpath.

Councillor Macphail advised he hoped it did not go into Council's too hard basket.

Traffic Count – Beach Road

Councillor Thomas suggested it would be useful to have a traffic count on Beach Road of heavy vehicles as he believed well over 500 heavy vehicles were passing through the district daily. The Chief Executive Officer advised a physical count was scheduled to take place in March which would include counting all vehicles by class. He advised the count would be undertaken jointly by Transit and Council in order to get a comprehensive count.

c) Pensioner Housing Report

A report was included in the agenda which advised funding of up to \$600,000 had been earmarked by Housing New Zealand for an additional 4 pensioner units to be erected in Torquay Street. As part of the funding application process an Asset Management Plan and Design Brief had been prepared and the services of an Architect had been engaged. It was hoped the process would be completed by March 2007.

Moved by Councillor Macphail, seconded by Councillor Woods and resolved that the Works & Services reports be received.

There being no further business the meeting closed at 9.34am.