

**REPORT OF THE KAIKOURA DISTRICT COUNCIL  
WORKS & SERVICES MEETING HELD AT 9.00AM ON  
WEDNESDAY 25 JULY 2007 IN THE MEMORIAL HALL  
SUPPER ROOM, ESPLANADE, KAIKOURA.**

**PRESENT:** Councillor M Pablecheque (Chair), Mayor K Heays, Councillors J Macphail, J Diver, B Woods, S Thomas, B Seddon, M McChesney.

**IN ATTENDANCE:** S Grant (Chief Executive Officer), L Copping (Executive Officer), G Saily (Asset Manager), M Roberts-Saily (Asset Manager), M Rodgers (Fulton Hogan), J Doggett (Works Infrastructure), S Ford (Works Infrastructure).

**1. MINUTES ACTION UPDATE LIST**

**West End Toilet Facility**

The Chief Executive Officer advised if time allowed a progress report would be provided at the end of the day.

**2. REPORTS**

**a) Works & Services**

The Asset Manager presented the report advising there were no major problems experienced with the urban water supply during the month of June

**Fernleigh Water Supply System**

Difficulty was experienced with this scheme toward the end of June and as a result a decision was made by Council and the Fernleigh Water Scheme Chairman to extract water from nearby Cribb Creek to ensure continuity of water supply. The Asset Manager advised an application for this had been approved by Environment Canterbury and installation of a new bore was due to proceed.

**Global Stormwater Consent**

A successful meeting was held with Council and University of Canterbury to discuss concerns regarding storm-water discharge from Sullivan's Gully. Both parties agreed that a notified consent would not be beneficial to either party and Council was now working with the University and their consultants on maintenance and mitigation measures for the discharge system.

**Parks & Reserves**

The Asset Manager advised Council had now fully taken over the maintenance of reserves in the Seaview Kaikoura subdivision.

**West End Toilet Facility**

Cheap plastic bins were installed in the West End toilet facility in the interim. An upgrade workshop for this facility was scheduled for later in the day.

**b) *Roading***

The Maintenance contract, which expired on 30 June 2007, was extended with the current contractor for a further two months to allow time to procure a new contract. Tenders for the new contract close on 7<sup>th</sup> August and a new contract would be in place from 1<sup>st</sup> September 2007.

**Maintenance Graveling**

The Asset Manager advised the following roads had been gravelled and the status of the roads would be continually evaluated in terms of safety issues throughout the year.

- Topline Road
- Pooles Road
- Brunel Road
- Old Beach Road
- Red Swamp Road
- Mt Fyffe Road

Councillor Seddon advised he had received two complaints regarding Schoolhouse Road and further noted Kiwa Road was in a shocking condition. He believed Council needed to develop a policy on this matter in order to get a better handle on the districts rural roads. Once sealed the maintenance was little compared to maintaining gravel roads. Councillor Seddon suggested Council seal 200 metres on each road which would allow gravel roads to be progressively sealed without a huge amount of capital being spent at the one time. The next stage would be to source how it could be funded. Mayor Heays concurred and noted Council had talked about a priority list for some time and suggested the list be worked through.

The Chief Executive Officer advised a report would be provided looking at specific roads and costings to get them up to sealing standard.

**Traffic Counting Programme**

A traffic count was trialled on the beach side of the rail crossing at the Hapuku Settlement, following suggestions that the current counter placement on Old Beach Road did not accurately capture traffic counts for the settlement due to its placement at the northern end. The recent count suggested higher traffic use than had been otherwise indicated. A previous traffic count in February 2007 at the northern site captured 90 vehicles per day whereas the trialled count on the beach side of the crossing captured 120 vehicle per day. It was noted previous placements had been in the summer.

***Moved by Councillor Thomas, seconded by Councillor Macphail and resolved that the Works & Services reports be received.***

**3. *OXIDATION POND UPGRADE***

A presentation on the Oxidation Pond Upgrade, focusing on pond partitioning and aeration of the ponds was provided to Council. The presentation was prepared by Asset Managers, G Saily and M Roberts-Saily and peer reviewed by S Clark.

Partitioning options were outlined as follows:

Options

1. Using Clay with the exposed sides lined with Boulders
2. Using rocks gorges
3. Using Gabion baskets
4. Sand bags and
5. Baffles Curtains constructed from Reinforced Polypropylene.

Option 5, being the baffle curtains constructed from reinforced polypropylene was chosen as the preferred partitioning product for the following reasons.

- construction difficulty using the other methods were foreseen considering the pond would still be operating &
- they would require significant treatment area been taken away as the dykes of these structure would need to be at least 3m wide reducing the pond volume by approximately 380m<sup>3</sup>.
- option 5 is easy to install
- does not interfere with pond operation
- easily re-used if required during future pond re-configuration.

Also provided was a cost summary as follows:

Professional Fees	\$ 15,000
Pond Partitioning	\$ 53,100
Aeration	\$ 51,460
Contingency (10%)	\$ 10,456
<b>Total (including GST)</b>	<b>\$144,393</b>

The Asset Manager advised to date some of the funds received from the Tourism Demand Subsidy Scheme (TDSS) had been used to fund upgrade projects at the pond.

*There being no further business the meeting closed at 10.09am.*