

**REPORT OF THE KAIKOURA DISTRICT COUNCIL
WORKS & SERVICES MEETING HELD AT 9.02AM ON
WEDNESDAY 17 FEBRUARY 2010 IN MEMORIAL HALL
SUPPER ROOM, ESPLANADE, KAIKOURA**

PRESENT: Councillor D Holmes (Chair), Mayor K Heays, Councillors J Diver, N Pablecheque, J Ransley, M McChesney.

IN ATTENDANCE: S Grant (Chief Executive Officer), S Syme (Executive Officer), G Saidy (Asset Manager), M Roberts-Saidy (Asset Manager).

APOLOGIES: Councillors B Woods, J Macphail.

Moved by Mayor Heays, seconded by Councillor Ransley and resolved that apologies be accepted.

1. REPORTS

a) Works & Services

Urban Water Supply

The Asset Manager advised work for the construction of a 1500m³ storage tank at the Fords reservoir was underway. Work for the installation of the second tank had not yet commenced as Council was still in the process of acquiring permission from the land owner regarding the selected site for the tank.

The Asset Manager advised reticulation work would commence once the signed contract documents had been received by Council. Both Mainpower and Telecom had been asked if they wished to take the opportunity to lay ducting and carry out upgrade works whilst the water works were carried out. MainPower contracting had replied and had given approval for their part of the works however no response had been received from Telecom. Councillor Holmes suggested other service providers like Telstra Clear could be contacted to see if they were interested in laying ducting in the trenches at this time.

Sewer Renewals

Investigations had been undertaken regarding renewal of the sewer line along Whitby Place, Takahanga Terrace and Deal Street. The Asset Manager advised contractors had been invited to put forward proposal for the work. All contractors had concurred the section from Churchill Street along Whitby Place to Takahanga Terrace could not be open trenched due to sheds and houses built over a significant portion of the line limiting access to the pipe. It was noted pipe lining would be undertaken as a last resort option as it was not good practice and it would not allow full flows from South Bay to be diverted if a problem should occur at the Churchill Street pumping station. The Asset Manager advised all options were being investigated. The Chief Executive Officer

advised this section of line was in the worst repair and would be the mostly costly to fix.

Rural Stormwater

The Asset Manager advised a meeting had been held with Environment Canterbury to discuss a way forward with regard to responsibility and maintenance of the rural stormwater system. Environment Canterbury would forward to Council their drainage plans and Council staff would then identify gaps in terms of responsibility.

CCTV West End

The Asset Manager had been requested to investigate the cost of increasing the number of cameras in the West End. East Coast security had provided a price for individual cameras but had not provided guidance on the number of cameras required.

b) Roding

Reseal Contract

The Asset Manager advised the resealing contract had not been commenced due to a delay in acquiring chip.

Stock Crossing

It was noted there were still two farmers to contact regarding stock crossings. It was hoped a response would be received from these farmers prior to the next Council meeting.

Cycle Stand

The Asset Manager advised he had visited the contractor responsible for the construction of the cycle stand accompanied by Mayor Heays. The contractor had promised to have the stand finished within one week. The Asset Manager would check progress later in the week.

c) Budget Report

The Chief Executive Officer advised the major income variances were in water services and this was attributed to water meter invoices which had not been invoiced at the time of reporting. It was noted these had now been raised. The other variance related to roading and was attributed to timing with regard to the New Zealand Transport Agency subsidy.

Moved by Councillor McChesney, seconded by Councillor Diver and resolved that the Works and Services reports be received.

There being no further business the meeting closed at 9.34am.