

# **REPORT OF THE KAIKOURA DISTRICT COUNCIL WORKS AND SERVICES MEETING HELD AT 9.02AM ON WEDNESDAY 16 JUNE 2010 IN MEMORIAL HALL SUPPER ROOM, ESPLANADE, KAIKOURA**

**PRESENT:** Councillor D Holmes (Chair), Mayor K Heays, Councillors J Diver, N Pablecheque, J Ransley, M McChesney, B Woods.

**IN ATTENDANCE:** S Grant (Chief Executive Officer), S Syme (Executive Officer), G Saidy, M Roberts-Saidy (Asset Managers).

**APOLOGIES:** Councillor J Macphail

*Moved by Councillor Woods, seconded by Councillor McChesney and resolved that apologies be accepted.*

## **1. MATTERS OF IMPORTANCE TO BE RAISED AS URGENT BUSINESS**

1) Cars driving on the grass verges at Jimmy Armers Beach and the Seal Colony (Councillor Ransley)

## **2. MATTERS ARISING FROM THE REPORT OF 19/5/2010**

### **CCTV Cameras West End**

The Asset Manager advised the two cameras which had been removed from the West End due to damage had not yet been reinstalled due to weather conditions and availability of the contractor to undertake the work.

### **Backflow Devices**

Councillor Pablecheque enquired whether Council would be obtaining building consent for the installation of backflow devices where, despite notice, the property owner had failed to install a device. The Asset Manager confirmed Council would be obtaining building consent in these cases and on charging all costs.

## **3. REPORTS**

### **a) Works & Services**

#### **Capital Assistance Programme**

The Asset Manager advised the Fords Reservoir Tank had been erected however the pipe work still required completion. Once completed the pipe work would be tested and disinfected prior to commissioning. She advised the agreement with Ministry of Health expired on 30 June 2010 and an extension of the agreement had been applied for with the view to completing the Peninsula tank by December 2010.

#### **Sewer Renewals**

Contract documents had been prepared for sewer renewals along Churchill Street, Whitby Place, Takahanga Terrace and Adelphi Terrace. The documents, at the time of writing the report, had not been sent to the

contractor due to approval not received from New Zealand Transport Agency for possible excavation of their roadway to replace laterals. Approval from New Zealand Transport Agency had since been received and the contract documents had been sent to the contractor.

### **Contract Renewals**

The tender period for the contract renewals of the operations and maintenance of the water services, parks and reserves and public conveniences had closed at twelve noon on 31 May 2010. 6 tenders had been received for the Public Conveniences contract, 6 for the Parks and Reserves contract and 3 for the Water Services contract.

### **Kincaid Water Supply**

The line conveying water from the source to the treatment and storage site of the Kincaid Water Supply had been damaged and had required urgent repair. The Asset Manager advised the pipe had disconnected due to an old style of coupling.

### ***b) Roding* Streetlights**

The Asset Manager advised as part of the water renewals project streetlight cabling was currently being installed in Torquay Street, Margate Street and Brighton Street. The old streetlight poles would be decommissioned over time and new streetlights installed. As part of the same project streetlights along the Esplanade between Margate and Torquay Streets would be replaced. 7 new lights would be installed and all overhead cables undergrounded.

### **Sumps and Street Sweeping**

The Asset Manager advised street sweeping had been undertaken in May, two weeks prior to the heavy rainfalls. He advised during the rain all stormwater facilities had been monitored closely particularly those areas where there had been flooding in 2008. Apart from some minor blockages the system had coped fairly well.

The Asset Manager advised as a result of the rain there had been slips, dropouts and washouts on Puhi Puhi and Blue Duck Valley Roads and other unsealed roads. He estimated the cost of repairs to Puhi Puhi Road at \$20,000.

### **Footpath Repairs**

The Asset Manager advised potholes and other minor defects on footpaths on Hastings Street, Bayview Street, Fyffe Avenue. Davidson Terrace and Kiwi Street were currently being repaired. A section of footpath between Bella Vista and 69 Churchill Street which was currently unsealed would also be sealed. It was noted New Zealand Transport Agency was only responsible from kerb to kerb on the State Highway.

Councillor Diver enquired regarding repair of the fence bounding Davidson Terrace and State Highway 1. The Asset Manager advised

repairs to the fence had been planned for the current year but to date had not commenced.

Mayor Heays enquired whether works were scheduled for the roadside of Torquay Street opposite the Primary School. The Asset Manager advised a number of complaints had been received from residents in the area. He advised the area continued to pothole and Council kept applying fill. He further advised kerb and channel would be the simplest solution to fix the problem and this would be investigated for the coming financial year.

Mayor Heays noted the Asset Manager and D Scarlett of New Zealand Transport Agency had viewed the Inland Road and enquired if there had been any revelations. The Asset Manager advised they had discussed funding to fix the road however from New Zealand Transport Agency point of view the status quo would remain regarding the status of the road currently not being designated as a State Highway. The Asset Manager advised Council could apply for the Inland Road to be a special purpose road which meant additional funding could be received. He advised he did not believe it was sustainable for Council to maintain the Inland Road and an application for special purpose road would be prepared.

*Moved by Councillor McChesney, seconded by Councillor Woods and resolved that the Works & Services reports be received.*

#### **4. URGENT BUSINESS**

##### **Vehicles on Grass Verges – Jimmy Armers and Seal Colony**

Councillor Ransley advised cars were making a mess of the grass around Jimmy Armers Beach and Seal Colony areas. He advised Council and the Lions Club had done a good job of the walkway and the area was starting to look really nice but cars were making a mess of it. He enquired if there was anyway this could be stopped and suggested placing boulders on the verges. The Asset Manager advised the problem was experienced each year and she would investigate how this could be addressed without interfering with traffic movement and safety.

*The meeting adjourned at 9.26am and resumed at 1.06pm*

#### **5. WORKS AND SERVICES PUBLIC EXCLUDED**

*Moved by Councillor McChesney, seconded by Councillor Ransley and resolved that the public be excluded from the following parts of the proceedings of this meeting, namely*

##### *a. Tender Evaluation – Contract Renewals 2010-2013*

*There being no further business the meeting closed at 2.33pm.*