

REPORT OF THE KAIKOURA DISTRICT COUNCIL WORKS AND SERVICES MEETING HELD AT 9.07AM ON WEDNESDAY 21 JULY 2010 IN MEMORIAL HALL SUPPER ROOM, ESPLANADE, KAIKOURA

PRESENT: Councillor D Holmes (Chair), Mayor K Heays, Councillors J Diver, N Pablecheque, B Woods, J Macphail.

IN ATTENDANCE: S Grant (Chief Executive Officer), S Syme (Executive Officer), G Saidy, M Roberts-Saidy (Asset Managers).

APOLOGIES: Councillor J Ransley

Moved by Councillor Woods, seconded by Mayor Heays and resolved that apologies be accepted.

1. MATTERS ARISING FROM THE REPORT OF 16/6/2010

CCTV Cameras

The Asset Manager advised she had contacted a contractor who was able to fix the cameras and repairs would be completed later in the day. M Devine had been contacted to ensure the video panel would still work correctly once repairs had been made.

The Asset Manager advised she had obtained quotes from companies regarding the installation of the additional cameras in the West End. A recommendation obtained through the quoting process was the installation of broadband to allow footage from cameras to be viewed at the Council Office or by Police. The Asset Manger had contacted Kaikoura Police to see if they had broadband facilities available.

Councillor Macphail enquired if the new cameras would be installed and operational prior to Seafest. The Asset Manager advised she was currently waiting for further information regarding Broadband and she wished to obtain this information prior to confirming installation of the cameras. Councillor Macphail advised he would like to see the cameras operational prior to Seafest.

2. MINUTES ACTION LIST UPDATE

Potholes Postmans Road

Councillor Woods advised the potholes had been repaired on Postmans Road however about half of the potholes had reappeared. The Asset Manager advised potholes should be repaired within seven days of notification and an inspection was undertaken every month. Councillor Holmes suggested the Asset Manager check the cross fall on the road as this could be causing potholes.

3. REPORTS

a) Works and Services

Internship

The Asset Manager advised Council was currently hosting, Adrien Berthelot, an engineering intern from France. He was currently working on water demand management within the Kaikoura District.

Capital Assistance Programme Water Upgrades

The Asset Manager advised the Fords Tank was nearly complete. Following completion of the tank and pipe works they would both be disinfected and commissioned.

Sewer Renewals

The Asset Manager advised Adcock and Donaldson Limited had been in Kaikoura the previous week trying to locate some sewer laterals and had undertaken die testing in some locations. Other physical works were expected to commence on the 19th of July.

Aerated Lagoon

The resource consent for the lagoon had been lodged with Environment Canterbury and a request for further information had been received. Costs for the upgrade of the electrical capacity had been received from Mainpower and the Asset Manager was currently in the process of preparing contract documents for the construction works.

Urban Stormwater

An investigation had been undertaken following concerns raised by Council about the stormwater pipe across the walkway at Chance Haven. The Asset Manager advised it appeared a pipe was installed to capture some water from the system above it. The Asset Manager would investigate the best way to correct the problem.

Toms Track

The Asset Manager advised following the heavy rain in June there had been further slips on Toms Track. Signs had been placed at entrances to the track informing people of the risk. Smart Alliance had been asked to undertake a geotechnical investigation regarding repair work and future work which had been proposed for the track.

b) Roothing

May – June Floods

The Asset Manger advised flooding in May and June had caused localized damage to roads over most the District. The total estimated cost to repair the damage was approximately \$195,000. An emergency funding application had been lodged with New Zealand Transport Agency and this had been approved with remedial work being undertaken within the next three months.

Stock Crossings

The Asset Manger advised the construction of concrete stock crossing was underway. Three had been completed to date and five farmers had

opted to undertaken seal maintenance. The Asset Manager advised crossings which staff had previously been unaware had been identified and the Asset Managers would be working with farmers to either install a concrete crossing or implement a seal maintenance agreement.

Proposed New Car Parking Space – West End

Council had been approached by the owner of the property at 18 West End who suggested a car park be created in front of the existing vehicle entrance to the property as the entrance was no longer used or required. The Asset Manger advised adding the car park would not affect the flow of traffic.

Councillor Woods enquired if the car park did not work would it be taken away. The Asset Manager advised once the car park had been installed it would be difficult to take away. He advised the additional car park would not affect queuing.

Moved by Councillor Macphail, seconded by Mayor Heays and resolved that the area of road adjacent to 18 West End vehicle entrance be allocated as a car parking space.

Abstained: Councillor Woods

Mt Fyffe Road

Councillor Holmes noted an area on the true left of Mt Fyffe Road was repeatedly washed out and enquired if it was possible to channel the water to the drain on the opposite side of the road. The Asset Manager advised the existing drain had been made wider and a bigger swale created. He was currently waiting for the next big rain to ascertain the capacity of the widened drain and whether a culvert would need to be installed.

Moved by Councillor Woods, seconded by Councillor Macphail and resolved that the Works and Services reports be received.

There being no further business the meeting closed at 9.32am.