

**REPORT OF THE KAIKOURA DISTRICT COUNCIL
WORKS AND SERVICES COMMITTEE MEETING HELD
AT 9.10AM ON WEDNESDAY 18 MAY 2011 IN
MEMORIAL HALL SUPPER ROOM, ESPLANADE,
KAIKOURA.**

PRESENT: Councillor D Holmes (Chair), Mayor W Gray, Councillors S Burrows, G Harmon, J Diver, J Macphail, D Morgan, N Pablecheque.

IN ATTENDANCE: S Grant (Chief Executive Officer), S Syme (Executive Officer), G Saidy, M Roberts-Saidy (Asset Managers).

1. MINUTES ACTION AND ISSUES LIST UPDATE

Blue Duck Valley Road

The Asset Manager advised he had approached Environment Canterbury with regard to leaving slip material in the vicinity of the slip. It was felt this was a practical solution. Initially it had been thought the material would be too close to the creek however further investigation had revealed there was room to leave material in the area. Environment Canterbury concluded that Council could place slip material in the area. The Chief Executive Officer advised as long as material was not within 15 meters of the creek and was on Council land the activity was permitted. The possibility of leaving material on the other side of the road was also discussed. It was believed the area identified was also Council road reserve.

The Asset Manager advised the slip was on the move and he did not know who much more material would come down. He noted if all of the slip came down at once it would not cost more than \$10,000 to clear however it was currently coming down intermittently and it cost a minimum of between \$250 and \$400 to clear each time. Councillor Diver advised he had visited Mr. Hamilton's property and the whole slip had dropped about 200mm but noted it was a long distance from the wool shed. He noted there was a large system of springs on top of the slip and springs coming down under the slip. He felt more springs needed to be diverted at the top of the slip.

The Chief Executive Officer advised under the Local Government Act 1974 Council could fine landowners for a number of actions including allowing water and sludge to enter public road areas. He advised however Council's solicitor was unable to find any case study so he was unaware if the legislation had been tested. The fine for the offences was up to \$1,000 and he felt on principle it was better for Council to move the material.

Banner Arms

The Asset Manager advised extra long banner arms could be fitted to existing street lights to allow for banners to be hung.

West End Toilet Camera

The Asset Manager advised Cactus Security had advised the camera which had been stolen from the West End was completely damaged. Cactus security had been asked to supply and install a new camera and this would be installed the following week at a cost of \$1850.00.

Water Take Meters

The Asset Manager had been asked to investigate whether or not the resource consent for a water supply could be adjusted to 4.9l/s (litres per second) to avoid having to install a water take meter. Environment Canterbury had advised this could be done. It was noted however that the limit may be set at 5l/s currently however this could be reduced to 1 or 2l/s in the future. The Chief Executive Officer advised the management of water was changing and it was about quantifying and trying to reallocate. In the past actual usage had not been measured and water take meters was a way of trying to capture all the information. He advised the cost of resource consent application and the research required for the application was likely to cost more than the meter.

It was noted the cost of \$10,000 for the East Coast supply included connecting to the telemetry which allowed any water problems to be detected immediately. The cost of the water take meter for this supply was estimated at \$1500.00.

2. REPORTS

a) Works & Services

Water Upgrades

The Asset Manager advised Chorus had provided an update to Council regarding the potential area of land for the erection of the peninsula water reservoir. Chorus had undertaken some investigation however they needed to undertake further investigation as to whether the proposal was feasible without interfering with operation at their site. They had also requested details regarding height of the proposed water reservoir.

The Asset Manager advised a response had not been received from the Ministry of Health regarding a request for an extension of time for completing the work.

Stormwater

The Asset Manager advised the stormwater system upgrade at Sullivans Gully was progressing well and would be completed by the end of the month.

Eco Burials

The Asset Manager advised Gilbert Haymes and Associates would undertake a site survey of the current cemetery within the week.

b) Rooding

West End Car Park

The Asset Manager had investigated the level of fees in the pay and display car park in the West End. He felt the current fee of 50c per hour

was low given the other public amenities which were available such as the public toilets. An investigation of fees in other centres had been undertaken with fees ranging from 50c per hour to \$3 per hour.

Councillor Macphail felt perhaps the reason the car park was losing money was because Council was not monitoring the facility to ensure people paid and he felt there should not be any charge for the car park. The Asset Manager advised the use of the car park was seasonal and activity specific and he noted people would park in the car park in busy times. The Chief Executive Officer advised a percentage of funds from the pay and display facility went towards the cost of the town centre upgrade.

Moved by Councillor Pablecheque, seconded by Councillor Burrows and resolved that the pay and display parking fee be increased from 50c per hour to \$1 per hour effective from 1 July 2011.

Moved by Councillor Harmon, seconded by Mayor Gray and resolved that the Works and Services reports be received.

The meeting adjourned at 10.03am and resumed at 2.12pm

3. WORKS AND SERVICES PUBLIC EXCLUDED

Moved by Councillor Pablecheque, seconded by Councillor Burrows and resolved that the public be excluded from the following parts of the proceedings of this meeting, namely

- a. Tender Evaluation West End Sewer Renewals*
- b. Road Maintenance Management Contract*

There being no further business the meeting closed at 2.42pm.