

**REPORT OF THE KAIKOURA DISTRICT COUNCIL  
WORKS AND SERVICES COMMITTEE MEETING HELD  
AT 9.04AM ON WEDNESDAY 15 JUNE 2011 IN  
MEMORIAL HALL SUPPER ROOM, ESPLANADE,  
KAIKOURA.**

**PRESENT:** Councillor D Holmes (Chair), Mayor W Gray, Councillors S Burrows, G Harmon, J Diver, J Macphail, D Morgan, N Pablecheque.

**IN ATTENDANCE:** S Grant (Chief Executive Officer), S Syme (Executive Officer), G Saily, M Roberts-Saily (Asset Managers).

**APOLOGIES:** Councillor J Diver (for lateness)

**1. REPORTS**

**a) Works and Services**

**Kincaid Water Supply**

The Asset Manager advised there had been a delay with the construction of the shed to house the treatment system. However, it was still anticipated the installation of the UV system would be completed by the end of the month.

**Water Upgrades – Peninsula Tank**

The Asset Manager advised the Ministry of Health had requested more information regarding Councils extension of time request for the erection of the new peninsula water tank. No further feedback had been received from Chorus regarding acquisition of the land.

**Sewer Renewals – West End**

The Asset Manager advised leaflets had been hand delivered to businesses in the West End regarding the sewer renewal work to be undertaken. Three businesses had contacted Council about the works with one business being upset about the work as they felt the West End was busy from August.

***Councillor Morgan entered the meeting at 9.09am***

**Stormwater**

The Asset Manager advised the Sullivan's Gully stormwater system was 100% complete and she was satisfied with the work. She had requested a wire cordon be put in place until the grass had grown.

**Toms Track**

Two complaints had been received regarding the condition of the lower section of Toms Track. The Asset Manager advised this section of the track had been identified for track work in the next financial year. In the mean time the contractor would be placing chip which had washed off

the track back onto the track to make it less slippery. The dislodged steps would also be reinstated.

### **Natural Burials**

The Asset Manager advised Gilbert Haymes and Associates had carried out the survey of the cemetery. The survey showed there was 940m<sup>2</sup> remaining in the RSA section and 7345m<sup>2</sup> available next to the Catholic section. The Asset Manager had calculated, based on the assumption that the majority of burials had taken place in the last 20 years, this area would last another 37 years. There was also approximately 5070m<sup>2</sup> of sloping land which was not suitable for standard burial. She was unsure if this area was adequate for natural burials.

The Chief Executive Officer advised there needed to be a discussion with the community regarding the future of the cemetery and suggested the report be presented to the Social Services Committee for discussion.

### **Trunk Sewer Main Assessment**

The Asset Manager advised Council had received funding of \$1.6million from the Ministry of Tourism in 2006 to go towards implementation of upgrade works for the sewer network. The upgrade works identified were to increase the capacity of the sewer network for demand until 2025. A summary of the identified work and work progress to date was provided. All of stage one and part of stage two had been completed.

The Asset Manager advised the next stage was to lay a parallel main from Hawthorne Road to Mill Road and Mill Road to the oxidation ponds. Pattle Delamore Partners Limited had been engaged to carry out a review of the sewer network and the assessment previously completed by Connell Wager. The report from Pattle Delamore had concluded that the existing sewer system had sufficient capacity provided infiltration was reduced. The bottleneck in the system was identified at the Gillings Lane and Mill Road Pump Station where additional pumping capacity was required. The Asset Manager advised it would cost \$710,000 to upgrade the pump stations.

Councillor Pablecheque enquired if the sewer lines were upgraded how long they would last. The Asset Manager advised upgrading the lines would not solve the problem because the pump stations could not pump the capacity of the current lines. The Asset Manager advised the pump stations at Gillings Lane and Mill Road did not currently meet the requirements of the Natural Resources Plan and even if the lines were upgraded the pump stations would also need to be upgraded. She further advised once infiltration was reduced the flow in the lines would be reduced which would increase the life of the sewer lines.

The Chief Executive Officer advised if Council decided to upgrade the pump stations a variation to the contract with the Ministry of Tourism would be requested. Councillor Burrows enquired if the existing pipe could cope with increased pressure from the upgraded pumping stations. The Asset Manager advised only a small section of the line was

pressurized and the remainder relied on gravity. The current pipes were 400mm and the pressure rating was higher than what was being put through.

The Chief Executive Officer advised until the CCTV had been undertaken Council had been unaware as to the state of the whole sewer system. Through time a better understanding had been gained on the state of the sewer system. Infiltration had been substantially reduced so additional trunk mains were not required.

***Councillor Diver entered the meeting at 9.51am.***

***Moved by Councillor Macphail, seconded by Councillor Burrows and resolved that;***

- 1. Council accept the conclusions and recommendation of the Pattle Delamore Partners Limited report; and***
- 2. Council requests a variation to the agreement with the Ministry of Tourism to implement the pump station upgrade works as outlined in the proposal from Pattle Delamore Partners Ltd instead of laying the initially proposed parallel trunk mains.***

***b) Roading***

The Asset Manager advised the upper section of Hawthorne Road was heavily used by trucks which had caused serious edge breaks and potholes on the road and residents driveways. He advised the damaged areas and driveways had been repaired. He further advised he had visited the site the previous day and the trucks had ripped up the section again. He noted it was a problem which had been ongoing for some years and a lot of complaints had been received. In the summer season trucks used the empty section beside the road to turn around however in the wet season the trucks turned on the road.

It was suggested the road be narrowed with a fence so the trucks could not turn on the road. Councillor Pablecheque advised if a fence was erected trucks would just park on the side of the road. Councillor Holmes would visit the site with the Asset Manager.

***Moved by Councillor Harmon, seconded by Mayor Gray and resolved that the Works and Services reports be received.***

***The meeting adjourned at 10.11am and resumed at 2.07pm***

***2. WORKS AND SERVICES PUBLIC EXCLUDED***

***Moved by Councillor Harmon, seconded by Councillor Burrows and resolved that the public be excluded from the following parts of the proceedings of this meeting, namely***

***a. Confirmation of Minutes 18/05/2011***

***There being no further business the meeting closed at 2.09pm.***