

Community Leadership & Governance

Sub Activities:

Governance

General Management

Support Services

Goals

To use a consultative approach to decision making and to inform the public on matters relating to Council activities and policies.

To provide, within available resources, services that meet the needs and provide for the well being of the residents of the district.

To ensure effective and efficient management of the Council's assets.

To obtain and administer the financial resources necessary for the cost efficient management of the district.

To ensure that planning for the district is undertaken in a manner that ensures the sustainable management of natural and physical resources throughout the district.

To discharge the statutory and legal obligations of the Council in a fair and equitable manner.

To uphold the intent of the Treaty of Waitangi.

To advocate for the retention of essential community services.

Nature and Scope of Activity

The Kaikoura District Council is a territorial authority under the Local Government Act 2002, and has a mandatory legal requirement to provide leadership to the community, and to have in place a system of representation which is open and easily accessible to all, and which gives opportunities for participation in the democratic process.

The Council consists of one mayor and seven councillors, each representing the district at large. During 2005/2006 it undertook a review of membership in preparation for the local government elections in 2007, and no changes to the membership were made. In addition to the full Council there are seven standing committees;

Finance and Policy Committee

The role of the committee is to develop, monitor performance and audit attainment of Council's Annual Plan and Estimates. It is a committee of the whole Council, with no special appointees.

Works and Services Committee

The role of the committee is to prepare and monitor attainment of the District Land Transport Programme, and to advise and monitor performance on all matters pertaining to works and services and maintenance of Council's assets. It is a committee of five elected members.

Environmental Services Committee

The role of the committee is to act as the planning and regulatory committee of the Council by making policy decisions on planning and regulatory issues. It is a committee of the whole Council.

Hearings and Applications Committee

The role of the committee is to hear resource consent applications, and make equitable decisions based on the principle of the sustainable management of natural and physical resources. This committee comprises three elected members, two Iwi representatives and two community representatives appointed by Council.

Planning Committee

The role of the committee is to facilitate the development of a District Plan based on the principle of sustainable management of natural and physical resources. The committee comprises three elected members, two Iwi representatives, and a further five community representatives.

Social Services Committee

The role of the committee is to enhance social service delivery through integration and collaboration to endeavour to meet the social needs of our community. The committee comprises four elected members and representatives from the health sector, education sector, resource centre and local Iwi.

Tourism and Development Committee

The role of the committee is to develop a tourism strategy and economic development strategies, and to have input into traffic flow management and input into the strategic direction of the town. The committee comprises three elected members, one Iwi representative, and representatives from various sectors of the community.

Effects on the Community

Every decision Council makes has an affect on the social, economic, environmental and cultural well-being of the community. It is Councils responsibility to ensure that this affect is a positive one, and one that promotes the lifestyle of all Kaikoura residents in a balanced, fair and equitable manner.

Community Outcomes

The following table highlights how Community Leadership contributes to the achievement of our Community Outcomes.

| Community Outcome | How the Community Leadership and Governance Activity Contributes | Performance Measure |
|--|---|---|
| Sustainable Development | By influencing the shape of development by facilitating a coherent community vision | Development of a fully consulted Long Term Council Community Plan by June 2005, reviewed by June 2006 and every three years thereafter |
| | By providing for the needs of tourists and residents in a balanced and equitable way through appropriate planning and funding policies that are responsive to variations in the pace of private sector investment | All planning and funding policies to be reviewed not less than every three years. |
| Quality Water and Wastewater Services | By planning for infrastructure to support anticipated development needs, including investigation into existing and future services | Asset Management Plans and future option reports incorporating anticipated development needs to be prepared not less than every three years |
| Safe, Efficient Transport Network | By requiring a user contribution to maintenance or development where roads or bridges serve only a small number of users | Development Contributions Policy to be developed, and reviewed not less than every three years |
| | By supporting efforts to designate the Inland Road as a State Highway | Progress towards re-designation |
| Quality Schooling | By promoting student achievement and equal education opportunities for all residents of Kaikoura | The number of students graduating each year with a higher schools certificate or better. |
| | By establishing a working party to work with relevant organisations relating to education, which may support a review of education in Kaikoura | Working Party established and preliminary discussions held |
| | By encouraging increased physical activity in schools through the provision of a weekly physical activity afternoon in all district schools | Weekly physical activity incorporated in all schools programmes |

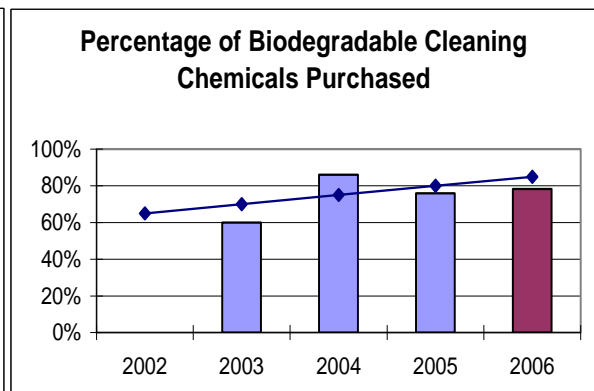
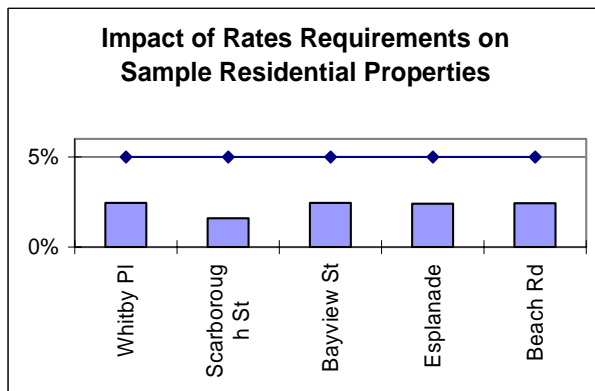
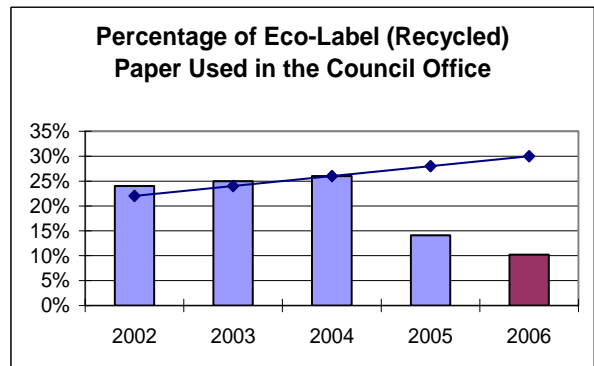
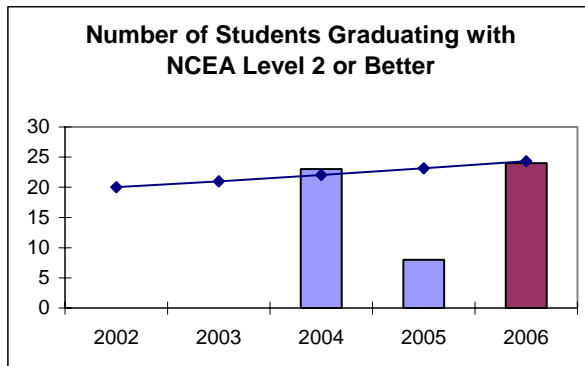
| Community Outcome | How the Community Leadership and Governance Activity Contributes | Performance Measure |
|---|--|--|
| Quality Schooling | Enable High School students graduate with skills for life as well as qualifications, by encouraging the High Schools to add internships and courses in “life skills” to their programmes | Life skills courses initiated |
| A Quality Standard of Affordable Housing | By reviewing all activities and their funding to ensure that costs and benefits are equitably matched as between various sectors of the community, to reduce the impact of rates requirements on the residential householder | The impact of rates requirements on five sample residential properties |
| | By establishing a working party to work with relevant organisations to address affordable housing issues | Working Party established and preliminary discussions held |
| Environmental Protection and Enhancement | Improve planning quality by broadening consent procedures to include a wide range of representative views | Make up of Hearings and Applications committee consists of elected members, Iwi and community members |
| | By ensuring that Council sets a good example in its own resource management practices | Percentage of eco-label paper used per annum Percentage of biodegradable pesticides purchased per annum Percentage of biodegradable cleaning chemicals purchased per annum |
| | By protecting the land, sea, air and waterways by developing close partnerships with the Runanga, Environment Canterbury, and the Department of Conservation, and actively promoting sustainable strategic goals for the environment | Development and implementation of an Integrated Land Sea Air Strategy |
| | By ensuring the sustainable management of resources by promoting water conservation | Water conservation promotion published in community newsletter |

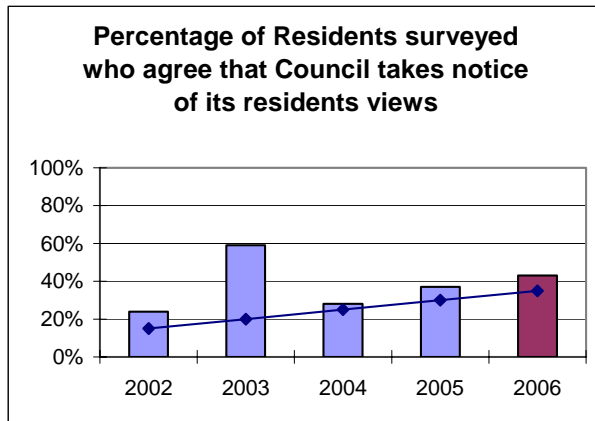
| Community Outcome | How the Community Leadership and Governance Activity Contributes | Performance Measure |
|--|--|---|
| Community Involvement in Planning the Future and Managing the Present | By improving communication and consultation processes with the community | Percentage of residents surveyed who agree or strongly agree that the Council takes notice of its residents views |
| | By continually improving our working partnership with Iwi and the Runanga | Feedback from the Runanga as to the success of the partnership |
| | Increase levels of physical activity among the community by developing a coordinated community driven planning approach to sports and recreation | Establishment of a Kaikoura Sports and Recreation community Trust |

Report on Performance

The results of each performance measure on the previous pages are shown here.

KEY: The line in each graph indicates the Councils desired trend, and for 2006 the Actual Target.





In addition, the following table reports those results that could not be represented in graphic form.

| Performance Measure | Last Year | Target | Actual Result 2005/2006 |
|---|--|-----------------------------------|--|
| Development of a fully consulted Long Term Council Community Plan by June 2005, reviewed by June 2006 and every three years thereafter | The first Community Plan was released by June 2005 | Completed within timeframes | The 2006-2016 Community Plan fully reviewed and adopted on 30 June 2006. |
| All planning and funding policies to be reviewed not less than every three years. | These policies are being reviewed as part of the Community Plan review | Completed within timeframes | These policies were fully reviewed as part of the 2006-2016 Community Plan process. |
| Asset Management Plans and future option reports incorporating anticipated development needs to be prepared not less than every three years | Asset Management Plans have been developed for infrastructural assets, these are yet to be updated | Completed | Asset Management Plans have been developed for infrastructural assets, these were updated in 2006. |
| Development Contributions Policy to be developed, and reviewed not less than every three years | Development Contributions Policy adopted by Council on 30 June 2005 | Completed | This Policy was first adopted by Council on 30 June 2005, and reviewed in the Community Plan process |
| Progress towards re-designation | N/A | Ongoing submissions to Transit NZ | No further submissions made to Transit NZ in 2005/2006. |

| Performance Measure | Last Year | Target | Actual Result 2005/2006 |
|---|---|---|---|
| Affordable Housing Working Party established and preliminary discussions held | Children/Youth, Education and Elderly working party inaugural meeting held 29 July 2005. | A minimum of two working party meetings held in 2004/2005 | Affordable Housing issues were discussed by full Council at workshops relating to the 2006-2016 Community Plan, no separate working party established at this stage. |
| Weekly physical activity incorporated in all schools programmes | All schools are currently exceeding this target. | Programmes in place | All schools are currently exceeding this target. |
| Life skills courses initiated | Yet to be initiated. | Initiated by December 2005 | Yet to be initiated. |
| Make up of Hearings and Applications committee consists of elected members, Iwi and community members | New Community Representative appointed August 2005. | Balance of representative views maintained | New Community Representative appointed August 2005. |
| Development and implementation of an Integrated Land Sea Air Strategy | The Runanga and Dept of Conservation are currently leading the development of a coastal enrichment plan, which will progress to include the land and mountain ranges. | Completed | The Runanga and Dept of Conservation are currently leading the development of a coastal enrichment plan, which will progress to include the land and mountain ranges. |
| Water conservation promotion published in community newsletter | Conserve Water notice distributed to town supply consumers on 25 February 2005 | At least one water conservation promotion annually | Three Conserve Water notices and Water Saving Tips published in the Kaikoura Ketchup over the 2005/2006 summer period. |

| Performance Measure | Last Year | Target | Actual Result 2005/2006 |
|---|---------------------------------|--------------------------------|------------------------------------|
| Feedback from the Runanga as to the success of the partnership | Very positive feedback received | Positive feedback | Very positive feedback received. |
| Establishment of a Kaikoura Sports and Recreation community Trust | Not yet established. | Trust established by June 2006 | Not yet established. |

Level of Achievement

Council has managed to keep its rates increase for 2006 well below the 5% threshold set in its Community Plan, and has achieved this benchmark for each of the last three years.

During 2005/2006, much of Council's focus has been on reviewing its key financial policies, asset management plans, and the community's aspirations as it prepared the Long Term Council Community Plan for 2006-2016. All of the legislative obligations during that process were met, with the exception of the Sanitary Services Assessment, which will be completed as resources allow over the next year. Completion of that assessment was not a performance measure for the purposes of this Annual Report.

Cost of Service Statement: Community Leadership & Governance

FOR THE YEAR ENDED 30 JUNE 2006

| | 2006 BUDGET \$ | 2006 ACTUAL \$ | 2005 ACTUAL \$ |
|------------------------------------|----------------------|----------------------|----------------------|
| Operating Expenses | | | |
| Governance | 190,177 | 190,997 | 219,306 |
| General Management | 168,616 | 180,380 | 170,563 |
| Corporate Services | 43,835 | 21,695 | 63,342 |
| GIS/Network Admin | (3,000) | (4,586) | - |
| Plant Unit | (13,805) | (11,833) | (8,196) |
| Works & Services Management | 34,000 | 24,241 | 85,670 |
| Loan Interest | 4,032 | 4,183 | 4,303 |
| Depreciation | 32,045 | 39,468 | 27,918 |
| | 455,900 | 444,545 | 562,906 |
| Funded by: | | | |
| User Fees & Charges | 91,400 | 90,078 | 171,711 |
| Grant Revenue | - | (25,000) | 25,000 |
| | 91,400 | 65,078 | 196,711 |
| Operating Surplus/(Deficit) | (364,500) | (379,467) | (366,195) |
| Capital Expenditure | | | |
| Corporate Services | 500 | 3,132 | 16,589 |
| GIS/Network Admin | 3,000 | 4,586 | 8,222 |
| Plant Unit | 20,000 | 14,941 | 32,767 |
| Loan Principal | 9,033 | 9,033 | 9,033 |
| | 32,533 | 31,692 | 66,611 |
| Other Revenue | | | |
| General Rates | 358,793 | 359,378 | 362,693 |
| Reserves | 20,000 | 12,313 | 32,767 |
| Loans | - | - | - |
| | 378,793 | 371,691 | 395,460 |
| Balance (Depreciation) | (18,240) | (39,468) | (37,346) |

Capital Expenditure: Acquisition of Assets

Computer equipment and office furniture purchased during the year exceeded the budgeted provision; however funds were available from the office equipment special fund.