

Regulation & Control

Sub Activities:

Statutory Planning
Building Control
Traffic Control
Dog & Stock Control
Liquor Licensing & Other

Goal

To ensure the natural and physical environment of the district is sustainably managed, by providing a friendly helpful service and ensuring that standards and guidelines set down in legislation and regulations are met.





What we do

This activity is the statutory monitoring and compliance arm of Council's function. Council provides resource consent and building consent services to ensure that developments in the Kaikoura district meet the requirements of the Kaikoura District Plan, and the standards required in the Building Act 2004 and its regulations.

Why we do it

Council has a number of statutory obligations under a vast range of legislation. It is the role of the Regulation & Control activity to ensure compliance with legislation, to essentially protect the health and wellbeing of all residents in the district.

Effects on the Community

Economic		Efficient building and statutory planning processes assist development to proceed, however enforcement of statutory obligations places restrictions on certain aspects of development
Environmental		The aim of this activity is to protect the environment by enforcing legislation, Council bylaws and the district plan
Social		This activity protects the health and safety of the whole community
Cultural		Cultural wellbeing is protected by this activity

Statutory Planning

This is a regulatory function that ensures the statutory planning provisions of the Kaikoura District Plan, Resource Management Act 1991, Local Government Act 2002 and other legislation are met. This includes processing of resource consents, compliance monitoring, plan approvals, easements, caveats, road closures, right of way approvals, planning enforcement and education, etc. It is the goal of the statutory planning function to undertake its obligations in a friendly, helpful manner, which assists the community to achieve its aims, while promoting that the natural and physical resources of the district are sustainably managed.

The global recession is resulting in a significant reduction in the number of consent applications being received, and an apparent slowing down of subdivisions and the like being given effect to. It is currently assumed that this slow down will continue into 2012. Whereas the 2006-2016 plan had suggested that additional staff may be required to meet the demands of the development boom occurring at that time, additional staff is no longer necessary for the foreseeable future.

Council Assets and How They Will Be Managed

No council assets are used in relation to statutory planning, other than in the use of vehicles, office space, and equipment.

Significant Potential Negative Effects

Regulatory control applied over-zealously can stifle private development and growth, and control applied too loosely can result in developments that have an adverse affect on the environment and/or other landowners.

Community Outcomes

Statutory Planning contributes to:

- Sustainable Development
- Environmental Protection & Enhancement

For an understanding of how this activity contributes to these outcomes, please see pages 167 to 169.

How is it Funded?

Operating Expenses Funded by: **Capital Expenses Funded by:**

User Fees & Charges

N/A

General Rates

Due to the reduction in the number of consent applications being received, there is a corresponding reduction in the level of revenues that this activity can generate from consent fees. This has resulted in an increase in the balance required from general rates to fund the shortfall in revenue for this activity.

Levels of Service

	Base Line	2009/10 Target	2010/11 Target	2011/12 Target	10 Year Target
Resource consents are processed within statutory timeframes	100%	100%	100%	100%	100%

Building Control

The Building Control function ensures that new buildings within the district comply with the Building Act 2004 and building standards and regulations, to provide residents with the assurance that their homes are structurally sound and weatherproof. This involves ensuring that all public buildings in our district are safe and fit for purpose, there are accessible facilities for the disabled, and swimming pools comply with the Fencing of Swimming Pools Act.

Kaikoura's building department became accredited as a Building Consent Authority in 2008. This is a new requirement under the Building Act 2004, and had Council not achieved this accreditation, the entire function of processing building consents would have needed to be contracted out to a suitably accredited service provider outside the district.

The accreditation is, however, an ongoing process, and additional administrative staff have been employed to ensure that the new policies and procedures are constantly monitored and reviewed in order to maintain accreditation. This process includes a bi-annual audit conducted by IANZ, at additional cost to council and to consent applicants.

Council Assets and How They Will Be Managed

No council assets are used in relation to statutory planning, other than in the use of vehicles, office space, and equipment.

Significant Potential Negative Effects

There are no significant negative effects identified by this activity.

Community Outcomes

Building Control contributes to:

- A Quality Standard of Housing

For an understanding of how this activity contributes to these outcomes, please see pages 167 to 169.

How is it Funded?

Operating Expenses Funded by: **Capital Expenses Funded by:**

User Fees & Charges

N/A

General Rates

As for statutory planning, the reduction in the number of consent applications being received has reduced the level of revenues that this activity can generate from consent fees. This has resulted in an increase in the balance required from general rates to fund the shortfall in revenue for this activity.

Levels of Service

	Base Line	2009/10 Target	2010/11 Target	2011/12 Target	10 Year Target
Building consents are processed within statutory timeframes	100%	100%	100%	100%	100%

Traffic Control

Council has some obligations to enforce infringements against the Traffic Regulations 1976, in relation to stationary vehicle offences, and employs a traffic warden to minimise irresponsible parking practices, particularly in the West End and Moa Point.

It is the aim of this function to ensure that there is provision of sufficient car parking to meet reasonable public expectations at all times of the year, and to reduce instances of incorrect or inconsiderate parking, through education where possible and issuing infringement notices where necessary.

Council owns and operates the pay and display car park in the West End, a pedestrian bridge over Lyell Creek provides access to a free car parking area, and an additional area beside the Information Centre has been sealed and marked. Congestion in the West End has significantly lessened with the relocation of a major tourist operator to the East End. Council employs one person with traffic control duties, and in recent years this role has been expanded to also educating campervan and other campers of the issues surrounding freedom camping, moving these campers on to more appropriate sites where necessary.

Council Assets and How They Will Be Managed

Council vehicles are used in relation to traffic control, these are managed by the Support Service activity.

Significant Potential Negative Effects

There are no significant negative effects identified by this activity.

Community Outcomes

Traffic Control contributes to:

- Safe, Efficient Transport Network

For an understanding of how this activity contributes to these outcomes, please see pages 167 to 169.

How is it Funded?

Operating Expenses Funded by: **Capital Expenses Funded by:**

User Fees & Charges

N/A

Targeted Rates

General Rates

A new rating system effective 1 July 2009 means that 70% of the cost of traffic control will form part of a new commercial rate, paid by commercial premises, recognising that the need for this activity arises from traffic activity in and around commercial areas.

Levels of Service

	Base Line	2009/10 Target	2010/11 Target	2011/12 Target	10 Year Target
Traffic infringements are processed within statutory timeframes	100%	100%	100%	100%	100%

Dog & Stock Control

Council has a statutory requirement to be involved in dog control under the Dog Control Act 1996 and its amendments. These amendments have significantly affected the level of administration required by the dog control function and the level of compliance expected of dog owners. New categories of dangerous and menacing dogs were introduced in 2004, and there is a need for micro-chipping of all new dogs. Currently the cost of micro-chipping continues to fall directly on dog owners.

The physical work relating to the dog and stock control services, of responding to complaints, patrolling the roads, and impounding dogs, is completed under contract, and the administration service relating to registration of dogs is provided by Council. There are currently just over 1,000 dogs registered in the district, the majority of which are farm dogs.

Council Assets and How They Will Be Managed

No council assets are used in relation to dog & stock control.

Significant Potential Negative Effects

There are no significant negative effects identified by this activity.

Community Outcomes

Dog & Stock Control contributes to:

- Sustainable Development

For an understanding of how this activity contributes to these outcomes, please see pages 167 to 169.

How is it Funded?

Operating Expenses Funded by: **Capital Expenses Funded by:**

User Fees & Charges

N/A

Targeted Rates

General Rates

A new rating system effective 1 July 2009 means that the cost of stock control will be funded by a new stock control rate, applied to all rateable properties outside the urban area, recognising that livestock are generally owned and located outside the urban area.

Levels of Service

	Base Line	2009/10 Target	2010/11 Target	2011/12 Target	10 Year Target
Dog complaints are responded to within 24 hours	100%	100%	100%	100%	100%
Stock complaints are responded to within 24 hours	100%	100%	100%	100%	100%

Liquor Licensing & Other

Council undertakes responsibilities as the District Licensing Agency for the district, and has statutory obligations under the Sale of Liquor Act 1989, to ensure that the sale and supply of liquor is managed, and that host responsibility is advocated. Other regulatory functions include noise and litter control.

To address issues relating to alcohol consumption in public areas, Council adopted a Control of Liquor Bylaw, including a liquor ban, which has resulted in a decrease in the instances of inappropriate behaviour, violence and vandalism within the liquor ban areas.

A Bill is currently before parliament, which will shortly require that all local authorities develop a sale of liquor management plan, enabling communities to determine how many liquor outlets are permitted, and the closing hours for licensed premises, within their communities.

Major Projects in the next three years:

A Sale of Liquor Management Plan will need to be developed.

Council Assets and How They Will Be Managed

No council assets are used in relation to liquor licensing & other regulatory functions.

Significant Potential Negative Effects

There are no significant negative effects identified by this activity.

Community Outcomes

Liquor Licensing & Other contributes to:

- Sustainable Development

For an understanding of how this activity contributes to these outcomes, please see pages 167 to 169.

How is it Funded?

Operating Expenses Funded by: **Capital Expenses Funded by:**

User Fees & Charges

N/A

Targeted Rates

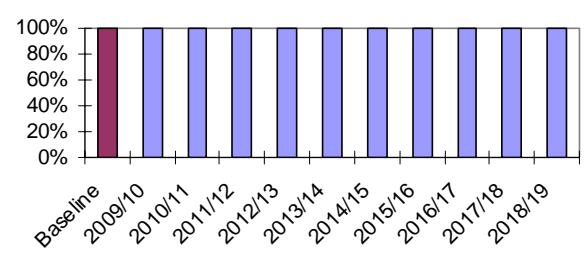
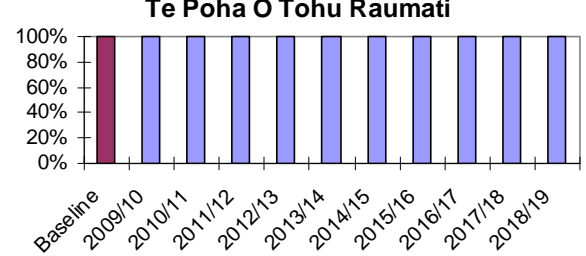
General Rates

License fees and infringement fees are the first source of revenue for this activity. A new rating system effective 1 July 2009 means that the balance of the cost of liquor licensing will be funded solely by licensed premises. The net balance of the cost of other regulatory functions is funded by general rates.

Levels of Service

	Base Line	2009/10 Target	2010/11 Target	2011/12 Target	10 Year Target
Liquor licenses are processed within statutory timeframes	100%	100%	100%	100%	100%

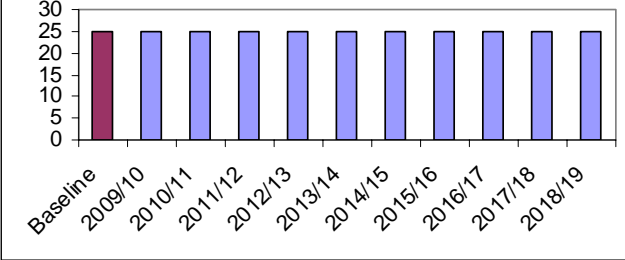
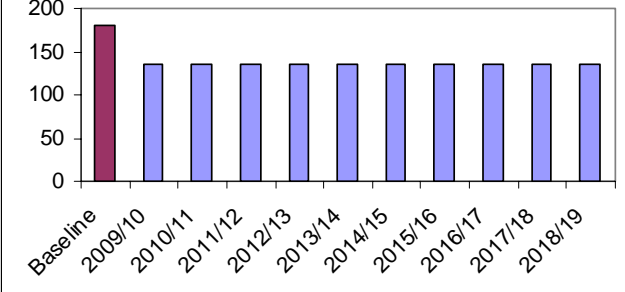
Performance Measures to assess progress towards achievement of Community Outcomes

Community Outcome	How the Regulation and Control Activity Contributes	Performance Measure	Target																								
<p>Sustainable Development</p>	<p>Encourage the design and construction of sustainable developments and buildings to increase energy efficiency, reduce waste and increase efficient use of potable water, through appropriate planning policies and removing unnecessary barriers where they exist.</p>	<p>Distribution of information packs on sustainable construction matters to all PIM applicants</p>	<p>Percentage of Planning Clients aware of Sustainable Building Designs</p>  <table border="1"> <caption>Percentage of Planning Clients aware of Sustainable Building Designs</caption> <thead> <tr> <th>Year</th> <th>Percentage</th> </tr> </thead> <tbody> <tr><td>Baseline</td><td>100%</td></tr> <tr><td>2009/10</td><td>100%</td></tr> <tr><td>2010/11</td><td>100%</td></tr> <tr><td>2011/12</td><td>100%</td></tr> <tr><td>2012/13</td><td>100%</td></tr> <tr><td>2013/14</td><td>100%</td></tr> <tr><td>2014/15</td><td>100%</td></tr> <tr><td>2015/16</td><td>100%</td></tr> <tr><td>2016/17</td><td>100%</td></tr> <tr><td>2017/18</td><td>100%</td></tr> <tr><td>2018/19</td><td>100%</td></tr> </tbody> </table>	Year	Percentage	Baseline	100%	2009/10	100%	2010/11	100%	2011/12	100%	2012/13	100%	2013/14	100%	2014/15	100%	2015/16	100%	2016/17	100%	2017/18	100%	2018/19	100%
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<p>Recognise the importance of Te Poha O Tohu Raumati (Te Runanga O Kaikoura Environmental Management Plan)</p>	<p>The percentage of resource consent applications assessed against Te Poha O Tohu Raumati</p>	<p>Percentage of Resource Consent Applications Assessed Against Te Poha O Tohu Raumati</p>  <table border="1"> <caption>Percentage of Resource Consent Applications Assessed Against Te Poha O Tohu Raumati</caption> <thead> <tr> <th>Year</th> <th>Percentage</th> </tr> </thead> <tbody> <tr><td>Baseline</td><td>100%</td></tr> <tr><td>2009/10</td><td>100%</td></tr> <tr><td>2010/11</td><td>100%</td></tr> <tr><td>2011/12</td><td>100%</td></tr> <tr><td>2012/13</td><td>100%</td></tr> <tr><td>2013/14</td><td>100%</td></tr> <tr><td>2014/15</td><td>100%</td></tr> <tr><td>2015/16</td><td>100%</td></tr> <tr><td>2016/17</td><td>100%</td></tr> <tr><td>2017/18</td><td>100%</td></tr> <tr><td>2018/19</td><td>100%</td></tr> </tbody> </table>	Year	Percentage	Baseline	100%	2009/10	100%	2010/11	100%	2011/12	100%	2012/13	100%	2013/14	100%	2014/15	100%	2015/16	100%	2016/17	100%	2017/18	100%	2018/19	100%	
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Performance Measures to assess progress towards achievement of Community Outcomes

Community Outcome	How the Regulation and Control Activity Contributes	Performance Measure	Target																								
<p>Sustainable Development</p>	<p>Preserve the present small-town atmosphere and coastal village character that makes Kaikoura so unique, reducing nuisance from wandering animals, noise, litter, vandalism or disruptive behaviour, by effectively managing licensed activity and undertaking regulatory functions.</p>	<p>The number of complaints received regarding dogs or stock</p>	<p>Number of Complaints Received regarding Dogs or Stock</p> <table border="1"> <caption>Number of Complaints Received regarding Dogs or Stock</caption> <thead> <tr> <th>Year</th> <th>Number of Complaints</th> </tr> </thead> <tbody> <tr><td>Baseline</td><td>240</td></tr> <tr><td>2009/10</td><td>220</td></tr> <tr><td>2010/11</td><td>210</td></tr> <tr><td>2011/12</td><td>200</td></tr> <tr><td>2012/13</td><td>190</td></tr> <tr><td>2013/14</td><td>180</td></tr> <tr><td>2014/15</td><td>170</td></tr> <tr><td>2015/16</td><td>160</td></tr> <tr><td>2016/17</td><td>155</td></tr> <tr><td>2017/18</td><td>150</td></tr> <tr><td>2018/19</td><td>145</td></tr> </tbody> </table>	Year	Number of Complaints	Baseline	240	2009/10	220	2010/11	210	2011/12	200	2012/13	190	2013/14	180	2014/15	170	2015/16	160	2016/17	155	2017/18	150	2018/19	145
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<p>The percentage of liquor licenses that are processed within statutory timeframes</p>	<p>Percentage of Liquor Licenses Processed Within Statutory Deadlines</p> <table border="1"> <caption>Percentage of Liquor Licenses Processed Within Statutory Deadlines</caption> <thead> <tr> <th>Year</th> <th>Percentage</th> </tr> </thead> <tbody> <tr><td>Baseline</td><td>100%</td></tr> <tr><td>2009/10</td><td>100%</td></tr> <tr><td>2010/11</td><td>100%</td></tr> <tr><td>2011/12</td><td>100%</td></tr> <tr><td>2012/13</td><td>100%</td></tr> <tr><td>2013/14</td><td>100%</td></tr> <tr><td>2014/15</td><td>100%</td></tr> <tr><td>2015/16</td><td>100%</td></tr> <tr><td>2016/17</td><td>100%</td></tr> <tr><td>2017/18</td><td>100%</td></tr> <tr><td>2018/19</td><td>100%</td></tr> </tbody> </table>	Year	Percentage	Baseline	100%	2009/10	100%	2010/11	100%	2011/12	100%	2012/13	100%	2013/14	100%	2014/15	100%	2015/16	100%	2016/17	100%	2017/18	100%	2018/19	100%		
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Performance Measures to assess progress towards achievement of Community Outcomes

Community Outcome	How the Regulation and Control Activity Contributes	Performance Measure	Target																								
<p>Safe, Efficient Transport Network</p>	<p>Provide for efficient traffic flows, particularly in the West End, by reducing the instances of inappropriate or inconsiderate parking.</p>	<p>Parking infringements are issued where considered appropriate</p>	<p>Number of Parking Infringements Issued</p>  <table border="1"> <caption>Number of Parking Infringements Issued</caption> <thead> <tr> <th>Year</th> <th>Number of Infringements</th> </tr> </thead> <tbody> <tr> <td>Baseline</td> <td>25</td> </tr> <tr> <td>2009/10</td> <td>25</td> </tr> <tr> <td>2010/11</td> <td>25</td> </tr> <tr> <td>2011/12</td> <td>25</td> </tr> <tr> <td>2012/13</td> <td>25</td> </tr> <tr> <td>2013/14</td> <td>25</td> </tr> <tr> <td>2014/15</td> <td>25</td> </tr> <tr> <td>2015/16</td> <td>25</td> </tr> <tr> <td>2016/17</td> <td>25</td> </tr> <tr> <td>2017/18</td> <td>25</td> </tr> <tr> <td>2018/19</td> <td>25</td> </tr> </tbody> </table>	Year	Number of Infringements	Baseline	25	2009/10	25	2010/11	25	2011/12	25	2012/13	25	2013/14	25	2014/15	25	2015/16	25	2016/17	25	2017/18	25	2018/19	25
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<p>A Quality Standard of Housing</p>	<p>Ensure that all housing is built to a quality standard, by fulfilling Council's obligations to the Building Act, and encouraging sustainable design and construction of all new buildings.</p>	<p>The number of code compliance certificate issued per annum</p>	<p>Number of Code Compliance Certificates Issued Per Annum</p>  <table border="1"> <caption>Number of Code Compliance Certificates Issued Per Annum</caption> <thead> <tr> <th>Year</th> <th>Number of Certificates</th> </tr> </thead> <tbody> <tr> <td>Baseline</td> <td>180</td> </tr> <tr> <td>2009/10</td> <td>135</td> </tr> <tr> <td>2010/11</td> <td>135</td> </tr> <tr> <td>2011/12</td> <td>135</td> </tr> <tr> <td>2012/13</td> <td>135</td> </tr> <tr> <td>2013/14</td> <td>135</td> </tr> <tr> <td>2014/15</td> <td>135</td> </tr> <tr> <td>2015/16</td> <td>135</td> </tr> <tr> <td>2016/17</td> <td>135</td> </tr> <tr> <td>2017/18</td> <td>135</td> </tr> <tr> <td>2018/19</td> <td>135</td> </tr> </tbody> </table>	Year	Number of Certificates	Baseline	180	2009/10	135	2010/11	135	2011/12	135	2012/13	135	2013/14	135	2014/15	135	2015/16	135	2016/17	135	2017/18	135	2018/19	135
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In addition to the above performance measures towards the achievement of community outcomes, Council will also measure its levels of service for each of its activities.

Forecast Cost of Service Statement

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Operating Expenses										
Building Control	277,291	283,664	289,539	297,544	305,524	313,013	321,425	330,978	341,162	351,858
Statutory Planning	259,591	267,900	275,098	284,400	291,978	299,068	307,072	316,043	325,608	335,701
Traffic Control	37,936	39,224	39,817	40,952	42,092	43,088	44,317	45,525	46,794	48,202
Dog & Stock Control	54,638	56,026	57,147	58,630	60,145	61,404	62,990	64,463	66,034	67,860
Liquor Licensing & Other	45,983	46,457	46,997	48,277	49,475	50,591	51,860	53,147	54,518	56,008
Total Operating Expenses	675,439	693,271	708,598	729,803	749,214	767,164	787,664	810,156	834,115	859,629
Funded by:										
User Fees & Charges	365,165	378,658	388,992	399,819	411,000	422,921	435,456	448,653	462,755	477,640
Targeted Rates	38,223	38,590	38,823	40,048	41,219	42,101	43,319	44,496	45,736	47,199
	403,388	417,248	427,815	439,867	452,220	465,022	478,775	493,148	508,492	524,838
Operating Surplus/(Deficit)	-272,051	-276,023	-280,783	-289,936	-296,994	-302,142	-308,889	-317,007	-325,624	-334,790
Capital Expenditure										
Regulation & Control	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0
Other Revenue:										
General Rates	272,051	276,023	280,783	289,936	296,994	302,142	308,889	317,007	325,624	334,790
Reserves	0	0	0	0	0	0	0	0	0	0
Loans	0	0	0	0	0	0	0	0	0	0
Operating Surplus/(Deficit)	-272,051	-276,023	-280,783	-289,936	-296,994	-302,142	-308,889	-317,007	-325,624	-334,790
	0	0	0	0	0	0	0	0	0	0