



Application form

Please complete all sections and provide as much information as you can. Additional information should be attached on a separate sheet.

1. Name/organisation:

Contact details

Address:

Phone:

Email:

Website:

2. Event title & description:

3. Proposed date & venue:

4. Do you have a confirmed sponsor? If yes, provide details:

5. Estimated attendance/participation & admission price(s). Please include information about where expected participants will come from:

6. If this event has received funding from KDC before, can you show that the event has grown/benefitted from the funding? Are there any new elements/developments to this event? Please give details:

7. Is your event supported by any local and/or national associations/organisations? If yes, provide details.

8. Amount requested – please provide a detailed budget. Include and highlight all items/activities that funding is being asked for. Voluntary and donated material should also be included.

9. A marketing/promotional plan must be submitted along with this application form.

10. Will this event employ local people? If yes, give details.

11. How will this event benefit local businesses and the community?

12. If your event receives funding, how will your event show the support of Kaikoura District Council?

13. Have you/your organisation organised events before? If yes, please provide details & referees