



Kaikoura OSCAR
P O Box 110
Kaikoura

Cellphone 0273319328
breadoflifeoscar@xtra.co.nz

Kaikoura OSCAR After School Programme Information

AIM: To meet the needs of families in the Kaikoura community by providing a secure, stimulating, consistent, professional and caring environment for their school children.

Kaikoura OSCAR (Out of School Care and Recreation) programmes are based at St Peters Church Hall, Torquay Street. The staff are employed to provide a safe, stimulating, caring and comfortable environment, taking into account children's individual needs.

The programme is not highly structured but does include one planned daily activity each session. Art and craft materials, games for different ages and sports equipment are all available. All activities are well supervised whether indoor or outdoor and a quiet rest space is available for those children wishing to have time out.

There is a maximum of 20 children at any session.

Kaikoura OSCAR is CYFS approved and therefore working parents may be eligible for the Childcare subsidy. Please talk to your Work and Income Case manager regarding this.

HOURS OF OPERATION: 3.00-5.30pm Monday to Friday during Primary School terms

FEES: \$9.50 per child per day (or \$1.00 per day for working parents eligible for Childcare subsidy)

STAFFING

Manager: Val Seatter

OSCAR Co-ordinator: Lynn Beal

Supervisor: Calita Jensen

Assistant: Sarah Fisher

Reliever: Dawn Allen

ENROLMENTS

Enrolment forms available from Heartlands, Kaikoura District Council and local Primary Schools or email breadoflifeoscar@xtra.co.nz.

GENERAL INFORMATION

Staff/Child Ratio: There is a 1 staff to 10 children with 2 staff always present.

Child Age Range: 5 -13 years inclusive.

Children may come to OSCAR on a regular or casual basis. Pre booked non attendance will be charged at the normal rate but notification must still be made before nine o'clock on the day of non attendance. A message on the cell phone will be sufficient. (0273319328)

Afternoon Tea is provided.

Discipline: There is a written policy available, which the Supervisor discusses with the children.

Communication: OSCAR has developed a communication/complaints policy and procedure.

Transport: Transport for children from outlying schools to OSCAR is still being investigated. There will be an extra charge for this service.

PARENT/CAREGIVER RESPONSIBILITIES:

Collect children on time and sign the in / out sheet

Inform OSCAR if your child/ren are not coming to the After School Programme. Inform OSCAR if your child/ren is to be collected by anyone else

Pre pay your weekly fees – refund available if one weeks notice of an absence given.

Check the notice board and whiteboard regularly for information and requests.

OSCAR RESPONSIBILITIES

OSCAR staff will ascertain the whereabouts of all children whose attendance is expected unless notification has been given to the contrary.

No children are permitted to leave OSCAR unless previously arranged.



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