

MINUTES OF THE COUNCIL MEETING HELD AT 9.04AM ON WEDNESDAY 27 APRIL 2016 AT MEMORIAL HALL SUPPER ROOM, ESPLANADE, KAIKOURA.

PRESENT: Mayor W Gray (Chair), Councillors T Blunt, J Diver, G Harmon, J Howden, C Mackle, D Millton, D Morgan.

IN ATTENDANCE: A Oosthuizen (Chief Executive Officer), S Syme (Committee Secretary).

1. OPEN FORUM

R Hogan – Footpaths

R Hogan referred to the Operations and Maintenance Manager's report where it stated there were no issues with footpaths during the month. He noted usually there was a place holder with no information and he wondered if Council would like to see what upcoming projects there were.

He noted in the Footpath report in February had outlined key issues however the only specifications in the report had been in relation to whether the footpaths would be concrete or asphalt. He noted from the report there had been some interest in future proofing but no action had been taken to adopt a consistent standard to help with the safety of pedestrians as well as aesthetics. R Hogan recommended that the New Zealand standards be adopted. He noted there had been a verbal indication from the Officer that renewals would be the same specification as existed prior. The footpath by the New World was a good safe standard and he felt it would be good to have an idea of what specifications new footpaths would be constructed to.

The meeting adjourned at 9.10am and resumed at 11.24am.

2. KAIKOURA ZONE WATER COMMITTEE UPDATE

T Howard (Chairperson) and M Griffith (Zone Facilitator) were in attendance to present this item.

Included in the agenda was the Kaikoura Zone Water Committee Annual Report which highlighted key achievements from 2011-2015. An overview of Committee activities and achievements was provided which included the weed control project in the Clarence and work in Lyell Creek.

A discussion was also held regarding sub-regional planning. This was due to commence in July 2018. Over the next 18 months the Committee would be looking to advance planning in preparation.

Moved by Mayor Gray, seconded by Councillor Blunt and resolved that Council;

- ***Note the Kaikoura Zone Committee's achievements between 2011 and 2015 in the implementation of their Zone Implementation Programme, and progress towards the Canterbury Water Management Strategy targets***
- ***Receive the Kaikoura Zone Committee's Annual Report for 2015***

- ***Note that the report would be presented to the relevant territorial authorities and made publically available on the Zone Committee's website.***

3. ELECTED MEMBERS' REMUNERATION FROM 1 JULY 2016

The remuneration authority had commenced work in setting elected member remuneration for the 2016 financial year. The Remuneration Authority had set base remuneration but requested Council advise if it wished to nominate any positions for additional payment. The remuneration authority had allocated a maximum of \$35,432 for this purpose. Council was not required to allocate the total amount of funds.

It was noted if Council choose to recommend positions for additional payments there would be an increase in rates because the \$35,432 had not been included in the 2016/17 budgets.

A discussion was held regarding setting remuneration based on responsibilities and that some Committees could have more responsibilities than others for example the Finance, Audit & Risk Committee. It was also mentioned that higher remuneration might encourage more people to stand for Council. It was generally felt it would depend on why people wanted to stand for Council. Historically the position of elected member had been unpaid.

Moved by Councillor Diver, seconded by Councillor Mackle and resolved that the status quo remain and no positions be recommended for additional payments.

4. FINANCE REPORT

Included in the agenda was a summarised version of the financial reports. Currently the accounts showed an operating deficit of \$1,863,632 which included payments to the Canterbury District Health board of just over \$2million.

The Chief Executive Officer advised the next steps in terms of work for the Finance, Audit and Risk Committee were to report on a risk management framework and develop a risk register. It was noted this work would take several months.

Moved by Mayor Gray, seconded by Councillor Millton and resolved that the Finance reports be received.

5. COMMITTEE UPDATES

Destination Kaikoura

There had been two resignations from the board and therefore two vacancies on the Committee which needed to be filled.

Mayor's Report

Mayor Gray provided an update on;

- The visitor strategy which was part of the Canterbury Region Economic Development Strategy

- The Zone 5 & 6 meeting held in the Chatham Islands
- Anzac day and the training camp for the Mounted Rider's parade.
The day's events had been extremely successful and well supported.

6. CONFIRMATION OF MINUTES

Council 16/03/2016

Moved by Mayor Gray, seconded by Councillor Harmon and resolved that the minutes of the Council meeting held on 16 March 2016 be confirmed a true and accurate record.

Extraordinary Council 13/04/2016

Moved by Mayor Gray, seconded by Councillor Harmon and resolved that the minutes of the Extraordinary Council meeting held on 13 April 2016 be confirmed a true and accurate record.

7. ADOPTION OF REPORTS

Works and Services Committee 16/03/2016

Moved by Councillor Harmon, seconded by Mayor Gray and resolved that the report of the Works & Services Committee meeting held on 16 March 2016 be adopted.

Environmental Services Committee 16/03/2016

Moved by Councillor Morgan, seconded by Councillor Blunt and resolved that the report of the Environmental Services Committee meeting held on 16 March 2016 be adopted.

Finance, Audit & Risk Committee 16/03/2016

Moved by Councillor Mackle, seconded by Councillor Howden and resolved that the report of the Finance, Audit & Committee meeting held on 16 March 2016 be adopted.

8. MINUTES TO BE RECEIVED

Kaikoura Zone Water Committee 24/02/2016

Moved by Mayor Gray, seconded by Councillor Blunt and resolved that the minutes of the Kaikoura Zone Water Committee meeting held on 24 February 2016 be received.

Hearings & Applications Committee 08/03/2016

Moved by Councillor Diver, seconded by Councillor Morgan and resolved that the minutes of the Hearings & Applications Committee meeting held on 08 March 2016 be received.

9. COUNCIL PUBLIC EXCLUDED SESSION

Moved by Mayor Gray, seconded by Councillor Mackle and resolved that the public be excluded from the following parts of the proceedings of this meeting namely;

- Innovative Waste Half Yearly Report*
- Confirmation of Minutes Council Public Excluded 16/03/2016*
- Adoption of Report Works & Services Public Excluded 16/03/2016*
- Adoption of Report Finance, Audit & Risk Public Excluded 16/03/2016*
- Civic Building Update*

General subject of each to be considered	Reason for passing this resolution in relation to each matter	Grounds of the Act under which this resolution is made
Civic Building Update	The exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Local Authority to protect information where the making available of that information would likely unreasonably to prejudice the commercial position of the person who supplied the information or who is the subject of the information.	Section 48(1)(a) and 7(2)(b)(ii).

There being no further business the meeting closed at 2.37pm.