

# **REPORT OF THE WORKS & SERVICES COMMITTEE MEETING HELD AT 9.10AM ON WEDNESDAY 27 APRIL 2016 AT THE MEMORIAL HALL SUPPER ROOM, ESPLANADE, KAIKOURA.**

**PRESENT:** Councillor G Harmon (Chair), Mayor W Gray, Councillors T Blunt, J Diver, J Howden, C Mackle, D Millton, D Morgan.

**IN ATTENDANCE:** A Oosthuizen (Chief Executive Officer), G Essenberg (Operations and Maintenance Manager), S Syme (Committee Secretary).

## **1. OPERATIONS AND MAINTENANCE MANAGER'S REPORT**

### **Water Supplies**

The Council section of the South Bay Water project was almost complete. There was tidying up and minor works on sewer and stormwater to be undertaken. The works by other utilities would then be undertaken with most of this on private properties.

### **Reserves Contract**

A number of people had uplifted Expression of Interest documents for the Reserves contract.

### **Roading**

Some maintenance work had occurred on some unsealed roads but not all unsealed roads. HEB Contracting had issued contracts to subcontractors for stabilisations on some sealed roads.

It was suggested that Council consider lowering the speed limit to 70km/hours on rural roads. Several ratepayers had approached an elected member regarding this. There was additional traffic on roads with a number of them tourist who travelled at what the speed limit said rather than driving to the conditions and it was becoming dangerous. It was generally felt this matter should be given some priority.

Concern was expressed regarding the grading of district roads and that there was no programmed dates for this to be undertaken. It was noted that some ratepayers were extremely unhappy with the state of rural roads. The Operations Manager would follow up regarding grading of rural roads.

A discussion was held regarding roading capital money not being spent and projects being deferred. The Operations Manager advised that \$100,000 had been budgeted for road rehabilitation and that amount of money would not go very far so it was deferred so it could be combined with the following years budget to make a decent sized roading package for a contractor.

### **Footpaths**

Contactors had been issued with most of the works which had been previously approved and the work should be completed by the end of the financial year. A discussion was held regarding having a footpath standard and design. The Operations Manager advised most works were renewals and the standard and design was dictated by the surrounding footpaths. A

specific design and standard could be used for new footpaths. A discussion was held regarding the work in Ramsgate Street.

***Moved by Councillor Harmon, seconded by Councillor Diver and resolved that the Works and Services Reports be received.***

## **2. DRAFT AIRPORT ACTIVITY MANAGEMENT PLAN REPORT**

The report was tabled at the meeting.

The intention was to prepare an Asset Management Plan which covered all Council property. One part of that Plan was the Airport. Businesses had indicated they would like to work out of the Airport and the report focussed on the constraints of the future use of the Airport.

The Operations Manager provided an overview of the report which covered; funding, future development and governance.

The Operations Manager felt that as Council was the main funder of the Airport it was prudent to have initial approaches confirmed prior to meeting with the Airport Committee. This would ensure that any recommendations from the Committee were aligned with Council's expectations.

A discussion was held regarding whether the current location was an appropriate place for an Airport in the future. To get extra length in the runway at the current Airport the runway would have to be moved towards the sea to avoid archaeological sites and would have to encroach onto land owned by Ngai Tahu. A redevelopment plan of the Airport had been undertaken approximately 7 or 8 years prior. It was noted that it was not uncommon to have an ancillary field.

A discussion was held regarding a review of rentals and landing fees and representatives on the Committee.

It was generally felt more time was needed to consider the information prior to a decision being made on the recommendations included in the report.

***Moved by Councillor Diver, seconded by Councillor Milton and resolved that the "Draft Airport Activity Management Plan Report" be received and a workshop be held to discuss sensitive issues associated with finances and leases.***

It was requested that the previous Development Plan be circulated to Councillors and that a meeting of the Airport Committee be held prior to a workshop.

***There being no further business the meeting closed at 10.25am.***