

# MINUTES OF THE KAIKOURA DISTRICT COUNCIL MEETING HELD AT 9.00AM ON WEDNESDAY 16 APRIL 2014 AT MEMORIAL HALL SUPPER ROOM, ESPLANADE, KAIKOURA.

**PRESENT:** Mayor W Gray (Chair), Councillors T Blunt, J Diver, G Harmon, J Howden, C Mackle, D Millton, D Morgan.

**IN ATTENDANCE:** S Grant (Chief Executive Officer), S Syme (Committee Secretary).

## **1. OPEN FORUM**

No members of the public wished to speak in the open forum.

*The meeting adjourned at 9.01am and resumed at 10.32am*

## **2. KAIKOURA (TE TAI O MAROKURA) MARINE MANAGEMENT BILL**

The District Planner advised the Kaikoura Marine Strategy had been before cabinet for consideration with regard to implementation. In March 2014 Dr Nick Smith had introduced the Bill for its first reading in parliament. The Bill had now been referred to the Local Government and Environment Committee for consideration. The aim of the Bill was put in place management measures for the coast and sea around Kaikoura including a marine reserve, Whale and Fur Seal sanctuaries, five customary fisheries areas an advisory committee and specific fishing regulations.

Included in the agenda was a submission which reflected the good faith with which the Kaikoura Marine Strategy had been prepared. The submission sought to implement the Strategy as written and consulted on with the Kaikoura community. It was noted submissions were due the following day. The District Planner tabled an amended submission at the meeting which was consistent with the submission Te Korowai would be lodging.

The District Planner provided an overview of changes made to the submission which was included in the agenda. It was noted the Select Committee was planning to meet in Kaikoura which allowed an opportunity to be heard.

***Moved by Mayor Gray, seconded by Councillor Harmon and resolved that Council;***

- 1. Receive the information contained in the report.***
- 2. Endorse the amended tabled submission for staff to lodge with the Secretary Local Government and Environment Committee.***

## **3. KAIKOURA INFORMATION AND TOURISM BUSINESS PLAN APRIL 2014-MARCH 2015**

The Chief Executive Officer advised as part of the agreement, Destination Kaikoura, was required to develop a Business Plan stating what it wanted to achieve going forward. The Plan was to be endorsed by Council. Included in the agenda was a Business Plan for the period April 2014 to March 2015 which had

been signed off by Kaikoura Information and Tourism Incorporated. The Plan covered what was believed should be the primary focus areas for the next twelve months. The Chief Executive Officer advised the Plan was comprehensive and if Destination Kaikoura achieved all it said it would in the Plan then it would have done a great job.

The Chief Executive Officer advised Council could either endorse the Business Plan or suggest other key performance indicators. Councillor Morgan noted the document was a Business Plan and not key performance indicators agreed with the Council and enquired what indicators would meet what was outlined in the Tourism Strategy. The Chief Executive Officer advised in terms of tourism the Business Plan focused on the areas considered to be the most crucial over the next twelve months. The Plan showed costs and how items would be funded. Destination Kaikoura had budgeted to spend \$180,000. If Council felt there were additional items needed then there was an opportunity to say so. It was noted there were no personnel costs included in the Plan.

Councillor Diver enquired how Destination Kaikoura was going to prove that initiatives were successful i.e. benchmarking. The Chief Executive Officer felt that was why one of the actions in the Plan was to have a market statistics database. One other action was to become a Regional Tourism Organisation (RTO) which meant statistics prepared nationally were available for the region. It was noted RTO status allowed Kaikoura to be involved in developing plans and strategies nationally. Councillor Harmon advised an invite had also been received to go to China which would only cost \$2,000 due to a subsidy for Regional Tourism Organisations. Councillor Howden advised every time a campaign was run feedback was sought.

A discussion was held regarding accounting for money spent. Councillor Harmon advised a report would be provided to Council quarterly showing money expended. Councillor Howden noted the Tourism Manager was focused on working with Council. Councillor Harmon felt if the Plan could be achieved for the budgeted money it would be a bargain.

***Moved by Councillor Diver, seconded by Councillor Harmon and resolved that Council endorse the Kaikoura Information and Tourism Incorporated Business Plan April 2014 – March 2015.***

#### **4. CIVIC BUILDING UPDATE**

Included in the agenda for information was an update on the Civic Building project. It was noted the project was still tracking to budget and programme.

Councillor Morgan sought clarification and further information regarding a statement made at the last meeting the Council was the contractor and was able to sell the plans for the technology associated with the building. The Chief Executive Officer advised Council was the client and the contractor which had contracted a number of trades and subcontractors to supply product as

opposed to tendering the project. It was noted the tender process incurred a percentage mark up on costs.

Councillor Millton noted therefore in the event of something not working or failing Council was liable and he enquired how Council could get around that situation. The Chief Executive Officer advised he would have to ask Council's insurer. It was noted however that there was guarantees on products and companies had to provide producer statements therefore it would depend on the cause of the failure as to what action would be taken. Councillor Millton enquired about independent inspectors undertaking building inspections. The Chief Executive Officer advised the Building Consent had been processed externally and unless the Building Department advised the inspections were beyond its expertise he felt there was no reason why they should not undertake the work.

Councillor Blunt advised Council had been told the building used advanced technology and there was an opportunity to sell the design but he was aware of one building already built using the technology. It was suggested the other design could be a smaller system.

A discussion was held regarding health and safety on site. Some issues with health and safety practice on site were noted. These matters would be raised with the project manager.

***Moved by Councillor Diver, seconded by Councillor Millton and resolved that the Civic Building Update Report be received.***

## **5. COMMITTEE UPDATES**

### **Innovative Waste Kaikoura**

Councillor Diver advised of crushed glass projects which Innovative Waste had been involved with these included pink glass on a pool surround and also crushed glass used as insulation in a concrete floor. He advised Innovative Waste would like to obtain good revenue from crushed glass. At present it was only dealing with its own glass which equated to approximately 700 tonnes of glass per year. It was noted some glass had also been sold to landscape gardeners with one place from out of Kaikoura choosing the glass because of its quality. Councillor Millton enquired regarding glass sales to date. Councillor Diver would obtain the information.

Innovative Waste had also been compressing polystyrene which took up a large amount of room in the landfill. Whilst this was not a revenue making activity it was increasing the life of the landfill.

### **Kaikoura Zone Water Committee**

The Kaikoura Zone Water Committee had identified some projects along Lyell Creek for planting and it was hoped these areas would be completed during the winter months. It was noted contact had been made with the landowner on the West side of the South Bay hill who was keen to get on board with a

beautification project for the area. Mayor Gray advised work was also being undertaken regarding lechate from the Landfill. T Blunt advised he had suggested consideration be given to spending some Immediate Steps funding in the area. He had also suggested an investigation be undertaken into what technology was available to capture diesel and oil from the State Highway.

The Committee would also be hosting a meeting for the farming community regarding the rules associated with the Land and Water Regional Plan.

#### **Mayfair Theatre**

Councillor Morgan noted the project to change to digital technology was virtually complete and for the first time in many years the Theatre accounts showed a small surplus.

### **6. MAYOR'S REPORT**

Mayor Gray advised of recent events including the Te Korowai announcement and the Earthcheck Platinum Certification launch which highlighted the importance of Kaikoura's sustainability philosophy. Kaikoura had a number of points of difference when compared to other locations and if managed right Kaikoura could continue to grow as a must see destination for many visitors to New Zealand.

### **7. CONFIRMATION OF MINUTES**

#### **Council 19/03/2014**

***Moved by Mayor Gray, seconded by Councillor Diver and resolved that the minutes of the Council meeting held on 19 March 2014 be confirmed as a true and accurate record.***

### **8. REPORTS TO BE ADOPTED**

#### **Works & Services Committee 19/03/2014**

***Moved by Councillor Harmon, seconded by Councillor Millton and resolved that the report of the Works and Services Committee meeting held on 19 March 2014 be adopted.***

#### **Environmental Services Committee 19/03/2014**

***Moved by Councillor Morgan, seconded by Councillor Howden and resolved that the report of the Environmental Services Committee meeting held on 19 March 2014 be adopted.***

#### **Finance & Policy Committee 19/03/2014**

***Moved by Councillor Diver, seconded by Mayor Gray and resolved that the report of the Finance & Policy Committee meeting held on 19 March 2014 be adopted.***

***The meeting adjourned at 11.57am and resumed at 1.04pm.***

## **9. COUNCIL PUBLIC EXCLUDED SESSION**

***Moved by Mayor Gray, seconded by Councillor Harmon and resolved that the public be excluded from the following parts of the proceedings of this meeting namely;***

- a. Council Public Excluded Minutes 19/03/2014***
- b. Appointment of Outside Representatives to Council Committees***
- c. Expressions of Interest Hearings and Applications Committee***

## **10. YOUTH COUNCIL**

E Haberstock and the Community Development Officer were in attendance to present this item.

E Haberstock advised S Beardmore had arranged for youth to be able to sit their Restricted Licence driving tests in Kaikoura in May. Funding was being sought through REAP Marlborough and through the local road safety budget.

The Youth in Emergency Services programme had been a great success and the graduation would be held on 30 May.

An application had been made to the Youth Development Partnership Fund for a project called "The Mix". The Mix was where young people could volunteer to take on activities, learn new skills and build relationships in a safe space. The refurbished Youth Council Hall had been donated for the purpose.

Youth Council was currently working with the Operations and Maintenance Manager to get more lighting onto the Skate Park and to improve drainage. Youth Council was also supporting the Giant Pumpkin Competition Hospital fundraiser which would be held on ANZAC day.

## **11. APPOINTMENT OF OUTSIDE REPRESENTATIVES TO COUNCIL COMMITTEES**

***Moved by Mayor Gray, seconded by Councillor Mackle and resolved that;***

- 1. G Solomon and R Solomon be appointed as Te Runanga o Kaikoura representatives on the Planning Committee.***
- 2. D Solomon, G Solomon and R Solomon be appointed as Te Runanga o Kaikoura representatives on the Hearings and Applications Committee, only two of the three representatives to attend meetings at any one time.***
- 3. B Woods and E Graham be appointed as the Kaikoura Aero Club representatives on the Airport Committee.***

***Moved by Councillor Milton, seconded by Councillor Harmon and resolved that S Burrows be appointed as Community Representatives on the Hearings and Applications Committee.***

***There being no further business the meeting closed at 1.47pm.***