

# MINUTES OF THE KAIKOURA DISTRICT COUNCIL MEETING HELD AT 9.02AM ON WEDNESDAY 20 AUGUST 2014 AT MEMORIAL HALL SUPPER ROOM, ESPLANADE, KAIKOURA.

**PRESENT:** Mayor W Gray, (Chair), Councillors T Blunt, J Diver, G Harmon, J Howden, C Mackle, D Millton, D Morgan.

**IN ATTENDANCE:** S Grant (Chief Executive Officer), S Syme (Committee Secretary).

## **1. OPEN FORUM**

### **Ralph Hogan – Item 14 Transparency and Accountability**

Given the requested report was still in progress R Hogan asked that consideration be given regarding a statement made by the Chief Executive Officer that a change to Standing Order to record all votes required a vote of 75% of Council. R Hogan advised M Reid from the Local Government Office had advised this was not the case and Council could in fact, choose by its discretion by a simple majority to record all votes without changing the minimums put forth in Standing Orders.

With regard to including staff names on the reports M Reid had advised while Council could not require the Chief Executive to include them Council could request they be included. The implication was that it would be unlikely the Chief Executive Officer would not follow the request.

R Hogan advised on the issue of workshops it had been stated that no decisions were made at workshops however he felt it had been demonstrated on more than one occasion that some level of decisions have been made at workshops.

R Hogan advised measures to improve accountability and transparency were on the July agenda and reports and recommendations were requested prior to that meeting. He noted Standing Orders required the Chief Executive to prepare an agenda listing and attaching information on the items of business to be brought before the meeting so far as was known. R Hogan noted the reports from prior were not included on the August agenda and he was curious as to whether this was some of the information that had been lost. He requested that a rough estimate of the cost and effort to reinstate all the data lost be included in the report.

R Hogan noted a request was made at the July meeting for a report and recommendations on the measures be prepared for Council. As the item was not on the August agenda he hoped a commitment would be made to action the request by the September meeting.

R Hogan also wished to point out the meaning of shall and should as per standing orders and the use of the word should in the Code of Conduct.

The Chief Executive Officer advised he was away for a month following the August meeting therefore the report would not be available for the September meeting.

***The meeting adjourned at 9.10am and resumed at 11.03am.***

## **2. MATTERS OF IMPORTANCE TO BE RAISED AS URGENT BUSINESS**

1. Hospital Funding (Councillor Blunt)
2. Civic Centre Article Kaikoura Star (Councillor Blunt)
3. Dress Code (Councillor Blunt)

## **3. PUBLIC FORUM**

### **Kaikoura Cycle Club – Trails Trust**

***Mayor Gray declared an interest and vacated the chair. Deputy Mayor Diver took the chair.***

D Fussell and A Spencer from the Kaikoura Cycle Club were in attendance to present this item.

D Fussell advised the Club wished to present an idea about forming a Trails Trust in the District. He noted there were issues with no communications between trail networks and conflict with users regarding where to go and what trails could and couldn't be used. There was also a lack of trails. The aim of a Trails Trust would be to improve communications and the funding base to improve resources, improve trails and promote the area as world class. It was generally felt the establishment of a Trails Trust was too large for the Cycle Club. The assistance and expertise of Council was requested to help get the process started. Councillor Blunt noted rides were always going to be more spectacular in Kaikoura and there was a huge tourism opportunity. He felt if all parties worked together then achievements similar to those in terms of tracks in the Port Hills in Christchurch could be made in Kaikoura.

A Spencer advised one aim was a signature trail which would take 2 days to complete. D Fussell advised there were a lot of old trails which had been neglected and there was a need for promotion and access.

The Chief Executive Officer enquired what assistance the Trust sought. D Fussell advised initially getting parties together, letter writing and organising meetings. He advised the goal was that the Trust would be self-perpetuating and Council would become a party of the Trust. Councillor Diver enquired if Council had the necessary staff to initiate the process. The Chief Executive Officer advised from his perspective there was the capacity to facilitate the establishment of a Trust. He

advised initially staff would find out what other Trusts there were, what they had in their documents, facilitate the inclusion of other parties, produce the relevant documents and work through the process of being incorporated.

***Moved by Councillor Diver, seconded by Councillor Harmon and resolved that a report be prepared regarding how Council could help the Cycle Club facilitate the establishment of a Trails Trust in Kaikoura.***

***Deputy Mayor Diver vacated the chair. Mayor Gray resumed as chair.***

#### **4. FEEDBACK ON RURAL RECYCLING**

A survey to ascertain rural ratepayer satisfaction with the rural recycling programme had been sent out with the last rates demand. 151 responses had been received. The District Planner provided an overview of the results from the survey. Feedback indicated more people wanted facilities to recycle and it was felt this was an information issue. Information regarding drop off points and collection services would be sent out with the August rate demand. The District Planner did not want to advertise drop off points to non-residents as this could create issues with rubbish being left at drop off points.

Overall the results of the survey indicated Council should keep providing rural recycling services as it currently was and new drop off points should be considered. It was noted a minority of survey respondents requested a kerbside collection service.

***Moved by Mayor Gray, seconded by Councillor Howden and resolved that Council;***

- 1. Receive the information contained in the Feedback on Rural Recycling Report,***
- 2. Instruct staff to use the information when considering rural recycling services in the future,***
- 3. Instruct staff to consider feedback received when reviewing Kaikoura's Zero Waste Plan in 2015.***

#### **5. COMMITTEE UPDATES**

##### **Canterbury Waste Joint Committee**

Councillor Blunt advised the report from the recent meeting of the Canterbury Waste Joint Committee was available.

#### **6. COUNCIL PUBLIC EXCLUDED SESSION**

***Moved by Councillor Harmon, seconded by Councillor Morgan and resolved that the public be excluded from the following parts of the proceedings of this meeting namely;***

- a. New Zealand Police Update***
- b. Confirmation of Minutes 16/07/2014***
- c. Property Report***

## **7. ESTABLISHMENT OF A COMMUNITY DEVELOPMENT COMMITTEE**

A Blunt was in attendance to present this item.

A Blunt advised the idea for the Committee came out of the Community Response Forum. The Committee would oversee implementation and progress of the work plan areas which had come out of the three result areas from the forum which were;

- Young people were thriving and engaged
- Kaikoura was a prosperous community
- Kaikoura was a vibrant and connected community.

Funding had been obtained for a Community Facilitator who would report to the Committee. The Terms of Reference for the proposed Committee were included in the agenda.

A Blunt advised it was important the work from the forum continued and she urged Council to form the Committee. Councillor Morgan enquired if the Committee would be a committee of Council or a community committee. A Blunt advised she thought it would be a committee of Council and she felt Council needed to be behind it to drive it. Councillor Morgan advised she was sceptical about the Committee having been chair of the previous Social Services Committee noting momentum had been lost even though the Committee was in place. A Blunt advised as an attendee of the Committee she did not think the mapping process had been followed. With the proposed new Committee the purpose was very clear and community driven action was to be taken. Mayor Gray felt there was room within the three outcome areas for considerable change which could be positive for Kaikoura.

Representatives from the health sector and sporting sector were suggested.

***Moved by Mayor Gray, seconded by Councillor Blunt and resolved that Council endorse the establishment of a Community Development Committee.***

## **8. YOUTH COUNCIL**

E Haberstock and the Community Development Officer were in attendance to present this item.

E Haberstock presented a report of Kaikoura Youth Council activities which was tabled. These included; attendance at the Youth Council Conference in Masterton, organisation of speakers to address young people about issues that concerned them, assisting with the Ultimate Warrior event and the "Learn to Lead" Youth Fund project.

Youth Council would be attending the Top of the South Youth Council forum in Blenheim and the Nelson Masked Parade in October.

#### **9. COMMITTEE UPDATES CONTINUED**

##### **Kaikoura Information and Tourism Incorporated (KITI)**

The Annual General Meeting had been held. The current Committee had been re-elected and K Ngapora had again been co-opted as Chair.

#### **10. MAYOR'S REPORT**

Mayor Gray advised, regarding the Cruise New Zealand meeting, there was plenty of support for Kaikoura as a cruise destination. Progress was being made on the removal of the rocks in South Bay. It was noted however there was no guarantee more cruise ships would visit with the rocks removed but without the removal there would be less visits. A resource consent application for the removal of the rocks had been lodged with Environment Canterbury.

Councillor Harmon advised it would be two years before additional ships would visit following the removal of the rock. It was noted if the work was to proceed it would be funded by Council. That was why the land charge of \$2 per head of boat capacity had been introduced. This was low compared to what some ports were charging.

The Chief Executive Officer advised the work was being driven through Destination Kaikoura and had been planned by the previous Tourism and Development Committee. Before Council could consider doing the work resource consent was required. It would be twelve months before funding would be looked at.

#### **11. CONFIRMATION OF MINUTES**

##### **Council 16/07/2014**

***Moved by Mayor Gray, seconded by Councillor Diver and resolved that the minutes of the Council meeting held on 16 July 2014 be confirmed a true and accurate record.***

#### **12. REPORTS TO BE ADOPTED**

##### **Works & Services Committee 16/07/2014**

***Moved by Councillor Harmon, seconded by Councillor Howden and resolved that the report of the Works and Services Committee meeting held on 16 July 2014 be adopted.***

##### **Environmental Services Committee 16/07/2014**

***Moved by Councillor Morgan, seconded by Mayor Gray and resolved that the report of the Environmental Services Committee meeting held on 16 July 2014 be adopted.***

**Finance & Policy Committee 16/07/2014**

***Moved by Councillor Milton, seconded by Councillor Morgan and resolved that the report of the Finance & Policy Committee meeting held on 16 July 2014 be adopted.***

**13. MINUTES TO BE RECEIVED**

**Kaikoura Zone Water Committee 25/06/2014**

***Moved by Mayor Gray, seconded by Councillor Diver and resolved that the minutes of the Kaikoura Zone Water Committee meeting held on 25 June 2014 be received.***

**14. URGENT BUSINESS**

**1. Hospital Funding**

Councillor Bunt advised the funding of the Hospital had yet to be fully considered. He wished to highlight the changes to the Local Government Act regarding funding of core services and the ability of Council to fund the hospital shortfall under the new legislation. The Chief Executive Officer advised changes to the Local Government Act and the underwriting of the hospital had not been considered by legal professionals or Audit New Zealand. He advised depending on the quantum of funding required Council would have to consider how it would fund the amount and whether or not it would be an amendment to the Long Term Plan or whether there would be public consultation on how it would be funded. Options for funding included raising a loan, sell assets or fund from financial reserves if Council had any.

Councillor Blunt enquired if changes to the Act would make it more difficult to fund. The Chief Executive Officer advised he did not know if it would be more difficult to fund. He advised some sectors had a more stringent view of what Councils should focus on than others. He further advised Council's funding central government hospitals had not been done before and he did not know what challenges there could be. Council needed to ensure when it went through a clear process so if a group decided on a judicial review the process could be shown.

**2. Civic Centre Article Kaikoura Star**

Councillor Blunt noted there were a number of statements made in the article which were incorrect. Councillor Blunt noted it had stated there was only one other building similar but in fact there were three. Councillor Diver called a point of order and enquired when Council had ever debated what was in the media. Councillor Blunt advised S Chadwick, Project Manager, had provided Council with a significant quantity of information and wished to present the information he had found.

The media had noted the budget for the building was \$5million. The Chief Executive Officer advised he was not aware that the project was

over budget. Regarding ownership of the design Councillor Blunt noted Council may not own the design outright. Nelson Pine had advised they owned the design and engineering and it could not be sold.

Councillor Blunt further advised of the three buildings which had been built using similar technology none of them had been through a significance earthquake. While the technology had been tested some models behaved they way they should in practice and some did not. He advised he was concerned the structure had not been through a significant earthquake. Mayor Gray advised he was confident Council had a good product.

### **3. Dress Code**

Councillor Blunt advised there had been a significant discussion regarding dress code at the previous meeting. He had asked for the dress code from Standing Orders which advised dress should be neat and tidy. Standing Orders did not state no jeans, or that a shirt and tie was required. He advised quarter of an hour had been wasted discussing the matter at the previous meeting and he requested clarification of the dress code. He advised it was well know that where there was a relaxed dress code there was a relaxed atmosphere.

The Chief Executive Officer advised the Code of Conduct stated dress should be neat and tidy however everybody had a different interpretation and he felt a discussion was required. Under Standing Order the Chairperson was responsible for the meeting and they had the ability to decide. Mayor Gray advised a discussion would be held at the next workshop.

***There being no further business the meeting closed at 3.52pm.***