

# MINUTES OF THE COUNCIL MEETING HELD AT 9.01AM ON WEDNESDAY 17 AUGUST 2016 AT MEMORIAL HALL SUPPER ROOM, ESPLANADE, KAIKOURA.

**PRESENT:** Mayor W Gray (Chair), Councillors T Blunt, J Diver, J Howden, C Mackle, D Millton, D Morgan.

**IN ATTENDANCE:** A Oosthuizen (Chief Executive Officer), S Syme (Committee Secretary).

**APOLOGIES:** Councillor G Harmon.  
***Moved by Mayor Gray, seconded by Councillor Mackle and resolved that apologies be accepted.***

## **1. OPEN FORUM**

### **Ralph Hogan – Review of Smokefree Public Places Policy**

R Hogan applauded the work which had been undertaken and the continued development of the Policy. R Hogan provided some suggestions for clarifications which could be helpful to incorporated into the Policy. A document of the suggested changes was provided.

***Councillor Howden entered the meeting at 9.12am.***

***The meeting adjourned at 9.18am and resumed at 11.09pm.***

## **2. MATTERS OF IMPORTANCE TO BE RAISED AS URGENT BUSINESS**

- |                             |                    |
|-----------------------------|--------------------|
| 1. Latest Rates Instalment  | (Councillor Blunt) |
| 2. Recording of the Minutes | (Councillor Blunt) |
| 3. Newspaper Article        | (Councillor Blunt) |

## **3. REVIEW OF SMOKEFREE PUBLIC PLACES POLICY**

An overview of the changes to the Policy were provided. It was generally felt the suggested changes put forward by R Hogan would enhance the Policy and the Chief Executive Officer and District Planner review the Policy with regard to the inclusion of suggestions put forward by R Hogan.

***Moved by Mayor Gray, seconded by Councillor Diver and resolved that;***

- 1. Council agree the Smokefree Policy required amendment.***
- 2. Council agree that a Policy which is achieved by voluntary compliance did not require public notification.***
- 3. Council agree to the suggested amendments to the Smokefree Policy and that the Policy be endorsed as the Council Policy subject to incorporating changes to wording from feedback provided. The Policy would be known as the "Kaikoura District Council Smokefree Public Places Policy 2016".***

## **4. FINANCE REPORT**

There were a number of accruals still to be put back to the previous financial year which would put finances into a deficit position. The valuations for the three waters and other assets had been received and would be included in the accounts for the next report.

The property at 25 Beach Road had been removed from the market.

A discussion was held regarding funding of major projects and the effects on funding from deferring projects to another financial year.

## **5. CIVIL DEFENCE**

An update of Civil Defence activities was provided. A series of workshops had been scheduled for businesses over the winter which focused on recovering after emergencies of all sizes.

The Local Controller had resigned therefore expressions of interest for the position would be sought.

***Moved by Mayor Gray, seconded by Councillor Howden and resolved that the Civil Defence Report be received.***

## **6. CIVIC CENTRE BUILDING REPORT**

An update on the timeline and construction progress for the building was provided. The date for practical completion of the building was 28 September 2016. The valuation for the building had been received as at 30 June 2016 and had come in at \$5.7million.

## **7. EXEMPTION AND DELEGATION UNDER THE FENCING OF SWIMMING POOLS ACT 1987**

A request had been received for Council to consider an exemption from the Fencing of Swimming Pools Act 1987 for a property at 671 Inland Road. The pool would be covered with a hard cover, details of which were tabled.

A discussion was held regarding whether the pool cover was as good as a pool fence to stop accidental drowning of unsupervised children. The following points were considered;

- The property was in a rural area which had a number of dams and creeks which were not fenced and were a risk
- People could walk on the cover and not fall through
- People could easily leave a pool gate open
- People generally had cordless phones, therefore it was unlikely an adult would leave the pool area to go and answer a phone inside the house and leave children unattended
- If the property owner had to fence the perimeter of the farm they might as well have a pool fence
- Other Councils had granted exemptions.

***Moved by Mayor Gray, seconded by Councillor Mackle and resolved that;***

- 1. Council retain the right to hear and consider exemptions for swimming pools at its monthly meetings.***
- 2. Council grant an exemption from the Fencing of Swimming Pools Act 1987 to Myra Burns of 671 Inland Road, Kaikoura to install an Aquanort Pool with a hard cover subject to supplying the following information:***
  - a) Provide details for the swimming pool manufacture; including safety and electrical compliance.***
  - b) Pool cover installers' safety certification.***

- c) Electrical installers' certification.*
- d) Provide a Producer Statement PS1 Design for the swimming pool cover.*
- e) Provide confirmation a Producer Statement S3 Construction would be provided for the swimming pool installation at completion.*

*The meeting adjourned at 11.58am and resumed at 1.20pm.*

## **8. COMMITTEE UPDATES**

### **Marlborough Regional Forestry Joint Venture**

Carbon credits had peaked at \$20 per unit however it was expected they would reach \$25 per unit. The Joint Venture held \$3.5million worth of credits and were looking to use them for funding in the years when there would be very little harvesting. It was noted the tonnage harvested would be similar to the last financial year until 2021.

### **Destination Kaikoura**

The Tourism Manager had just recently undertaken a marketing visit to Singapore and Indonesia. He had also travelled to Auckland to an event with Wings over Whales and Kaikoura Kayaks.

Seafest planning was well underway and a Health and Safety Plan had been completed for the i-Site.

## **9. MAYOR'S REPORT**

An overview of the Local Government New Zealand Conference was provided. It was suggested Council should be doing more work with parliament and invite members to come and talk to Council. Presentations from the conference would be emailed to Elected Members.

## **10. CONFIRMATION OF MINUTES**

### **Council 20/07/2016**

*Moved by Mayor Gray, seconded by Councillor Diver and resolved that the minutes of the Council meeting held on 20 July 2016 be confirmed a true and accurate record.*

## **11. ADOPTION OF REPORTS**

### **Environmental Services Committee 20/07/2016**

*Moved by Councillor Mackle, seconded by Councillor Diver and resolved that the report of the Environmental Services Committee meeting held on 20 July 2016 be adopted.*

### **Finance, Audit & Risk Committee 20/06/2016**

*Moved by Councillor Howden, seconded by Mayor Gray and resolved that the report of the Finance, Audit & Risk Committee meeting held on 16 May 2016 be adopted.*

## **12. MINUTES TO BE RECEIVED**

### **Hearings & Applications Committee 14/06/2016**

*Moved by Councillor Diver, seconded by Councillor Mackle and resolved that the minutes of the Hearings and Applications Committee meeting held on 14 June 2016 be received.*

**Hearings & Applications Committee 19/07/2016**

***Moved by Councillor Diver, seconded by Councillor Mackle and resolved that the minutes of the Hearings and Applications Committee meeting held on 19 July 2016 be received.***

**Kaikoura Zone Water Committee 29/06/2016**

***Moved by Councillor Diver, seconded by Councillor Mackle and resolved that the minutes of the Kaikoura Zone Water Committee meeting held on 29 June 2016 be received.***

**13. YOUTH COUNCIL**

O Hughes and S Beardmore were in attendance to present this item.

A report of Youth Council activities was tabled. Planned activities included;

- A video on gender stereotypes
- A dance party in a purpose built igloo.

An update was provided regarding the skate park and a basketball court.

O Hughes advised he would like to be on the interview panel for the Youth Coordinator role as a representative of the Youth Council.

Youth wanted to be involved with the layout of the Library and wanted to help fundraise for furniture. The Youth Council also wanted to support an audit of the new library regarding its suitability for youth.

**14. URGENT BUSINESS**

**1. Rates Notices**

Concern was expressed regarding the change to a graph from dollar values regarding how rates were spent on the back of the rates assessment. It was requested Council revert to the previous format.

The change had come about due to the time involved in writing the computer programme to provide the information contained in the previous format. The Chief Executive Officer would check with the Finance Manager to see whether it was intended to revert to the previous format in future.

**2. Recording of Minutes**

Concern was expressed that the minutes had become a bit anonymous. A discussion had been held with the Committee Secretary regarding guidance and guidelines as to how the change had come about. If a ratepayer was reading the minutes it was felt they would not get as much information out particularly if a Councillor had been requested to bring a particular matter to the table.

The Chief Executive Officer advised that it did not matter who had said what during a debate once a decision had been made as it become a collective Council decision. Recording names in minutes could be divisive, create barriers and create opportunities for grandstanding.

A good discussion was held regarding the recording of minutes with the following matters considered;

- A number of committees / organisations only recorded motions and the result
- Was wanting names recorded an indication the elected member considered their point was bigger than the issue
- At the time of the debate a point of view was important but once a decision was made the Council moved forward as a whole
- Recording elements of the discussion and the decision did encapsulate the views put forward
- Elected members needed to be more assertive in putting forward a motion.

It was suggested that at the retreat following elections that Council be provided with a number of minute styles to choose from.

### **3. Article in North Canterbury News 21<sup>st</sup> July**

Clarification was sought from the Mayor regarding a quote in the paper regarding the Civic Building.

#### **15. COUNCIL PUBLIC EXCLUDED SESSION**

*Moved by Mayor Gray, seconded by Councillor Diver and resolved that the public be excluded from the following parts of the proceedings of this meeting namely;*

- a) Confirmation of Minutes 20/07/2016*
- b) Adoption of Report of Finance, Audit & Risk Committee 20/06/2015*
- c) Civic Building Report*

*There being no further business the meeting closed at 2.20pm.*

*Confirmed on .....day of .....2016*

*By .....W W Gray  
(Mayor)*