

# MINUTES OF THE COUNCIL MEETING HELD AT 9.01AM ON WEDNESDAY 27 SEPTEMBER 2017 AT COUNCIL CHAMBERS, 96 WEST END, KAIKOURA.

**PRESENT:** Mayor W Gray (Chair), Councillors L Bond, T Blunt, C Harnett, J Howden, C Mackle, N Pablecheque.

**IN ATTENDANCE:** A Oosthuizen (Chief Executive Officer), J Parfitt (Advisor to CEO), S Syme (Committee Secretary).

**APOLOGIES:** Councillor D Millton, Councillor C Harnett (lateness).  
***Moved by Councillor Howden, seconded by Councillor Blunt and resolved that apologies be accepted. Unanimous.***

## **1. DECLARATIONS OF INTEREST**

Councillors Harnett and Pablecheque were involved with the find and fix project.

Councillor Mackle was a director of Harmac concrete and was involved with supplying material for rebuild activities.

## **2. PUBLIC FORUM**

### **P Bird – Minutes**

P Bird advised that she agreed with her statement as recorded in the minutes but requested that Paul Hislop be added to the list of people in attendance at the Public Forum and his statement be recorded.

## **3. CONFIRMATION OF MINUTES**

***Moved by Councillor Howden, seconded by Councillor Pablecheque and resolved that the minutes of the Council meeting held on 23 August 2017 be confirmed a true and accurate record subject to Councillor Mackle be added to the list of those present and P Hislop being added to the public forum. Unanimous.***

## **4. MINUTES TO BE RECEIVED**

### **Kaikoura Water Zone Committee 31 May 2017**

***Moved by Councillor Blunt, seconded by Councillor Pablecheque and resolved that the minutes of the Kaikoura Water Zone Committee meeting held on 31 May 2017 be received. Unanimous.***

### **Kaikoura Water Zone Committee 28 June 2017**

***Moved by Councillor Blunt, seconded by Councillor Pablecheque and resolved that the minutes of the Kaikoura Water Zone Committee meeting held on 28 June 2017 be received. Unanimous.***

### **Kaikoura Water Zone Committee 26 July 2017**

***Moved by Councillor Blunt, seconded by Councillor Pablecheque and resolved that the minutes of the Kaikoura Water Zone Committee meeting held on 26 July 2017 be received. Unanimous.***

**Kaikoura Water Zone Committee 30 August 2017**  
***Moved by Councillor Blunt, seconded by Councillor Pablecheque and resolved that the minutes of the Kaikoura Water Zone Committee meeting held on 30 August 2017 be received. Unanimous.***

## **5. MINUTES ACTION LIST**

### **Walkway Report**

The Asset Manager was currently busy with rebuild work and this item would be progressed at a later date.

### **Elected Member Remuneration**

There was money allocated by the Remuneration Authority which could be taken up by Council however this would be a change to the determination which had been issued by the Authority. It was noted that this money would have to be financed by Council. It was generally felt that elected members had signed up for better or worse and no further action should be taken with regard to this matter.

### **Trees at end of Airport Runway**

A quote had been received for the removal of the trees and had been forwarded to Tribal Properties who had come back with some questions. Council was able to remove the trees which it owned. A discussion was held regarding landing fees paid by helicopter operators and a support letter being sent to Sounds Air.

## **6. FINANCE REPORT**

A \$2 million Crown advance had been received for the three waters rebuild.

End of year financial adjustments were still being processed. Impairment write offs would be in the vicinity of approximately \$15 million. This was not a cash movement.

Budgets for the current year still needed to be adjusted in terms of timing.

The harbour project had been tracking close to budget until recent piling. Harder substrate had meant that the project contingency may need to be used. The finger jetty structure was stable with the platforms just needing to be lowered. If the amount for repairs was small it was possible this could be funded by users fees. A discussion was held regarding why the finger jetty had not been included in the original scope of works. It was noted the Governance Group had to balance a number of considerations.

Audit New Zealand would be on site the following Monday for three to four weeks.

***Moved by Councillor Pablecheque, seconded by Councillor Howden and resolved that the Finance report be received. Unanimous.***

## **7. 2018 LONG TERM PLAN**

It had been proposed that Council apply for an Order in Council for a three year Long Term Plan in 2018 rather than a ten year plan. Work to prepare

the report had been undertaken in conjunction with the Department of Internal Affairs (DIA). Since the report had been prepared further advice had been received from DIA advising Council hold off on submitting the request given the current political environment and uncertainty of government. It was felt that the paper probably needed to be strengthened in some areas. DIA had suggested that it would be helpful if Council had undertaken consultation with key stakeholders and community groups. It also requested that the option of an unaudited ten year plan be considered.

***Moved by Mayor Gray, seconded by Councillor Howden and resolved that the matter of the 2018 Long Term Plan remain on the table. Unanimous.***

#### **10. COUNCIL CONTROLLED ORGANISATIONS**

Section 7(3) of the Local Government Act allowed Council to make a resolution to exempt a small organisation which was not a trading organisation from being deemed a Council Controlled Organisation. This meant the organisation was not required to prepare a Statement of Intent nor was it required to be audited. A resolution was required to be made every three years. The last resolution was made in 2012 and another resolution should have been made in 2015.

***Moved by Mayor Gray, seconded by Councillor Howden and resolved that pursuant to section 7(3) of the Local Government Act 2002 Council exempt both the Kaikoura Enhancement Trust and the Kaikoura Community Charitable Trust from the purposes of section 6(4)(i) of the Local Government Act 2002 i.e. they would not be deemed a Council Controlled Organisations and that Council apply this retrospectively from 2015. Unanimous.***

***The meeting adjourned at 9.59am and resumed at 10.15am.***

#### **11. COMMITTEE UPDATES**

##### **Kaikoura Plains Recovery Project**

J Hoggard had been appointed as project manager. The project would investigate drainage issues, flow rates in terms of what water was and was not available for irrigation along with any water quality issues on the Kaikoura flats. \$600,000 had been allocated over three years. The funding was mainly for investigation rather than physical work on the ground.

***Councillor Harnett entered the meeting at 10.17am.***

##### **Destination Kaikoura**

Destination Kaikoura was progressing with the organising of Seafest. There had been some difficulties arise however because the event made money for the community it was important the event went ahead.

#### **12. MAYOR'S REPORT**

Top Shelf Productions, a film company from Auckland, would be in Kaikoura in February. They were promoting cycling in the regions and Kaikoura was asked to participate and had agreed. They would be focussing on Inland cycle trails.

### **13. PUBLIC FORUM**

#### **Plastic Bag Bylaw Action List and Update**

J Ratcliffe and R Hogan were in attendance to present this item.

It was believed that Kaikoura could be the first town in New Zealand to ban plastic bags. A number of survey were underway around the country regarding plastic bags.

Correspondence from local government entities was included with the report with the purpose of confirming why Council's felt they could not form a bylaw on the matter of plastic bags when it appeared that the Local Govt Act gave Council the right to implement a bylaw on plastic bags. A model bylaw had been prepared and was included in the agenda. The format used was similar to the signs bylaw which had been enforced with varying degrees of success. The model bylaw included bans after a period and also included imposing a levy on other bags. It was noted that an education plan should be part of the implementation approach however education did not change people's habits to the degree required.

A low effort low cost option was recommended and it was requested that all Councillors committed to taking reusable bags to the store. A discussion was held regarding ways of encouraging and educating people to use reusable shopping bags. It was suggested that Council may want to look at raising the priority of the matter. An enquiry was made regarding whether conversations had been held with retailers. It was understood that the Economic Recovery Lead had spoken with retailers who were in agreement with a plastic bag ban. R Hogan advised that he would get as many retailers on board as he could.

### **14. YOUTH COUNCIL**

O Hughes, P Jellyman, C Fitzpatrick and T Manuel were in attendance to present this item.

The Youth Council were asked for their views on plastic bags. Those members present felt it was a good ideas to ban plastic bags and they would undertake a survey of youth on the matter.

The Kaikoura and Hurunui Youth Councils were working to hold an event in 2018 called "Quake Escape". This would be held at Blue Skies in Kaiapoi and would be for youth 14 and over.

Written confirmation was required from Council confirming Youth Council could proceed with the temporary skate ramp in Churchill Park.

A discussion was held regarding things for youth to do in Kaikoura. It was suggested that Youth come up with events that Council could potentially assist with in terms of transport for example. It was also suggested that the Youth Council get involved in activities which were available naturally in Kaikoura and take photos and put them on Facebook to inspire other youth to enjoy the natural environment.

**15. COUNCIL PUBLIC EXCLUDED SESSION**

*Moved by Mayor Gray, seconded by Councillor Mackle and resolved that the public be excluded from the following parts of the proceedings of this meeting namely;*

- a) Confirmation of Council Public Excluded Minutes 23/08/2017.  
Unanimous.*

*There being no further business the meeting closed at 12.22pm.*