

# **REPORT OF THE WORKS AND SERVICES COMMITTEE MEETING HELD AT 9.10AM ON WEDNESDAY 18 DECEMBER 2013 AT MEMORIAL HALL SUPPER ROOM, ESPLANADE, KAIKOURA.**

**PRESENT:** Councillor G Harmon (Chair), Mayor W Gray, Councillors T Blunt, J Diver, J Howden, C Mackle, D Millton, D Morgan.

**IN ATTENDANCE:** S Grant (Chief Executive Officer), S Syme (Committee Secretary), G Essenberg (Operations and Maintenance Manager), G Kemble (Downer).

## **1. REPORTS**

### **a) Operations and Maintenance Manager's Report**

The Operations Manager advised the water supplies had continued to use less water which equated to less electricity used to pump water. Sewerage volumes were also lower.

Unit 4 at the Pensioner Housing complex was still being upgraded. It was unlikely the work would be completed by the end of January.

The new Department of Conservation toilets at Point Kean were to be commissioned within the following week and would be in use prior to Christmas.

The Operations Manager advised quite a lot of work had been undertaken on roads around the district. Seal widening at Jimmy Armers Beach would be undertaken prior to Christmas. The seal extension at Kiwa Road would take place after Christmas as more preparation work was required.

The budget for seal extensions in the current financial year was \$100,000 and the projects identified totaled \$80,000. The Operations Manager advised the area of Puhi Puhi Valley Road in front of the campground could benefit from sealing. It was noted the campground was very busy and a lot of dust was created by traffic. Department of Conservation had installed a new larger toilet block in the campground. An alternative treatment, OTTA sealing, was considered however due to the number of vehicles and the higher rainfall the treatment was considered inappropriate. The Operations Manager advised sealing was the ultimate solution. If budget allowed the area in front of the residence in the vicinity could also be sealed.

***Moved by Councillor Diver, seconded by Councillor Howden and resolved that the unexpended funds in the seal extension budget be allocated to Puhi Puhi Valley Road.***

The Operations Manager advised in 2014 he would be adding small parcels like tracks and car parks to the asset inventory. A decision could then be made regarding whether a long term management plan was required for each asset.

29 Mercury Vapour Streetlights would be replaced in 2014. These were an older style light and were no longer able to be imported into the country. The lights would be replaced with LED lights which were lower wattage and therefore provided power savings. It was noted replacement work was 45% subsidised by New Zealand Transport Agency.

***Moved by Councillor Harmon, seconded by Mayor Gray and resolved that the Operations and Maintenance Manager's Report be received.***

***b) Budget Report***

The Chief Executive Officer advised the spike in income for sewerage was due to the lodgment of the claim for the sewer pump station work.

***There being no further business the meeting closed at 9.28am.***