

**KAIKOURA DISTRICT COUNCIL MEETING HELD AT 9.00AM ON  
WEDNESDAY 19 FEBRUARY 2014 AT MEMORIAL HALL SUPPER  
ROOM, ESPLANADE, KAIKOURA.**

**AGENDA**

**1. Apologies**

**2. Open Forum – Session for members of the public wishing to comment on items included in this agenda.**

*The Council meeting will adjourn following this item and will resume following the Finance and Policy Committee meeting.*

**3. Matters of Importance to be raised as Urgent Business**

**4. Community Member for Hearings and Applications Committee** *page 47*

**5. Petroleum Exploration and Block Offers** *page 48*

**6. Six Monthly Activity Report** *page 56*

**7. Public Forum**

<b>TIME</b>	<b>NAME</b>	<b>SUBJECT</b>
-	-	-

**8. Environment Canterbury Update**

- K Heays from Environment Canterbury will be in attendance at 1.15pm to present this item.

**9. Youth Council**

- A representative of the Youth Council will be in attendance at 1.30pm to present this item.

**10. Branding**

- Kaikoura Information and Tourism have adopted a new brand. They wish to discuss the brand and its use with Council. *Page 68*

**11. Committee Updates**

**12. Mayor's Report** *page 71*

**13. Minutes to be Confirmed:**

- Council 18/12/2013 *page 72*

**Reports to be Adopted:**

- *Works & Services Committee 18/12/2013* *page 78*
- *Environmental Services Committee 18/12/2013* *page 80*
- *Finance and Policy Committee 18/12/2013* *page 82*

**Minutes to be received**

- *Hearings and Applications Committee 12/03/2013* *page 85*
- *Hearings and Applications Committee 16/03/2013* *page 89*
- *Hearings and Applications Committee 26/03/2013* *page 92*

**14. Minutes Action List Update**

MEETING	ACTION REQUIRED	BY	ACTION
Council	Provide terms of reference for Committees.	Chief Executive Officer	Terms of reference to be discussed at a future workshop.
Council	Provide a report regarding a second community representative on the H & A Committee	Chief Executive Officer	Refer report included on page 47.

**15. Urgent Business**

**16. Council Public Excluded Session**

*Moved, seconded that the public be excluded from the following parts of the proceedings of this meeting, namely*

- a. Confirmation of Minutes of Council Public Excluded meeting on 18/12/2013*
- b. Hearings and Applications Committee Minutes 15/05/2013*
- c. North Wharf Update*
- d. Memorandum of Understanding Update*

*The general subject matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) and 7(2)(i) of the Local Government Information and Meetings Act 1987 for the passing of this resolution are as follows:*

General subject of each to be considered	Reason for passing this resolution in relation to each matter	Grounds of the Act under which this resolution is made
Minutes of the Council Public Excluded meeting 18/12/2013	The exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to protect the privacy of natural persons; to protect information where the making available of that information would likely unreasonably to prejudice the commercial position of the person who supplied the information or who is the subject of the information.	<b>Section 48(1)(a) and 7(2)(a), 7(2)(b)(ii)</b>

<p>Hearings &amp; Applications Committee Minutes 15/05/2013</p>	<p>The exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Local Authority to deliberate in private on its decision or recommendation.</p>	<p><b>Section 48(d)</b></p>
<p>North Wharf Update</p>	<p>The exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to protect information where the making available of that information would likely unreasonably to prejudice the commercial position of the person who supplied the information or who is the subject of the information.</p>	<p><b>Section 48(1)(a) and 7(2)(b)(ii)</b></p>
<p>Memorandum of Understanding Update</p>	<p>The exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to protect information where the making available of that information would likely unreasonably to prejudice the commercial position of the person who supplied the information or who is the subject of the information.</p>	<p><b>Section 48(1)(a) and 7(2)(b)(ii)</b></p>

## Community Member for Hearings and Applications Committee

A request has been received from the Chairman of the Hearings and Applications Committee for Council to appoint a second community representative to that Committee. Council's approved makeup of that Committee is as follows;

- Three elected members                      Currently: Councillors Diver, Blunt and Mackle
- Two community representatives              Currently: Pam Sigglekow
- Two Runanga representatives                Currently: Raewyn Solomon, Darcia Solomon  
Alternate: Gina Solomon

Council has for a number of years been operating with only one community representative and the request is that this be brought up to its full muster of two.

Traditionally Council has appointed members to this committee by approaching an individual to determine their availability then make the appointment however, options available to it include;

- advertising and calling for expressions of interest, undertaking an interviews and making an appointment
- Approach appropriately qualified individuals to ascertain whether they would be interested and then make an appointment
- Not increase the number back to two

Whatever option Council chooses to use it is important that whoever is chosen understand the Resource Management Act and is prepared to make decisions around the parameters set around the Kaikoura District Plan and not their own views of how things should be.

In the past we have endeavoured to ensure there is someone from the rural area on the Committee to ensure there is a rural perspective to applications in the rural area.

There are advantages and disadvantages to either of the options chosen to increase the number of community representatives.

The advantage of advertising is one of transparency and providing for anyone with an interest in the RMA to be considered. The disadvantage would be cost of advertising, interviewing and potentially not getting the right fit for the Committee and it could take longer.

The advantage of the second option would be that the Chair of the Committee would feel comfortable with the person approached, time could be saved and advertising and interviewing costs would be reduced. The disadvantage could be a perceived lack of transparency and not necessarily getting the most skilled person available in the community.

***It is recommended that Council agree to fill the vacant community representative position on the Hearings and Applications Committee.***

Author: Chief Executive Officer

# Petroleum Exploration and Block Offers

## Issue

Members of the Community raised the issue and are concerned about the Block Offer process for Oil permitting and exploration in New Zealand. The principle concern relates to the blocks within the Pegasus Basin which are on the East Coast of New Zealand, South of Wellington. There are several areas of concern with these blocks, but of particular concern is the effect any drilling in this area may have on the Kaikoura coastline.

In addition to the concern with the block offer process, was a release dated 12 December 2013, issued by Environment Minister Amy Adams. The release outlined an exposure draft and supporting information on the proposal to classify exploratory oil and gas drilling regulations as non-notified discretionary under the Exclusive Economic Zone and Continental Shelf (Environmental Effects) Act 2012.

An exposure draft is a draft of proposed regulations and is designed to give an early indication of what the new regulations are likely to look like, and to provide an opportunity for comment before they come into force.

## Discussion

Previous submissions were lodged by Kaikoura District Council on the change of status of activities relating to how the activity will be considered by the regulatory authority. For marine activities subject to the Marine Legislation Bill, activities will be considered by the Environmental Protection Authority. This Supplementary Order Paper recommends a new status of activity. This means the exploratory drilling activity will be considered as a non-notified discretionary activity. As a result, any application for exploratory drilling would not be publicly notified and granting the application will be at the discretion of the consent authority. Advise on the Ministry for the Environment website states:

*The Act allows the Minister for the Environment to classify activities as:*

- **Permitted** – *the activity can be undertaken provided the operator meets conditions specified in regulations.*
- **Non-notified discretionary** (proposed to be added to the EEZ Act via a Supplementary Order Paper to the Marine Legislation Bill. See below) – *activities can be undertaken if applicants obtain a marine consent from the EPA, and the EPA may grant or decline consent and place conditions on the consent. The consent application will not be publically notified, and has a 60 working day statutory timeframe in which the EPA must assess the consent.*
- **Discretionary** – *activities can be undertaken if applicants obtain a marine consent from the EPA, the EPA may grant or decline consent and place conditions on the consent. The consent application will be publically notified, submissions will be invited, and hearings will be held if requested. The process has a 120 working day statutory timeframe in which the EPA must assess the consent.*
- **Prohibited** – *the activity may not be undertaken.*

*The classification will depend on a number of considerations outlined in s33 of the Act, including the environmental effects of the activity, the importance of protecting rare and vulnerable ecosystems, and the economic benefit to New Zealand of an activity.*

Section 39 of the EEZ outlines the requirements for an impact assessment when applying for a marine consent. This is a similar process to applying for resource consent. An impact assessment

can seek that specific issues be addressed, however the specific issues have to be outlined through regulation.

Section 33 of Exclusive Economic Zone and Continental Shelf (Environmental Effects) Act 2012 (the EEZ Act) outlines the matters for consideration when setting regulations. Section 30 of the EEZ Act outlines that The Governor-General may, by Order in Council made on the recommendation of the Minister, make regulations for 1 or more of the following purposes:

- (a) requiring the holder of a marine consent to gather information and keep records relating to the exercise of the consent and to supply information to the Environmental Protection Authority:
- (b) prescribing forms:
- (c) prescribing the amounts of charges payable or the method by which they are to be assessed or calculated, and the persons liable to pay the charges:
- (d) providing for any other matters contemplated by this Act and necessary for its administration or necessary for giving it full effect.

The making of regulations under Section 30 is subject to other provisions and Section 32 outlines the process for developing or amending regulations. It is not explicit that anyone can request the Minister to consider regulations. There is nothing in the legislation to prevent Council making a request to the Minister to consider regulations for any activity affecting the Kaikoura area, but making of regulations is on the recommendation of the Minister.

Locally the concern is with blocks within the Pegasus Basin which could have effects on the Kaikoura coastline and marine environment.

The submission to be lodged will outline concerns with the proposed non-notified status outlined in the exposure draft to the legislation. The submission is in accordance with previous submissions lodged by Kaikoura District Council.

In addition, Council received a letter in regard to proposed seismic surveying by Schlumberger Seaco Inc. A petroleum prospecting permits authorised minimum impact activities to search for petroleum deposits in the permit area. The Crown Minerals Act does not provide for consultation with local authorities on petroleum prospecting permits. A letter was sent to NZ Petroleum and Minerals from Mayor Winston Gray. The letter is attached for your information.

### **Conclusion**

It is recommended that the Council receives the letter and endorses the submission as being consistent with the position on previous submissions.

### **Recommendation**

***It is recommended that the Council:***

- 1. Receive the information contained in this report,***
- 2. Receive the letter in regards to A petroleum prospecting permits by Schlumberger Seaco Inc and***
- 3. Endorse the attached submission***

*Office of the Mayor – Winston Gray*

27 January 2014

New Zealand Petroleum and Minerals  
PO Box 1473  
Wellington 6140  
Att: Jonathan Gibbard  
Manager Regional Relationships

Dear Jonathan

Thank you for your letter of 9 December 2013, advising Kaikoura District Council of proposed seismic surveying by Schlumberger Seaco Inc. Kaikoura District Council understand that the Crown Minerals Act does not provide for consultation with local authorities, and appreciate the efforts of New Zealand Petroleum and Minerals in keeping the Kaikoura District Council up to date with petroleum prospecting permits in our area.

While Kaikoura District Council understands there is no formal process for consultation with local authorities, the Council respectfully suggests that the Minister give further consideration to the effects of seismic testing on our resident and migratory marine mammal populations. To the Council's knowledge there has been no requirement to contribute to research on such effects in New Zealand. While the Council understand that petroleum prospecting fits within the Ministers policy of realizing the potential of New Zealand's mineral resources, the Council also ask the Minister give due consideration to the effects of such activities on the economic prosperity of the Kaikoura Community. The Kaikoura Community rely on the marine area for marine based tourism and commercial fisheries. Impacts from seismic testing could change the behavior of resident and migratory marine mammal species making tourism based on marine mammals unsustainable. This could impact the economy of the local community and the reputation of New Zealand as a tourism destination.

In addition, further exploratory or well drilling, could cause negative impacts on the marine area. These impacts could cause economic disaster for the local community. Council requests the Minister become familiar with the Kaikoura Marine Strategy 2012, which recognizes the importance of the Coastal Marine area to the Kaikoura Community.

Kaikoura District Council appreciates the opportunity to communicate with the Minister and look forward to further association. If the Minister or his staff wish to discuss anything contained in this letter, please contact Rachel Vaughan of this office.

Yours sincerely

Winston Gray  
Mayor - JP



# Exclusive Economic Zone and Continental Shelf (Environmental Effects) Act 2012 and current regulatory proposals

Kaikoura District Council  
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PO Box 6  
KAIKOURA

Phone: 03 3195026  
Email: rachel.vaughan@kaikoura.govt.nz

Contact: Rachel Vaughan

**Kaikoura District Council are happy to answer any questions in regard to this submission**

## About Kaikoura District - as background to our position

1. Kaikoura District is the smallest local authority in Mainland New Zealand. The Kaikoura District spans from the Haumuri Bluffs in the south to the Kekerengu valley in the north, covering 2,048 square kilometres of diverse landscape. Kaikoura District is located between the Pacific Ocean and the Inland Kaikoura Range. We have wonderful diversity in our district and range from sea level to snow capped mountain of 2,885 metres. The spectacular coastline provides excellent fishing, sporting and recreation for Kaikoura's residents and visitors. The Kaikoura Canyon, at around 1,300 metres deep, provides the natural habitat for the sperm whale, and is also host to over 200 species of marine life. The Kaikoura coastline also experiences a large number of migratory and visiting whale and dolphin species close to shore. The regular visitors include Southern Right Whale, Orca, Humpback, Sperm Whale and Dusky and Hector Dolphin Species.
2. Historically the District has thrived in the fishing, farming and forestry industries. Today Kaikoura is a world-class marine and land based tourism destination, yet still maintains its fishing and farming heritage. The District boasts award-winning eco-tourism activities, restaurants, cafés and accommodation facilities, wineries and modern small boat facilities.
3. The vision for the district is described in the Long Term Council Community Plan as:

*"The Kaikoura community displays responsible custodianship of its unique natural, social, cultural and built environmental resources by ensuring the sustainable utilisation and management of these resources.*

*It is a community that treasures the present small-scale town atmosphere and retains and enhances this coastal village character.”*

4. The Kaikoura Community are entwined with the natural environment and our future depends on it. The Kaikoura District Council are a lead agency for environmental sustainability and use a voluntary environmental certification scheme to measure the Community's environmental impact. The Community has been collecting environmental impact data since 1999, and has achieved Environmental Certification every year since 2004. Being a small council the “silos” which are often found in large organisations are easy removed and our size also ensures that we are well grounded to the community.
5. Kaikoura District Council works closely with the Te Runanga o Kaikoura on a shared governance model. Both the community and the Runanga have raised concerns to the Kaikoura District Council regarding the impact of the petroleum and oil exploration on the coastal and marine environment around Kaikoura.

### **The Issue**

6. The Kaikoura Community is concerned about the Block proposed classification of non-notified discretionary activities for exploratory oil and gas drilling. The principle concern relates to the blocks in the Pegasus Basin which are on the East Coast of New Zealand, South of Wellington. There are several areas of concern with these blocks, but of particular concern is the effect any activity in this area may have on the Kaikoura coastline.
7. The release of the exposure draft: proposed classification of exploratory oil and gas drilling recommends a non-notified discretionary status of activity for exploration works. This means the exploratory drilling activity will be considered as non-notified discretionary activity. As a result, any application for exploratory drilling would not be publicly notified and granting the application will be at the discretion of the Environmental Protection Agency.

### **Relief Sought**

1. The Kaikoura Community commends The Government for considering that a permitted activity classification for exploratory drilling is not appropriate. The Kaikoura District Council believes a precautionary approach to any exploratory drilling activity is appropriate.
2. The Kaikoura Community are of the opinion that these changes to the regulations are trying to fast track the marine consent process. The Kaikoura Community has a concern that rushing the process may be to the detriment of the natural environment. The mineral

resource will not be depleted in the near future, but the natural resources of the coastline could be depleted for a significant period if the exploration is not managed responsibly.

3. The Kaikoura Community would request that the non-notified activity status for exploratory drilling be removed from the regulations.
4. The Supporting Documents to the Exposure Draft states on page 8 that *The EPA will be required to make the impact assessment available to the public to provide transparency and encourage adequate identification of existing interests*. However, there is no corresponding provision in Sections 38 to 45 of the EEZ Act nor proposed amendments in the regulations to support this. The provisions only relate to notification of the impact assessment under Section 45 of the Act. In the event the application is non-notified as proposed in the regulations, there appears to be no provision to require the impact assessment to be publicly notified. This issue may need to be addressed prior to the regulations becoming enacted.
5. The Kaikoura District Council consider the Kaikoura Community fall under the definition of *existing interests*. *Existing interests* means, in relation to New Zealand, the exclusive economic zone, or the continental shelf (as applicable), the interest a person has in—

(a) any lawfully established existing activity, whether or not authorised by or under any Act or regulations, including rights of access, navigation, and fishing:

(b) any activity that may be undertaken under the authority of an existing marine consent granted under section 62:

(c) any activity that may be undertaken under the authority of an existing resource consent granted under the Resource Management Act 1991:

(d) the settlement of a historical claim under the Treaty of Waitangi Act 1975:

(e) the settlement of a contemporary claim under the Treaty of Waitangi as provided for in an Act, including the Treaty of Waitangi (Fisheries Claims) Settlement Act 1992:

(f) a protected customary right or customary marine title recognised under the Marine and Coastal Area (Takutai Moana) Act 2011

6. The Kaikoura Community have a history of coastal and marine based activity, with both Maori and European settlement centered around the resources of the ocean. As stated in the background to our position, the Kaikoura Community undertakes many established activities that are dependent on a healthy and thriving ocean environment. These activities

contribute to a large portion of the local economy including fishing, ecotourism and recreational activities. Established activities include marine mammal tours, commercial fishing and other recreational activities. Existing permits are held to undertake these activities, and may be affected by exploratory activities.

7. It is further unclear in the Act how an *existing interest* can gain input to the process if the application is non-notified. There is no provisions which allow input into the process, in the event a party is not identified as a *existing interest*. The Kaikoura District Council are of the opinion that this could omit parties from the process that may have activities effected by the drilling activities.
8. In conclusion, Kaikoura District Council wish to convey the communities concern of the overall risk to the marine environment to which the Community is dependant for its economic, social and customary wellbeing.

## Six Monthly Activity Report

The following shows the targets for the current financial year for each Council activity as provided for in the Long Term Plan and the actual level achieved to date.

### Roading:

Measure	Target 2013/14	Achieved to Date	Comment
The percentage of residents surveyed that are satisfied with urban streets	85%	N/A	The resident satisfaction survey is undertaken in May each year therefore results are not available at this time.
The percentage of residents surveyed that are satisfied with rural roads	85%	N/A	As above
Potholes shall be repaired within specified time frames: - Strategic 2 days - Local 7 days - Unsealed 7 days	100% 100% 100%		The contractor now works on a regime whereby he inspects and repairs potholes on a monthly round.  Individual potholes specifically identified to the contractor are required to be fixed according to the measure.  No potholes have yet been reported through the database
Maximum roughness on roughest sealed roads equal to, or lower than, target values in NZTA maintenance guidelines for urban streets	100%		Programmed for later in 2014
Maximum roughness on roughest sealed roads equal to, or lower than, target values in NZTA maintenance guidelines for rural roads.	100%		Programmed for later in 2014
The percentage of residents surveyed that are satisfied with footpaths and cycleways.	70%	N/A	See note regarding surveys above.
The percentage of residents surveyed		N/A	See not regarding surveys above

who are satisfied with streetlighting	90%		
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## Water Services:

### Kaikoura Urban

Measure	Target 2013/14	Achieved to Date	Comment
Water Quality grading	A		The MoH no longer undertakes gradings, the system will be superseded.
Reticulation grading	b		The MoH no longer undertakes gradings, the system will be superseded.
Fire hydrants provide sufficient water pressure for fire fighting purposes	100%		Fire Hydrant in Ramsgate St cannot comply with SNZ PAS 4509:2008
Reservoirs provide adequate storage capacity	24 hours		No water shortages caused due to lack of reservoir storage
Total Operating Cost of Service per Water Connection	\$390	\$221.03	Total expenditure is only for the six month period (i.e. by year end the operating cost per connection could be double this amount).

### Ocean Ridge

Measure	Target 2013/14	Achieved to Date	Comment
Water Quality grading	B		The MoH no longer undertakes gradings, the system will be superseded.
Reticulation grading	b		The MoH no longer undertakes gradings, the system will be superseded.
Fire hydrants provide sufficient water pressure for fire fighting purposes	100%		No exceptions identified
Reservoirs provide adequate storage capacity	24 hours		No water shortages caused due to lack of reservoir storage

### East Coast Rural Water Supply

Measure	Target 2013/14	Achieved to Date	Comment
Water Quality grading	C		The MoH no longer undertakes gradings, the system will be superseded.
Reticulation grading	Ungraded		The MoH no longer undertakes gradings, the system will be superseded.

### Kincaid Rural Water Supply

Measure	Target 2013/14	Achieved to Date	Comment
Water Quality grading	B		The MoH no longer undertakes gradings, the system will be superseded.
Reticulation grading	b		The MoH no longer undertakes gradings, the system will be superseded.
Minimum water pressure at the property boundary should be > 20 metres	95% of reticulation		No exceptions found
Reservoirs provide adequate storage capacity	24 hours		No water shortages caused due to lack of reservoir storage

### Fernleigh Rural Water Supply

Measure	Target 2013/14	Achieved to Date	Comment
Water Quality grading	Ungraded		The MoH no longer undertakes gradings, the system will be superseded.
Reticulation grading	Ungraded		The MoH no longer undertakes gradings, the system will be superseded.

### Oaro Rural Water Supply

Measure	Target 2013/14	Achieved to Date	Comment
Water Quality grading	C		The MoH no longer undertakes gradings, the system will be superseded.
Reticulation grading	c		The MoH no longer undertakes gradings, the system will be superseded.

### Peketa Rural Water Supply

Measure	Target 2013/14	Achieved to Date	Comment
Water Quality grading	B		The MoH no longer undertakes gradings, the system will be superseded.
Reticulation grading	b		The MoH no longer undertakes gradings, the system will be superseded.

### Suburban Water Supply

Measure	Target 2013/14	Achieved to Date	Comment
Water Quality grading	Ungraded		The MoH no longer undertakes gradings, the system will be superseded.
Reticulation grading	Ungraded		The MoH no longer undertakes gradings, the system will be superseded.

## General

Measure	Target 2013/14	Achieved to Date	Comment
Percentage of Residents satisfied with water services	86%	N/A	The resident satisfaction survey is undertaken in May each year therefore results are not available at this time.

## Sewerage:

Measure	Target 2013/14	Achieved to Date	Comment
Levels of dissolved oxygen exceed 2mg/l at the oxidation pond	90%		Jul readings all greater than 2mg/l Aug readings all greater than 2mg/l Sep readings all greater than 2mg/l Oct readings all greater than 2mg/l Nov readings all greater than 2mg/l
Odour complaints shall not exceed 6 per year	<6		No formal complaints received
Alarms, overflows and breaches of consent conditions are responded to within 1 hour of reporting or detection	100%		No reported exceptions
Percentage of residents surveyed who are satisfied with sewerage services	95%	N/A	The resident satisfaction survey is undertaken in May each year therefore results are not available at this time.
Total operating cost of service per sewer connection	\$399.73	\$248.30	Total expenditure is only for the six month period (i.e. by year end the operating cost per connection could be double this amount).

## Stormwater:

Measure	Target 2013/14	Achieved to Date	Comment
The system complies with the conditions of its resource consents	100%		No non-compliance to date
System should accommodate 2 yr and 5 yr flood event without and with surcharge respectively	100% (2 year) 100% (5 year)	100% 100%	
Percentage of	90%		The resident satisfaction survey is



residents surveyed who are satisfied with stormwater		N/A	undertaken in May each year therefore results are not available at this time.
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### Refuse and Recycling:

Measure	Target 2013/14	Achieved to Date	Comment
Percentage of residents satisfied with the resource recovery centre.	80%	N/A	The resident satisfaction survey is undertaken in May each year therefore results are not available at this time.
Percentage of residents satisfied with the absence of litter in public places.	80%	N/A	As above
Provision of a weekly recycling kerbside collection service to the Kaikoura township plus Hapuku and Oaro village.	100%	100%	
Provision of a fortnightly rural recycling pickup service from various locations to the north and south.	100%	100%	
The Resource Recovery Centre is open at least 356 days per year.	356		Only closed Christmas Day and Anzac day morning.

### Parks & Reserves:

Measure	Target 2013/14	Achieved to Date	Comment
Maintenance contracts are carried out in compliance with specifications (relating to frequency of grass cutting, clearing away wind blown detritus, etc).	100%		Inspections have not identified any non-compliance
Public toilets are cleaned per contract specifications.	100%		Inspections have not identified any non-compliance
Complaints are responded to within	100%		Contractor has not been required to respond outside his cleaning roster

four hours.			
Playground equipment meets appropriate NZ Standards in terms of safety.	100%		Inspections have not identified any non-compliance
Percentage of Green Spaces.	3.3%		

### Community Properties:

Measure	Target 2013/14	Achieved to Date	Comment
Existing swimming pool opening hours are 11.00am to 5.00pm seven days per week, from November to March (excluding Christmas Day).	100%		The swimming pool opened in November and is only closed when the weather is considered unsuitable for pool activities.
Housing for the elderly is provided with walk-in showers and disability access.	100%	87.5%	14 out of 16 units have been upgraded. All units have walk-in showers. Of the two remaining without disabled access 1 is currently being upgraded the other will be completed when there is a change in tenancy.
The Memorial Hall is cleaned and maintained to a satisfactory standard.	100%		No complaints received.

### Library:

Measure	Target 2013/14	Achieved to Date	Comment
Toddler time program has at least 30 sessions per annum.	30	18	
A minimum of 20 school visits per annum.	20	8	
The library collection exceeds 4.5 items per resident.	4.7	6.4	
The number of book issues per annum is maintained.	39,000	18,790	
Percentage of residents satisfied with the Library.	95%	N/A	The resident satisfaction survey is undertaken in May each year therefore results are not available at this time.

### Airport:

Measure	Target 2013/14	Achieved to Date	Comment
All airport facilities (land, buildings and hangar sites) are fully leased.	100%	100%	
Airport facilities are adequate for aircraft weighing up to 5,000kg.	100%	100%	
Number of days the Airport is open.	365	184	The airport has not been closed any days to date during the financial year.

### Harbour Facilities:

Measure	Target 2013/14	Achieved to Date	Comment
All boat parking facilities are fully leased.	100%	100%	
Percentage of residents satisfied with the marina and wharf facilities.	85%	N/A	The resident satisfaction survey is undertaken in May each year therefore results are not available at this time.

### Commercial Activities:

Measure	Target 2013/14	Achieved to Date	Comment
All properties are fully leased.	100%	91.7%	
Forestry activity generates cash surpluses that are able to be used for purposes of offsetting loan repayments funded by general rates.	100%	100%	Forestry has provided a net return of \$178,592 for the six months to 31/12/13, and all of these funds have been set aside in the Forestry Fund to be used to reduce the loan requirement and/or make loan repayments for the Museum/Library/Office that would otherwise be funded by general rates.

### Leadership & Governance:

Measure	Target 2013/14	Achieved to Date	Comment
Agendas for all public meetings are publicly available within statutory timeframes.	100%	100%	
Annual Reports,	100%	100%	

Annual Plans and Long Term Plans are compliant with statutory requirements			
Impact on rates requirements on sample residential properties should be less than 3% each year.	Less than 3% per annum	Achieved	Whitby Place 0.21% Bayview St -0.01% Esplanade -0.27% Beach Rd 0.07% South Bay 2.58%
Percentage of residents that agree that Council takes notice of their views.	58%	N/A	The resident satisfaction survey is undertaken in May each year therefore results are not available at this time.
Number of Council meetings that consider Kaikoura Youth Matters	10 per year	3	No meeting in October due to Elections.  Youth Council reps are not always able to attend due to school commitments.

### Regulation and Control:

Measure	Target 2013/14	Achieved to Date	Comment
Building consents are processed within statutory timeframes.	100%	100%	Most consents are processed well within the required time.
Resource consents are processed within statutory timeframes.	100%	100%	
Number of parking infringements issued.	25	8	Four tickets were issued for failing to display a Pay & Display ticket, three for parking over the time limit at Moa Point and the West End, and one for parking in an area reserved for commercial vehicles at Moa Point.
Traffic infringements are process within statutory timeframes.	100%	0%	The Authority system is yet to be compatible with the Ministry of Justice e-filing system, meaning no infringements can be loaded for court action and have been written off.
Dog complaints are responded to within 24 hours.	100%	100%	
Number of dog complaints received.	200	79	
Stock complaints are responded to within 24 hours.	100%	100%	
Liquor licenses are	100%		

processed within statutory timeframes.			
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### Safety & Wellbeing:

Measure	Target 2013/14	Achieved to Date	Comment
A minimum of one Civil Defence training exercise, combining local and regional response teams, is undertaken annually.	1	0	Exercise Pandora is to take place the last week in March.
The percentage of emergency operations centre volunteers that attend at least one Civil Defence training exercise per annum.	70%	86%	
Volunteer rural fire force teams have been trained to minimum fire ground entry levels and equipped to National standards.	100%	100%	
A current operating fire plan is in place.	Yes	Yes	
The percentage of Volunteer Rural Fire Fighters trained at least to the minimum NRFA unit standard.	100%	75-80%	Training is ongoing.
At least one awareness programme annually for speed and driver road safety.	1	0	Road Safety will be included in the Council stand at the A & P show.
A road safety action plan is in place.	Yes		Plan is to be reviewed
The road safety action plan committee meets at least twice annually.	2	0	There is likely to be only one meeting during the financial year due to change of staff.
Total number of road accidents causing injury.	12		Data not yet available.
Inspect food premises, public and school swimming pools, public spa pools,	100%		

hairdressers, camping grounds and offensive trades to promote and conserve the public health, and monitor compliance with all statutory requirements.			
The percentage of registered, non-registered and partially exempt food premises (excluding those with Food Safety programmes) to achieve high levels of compliance with statutory requirements.	100%		
Percentage of water samples that passed Drinking Water Standards.	100%		

### District Development:

Measure	Target 2013/14	Achieved to Date	Comment
Water consumption per person litres m <sup>3</sup> (per resident and visitor) in the Urban Area.	304.58		Water Consumption is collected annually for Earthcheck Benchmarking purposes; external information required to give complete figure.
Waterway quality samples passing quality standards per annum / total samples tested per annum.	82%		Figure collected annually with data from Environment Canterbury required
Participation in the Earthcheck certification program.	Earthcheck certification status is maintained every year	Achieved	Earthcheck certification for 2014 achieved
Number of environmentally accredited Travel & Tourism operators.			Figure collected annually with data from external providers
Total area of indigenous biodiversity as a percentage of the total district.	66%		Figure collected annually with data from external providers
Reduction in energy	E. 42996.05		

use per Council staff member. (Fuel and Electricity use)	F. 9473.40		
Percentage of waste material diverted from landfill.	80%	73.1%	
Solid waste taken to landfill (tonnes produced per resident and visitor).	0.23	.11	
Energy consumption measured in gigajoules.			Figure collected annually with data from external providers
Greenhouse gas production measured in tonnes.			Figure collected annually with data from external providers
Total amount of paper used per employee. Measured in kilograms.			Data unavailable from front office
Biodegradable cleaning chemicals purchased by the lead agency per annum.			Data unavailable from front office
Sulphur Dioxide produced per annum (kilograms per hectare).	.0582		Figure collected annually with data from external providers
Nitrogen Oxide produced per annum (kilograms per hectare).	9.012		Figure collected annually with data from external providers
Particulates produced per annum (kilograms per hectare).	4.864		Figure collected annually with data from external providers
The proportion of people walking to work (baseline as per Census "Travel to Work" data, will be asked in Resident Survey for annual results)	13%	N/A	The resident satisfaction survey is undertaken in May each year therefore results are not available at this time.
Number of truck accidents within Kaikoura district involving a chemical spill per annum / total number of truck accidents within Kaikoura district per annum	0%		Figure collected annually with data from external providers

The number of guest nights per the commercial accommodation monitor <a href="http://www.trcnz.govt.nz">www.trcnz.govt.nz</a> .	301,677	88,081	Figure is from July 2013-November 2013; December figure not yet available
The number of guest arrivals per the commercial accommodation monitor <a href="http://www.trcnz.govt.nz">www.trcnz.govt.nz</a> .	202,801	54,525	Figure is from July 2013-November 2013; December figure not yet available
The length of guest stay per the commercial accommodation monitor <a href="http://www.trcnz.govt.nz">www.trcnz.govt.nz</a> .	1.49	1.61	Figure is from July 2013-November 2013; December figure not yet available



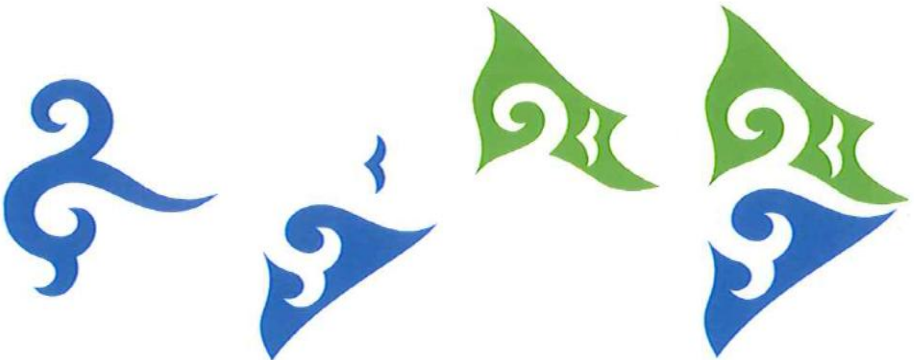
**Kaikoura Brand**



**Kaikoura**

*Te Tūtakitanga*

# Mother Natures Cloak



'Mother Nature's Cloak' was developed with the following values:

Peninsula , Town, Farmland, Mountains, Scenery, Rimu, Rata, Totara, Beach Forest,  
Wilderness Walks, Native Bush, Limestone, Snow Capped Mountains

Sea, Sealife, Whales, Seals, Crayfish, Paua, Fish, Dolphins,  
Mammals, Kea, Albatross, Hutton Shear Water, Black Robins

Culture, Eco friendly, Mother Nature, Pathways, Junction, Meeting place

*Te Tūtakitanga* "The Meeting Place" A direct reference to a place where ideas, resources and people come together (can also mean 'junction')

Sign



## Mayor's Report

I attended the recent Community Response Forum driven by the MSD (From talk to action meeting). Stakeholders are now to come up with actions they see as a way forward to improve community outcomes, I will work with Susi Haberstock and Angela Blunt on this going forward and will report to Council in the near future with a recommended structure.

In the last two weeks I have attended the Oldies Marching tournament, and the Local Garden Club's 60th Jubilee.

I met with the GodZone organisers in Christchurch on the 24<sup>th</sup> of January as they were en route to Kaikoura; they spent most of their time out on the course. There are 41 teams taking part. The organisers are excited about the course and are sure a great event will be held. The fact it is under wraps until the day of the event is a little frustrating, but that is the nature of these events. There is going to be wide media coverage for Kaikoura nationally and internationally throughout the event.

It is good to see good tourist numbers coming through the town. The local i-Site had their biggest week in 20 years recently. It is worth dropping in for a visit if you have spare time; the new TV screens should be up and running now. There is a lot of business being generated by a small group of staff working there and the layout of the building is excellent.

Winston Gray