

**KAIKOURA DISTRICT COUNCIL MEETING HELD AT 9.00AM ON  
WEDNESDAY 18 FEBRUARY 2015 AT MEMORIAL HALL SUPPER  
ROOM, ESPLANADE, KAIKOURA.**

**AGENDA**

**1. Apologies**

**2. Open Forum – Session for members of the public wishing to comment on items included in this agenda.**

*The Council meeting will adjourn following this item and will resume following the Finance and Policy Committee meeting.*

**3. Matters of Importance to be raised as Urgent Business**

**4. 11.30am NZ Police Update**

- An update from Kaikoura Police will be provided in Public Excluded

**5. Six Month Update Report**

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**6. Public Forum**

<b>TIME</b>	<b>NAME</b>	<b>SUBJECT</b>
	-	-

**7. Walking Access Commission**

- C Tonkin will be in attendance at 1.30pm to present this item

**8. Committee Updates**

**9. Mayor's Report**

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**10. Minutes to be Confirmed:**

- Council 17/12/2014

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**11. Reports to be Adopted:**

- Works & Services Committee 17/12/2014
- Environmental Services Committee 17/12/2014
- Finance and Policy Committee 17/12/2014

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**12. Minutes to be received**

- Kaikoura Zone Water Committee 26/11/2014

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**13. Urgent Business**

**14. Council Public Excluded Session**

*Moved, seconded that the public be excluded from the following parts of the proceedings of this meeting, namely*

- a. Confirmation of Minutes of Council Public Excluded meeting on 17/12/2015**
- b. Property Report**
- c. Clarence Forest**
- d. New Zealand Police Update**

**The general subject matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) and 7(2)(i) of the Local Government Information and Meetings Act 1987 for the passing of this resolution are as follows:**

<b>General subject of each to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Grounds of the Act under which this resolution is made</b>
Minutes of the Council Public Excluded meeting 17/12/2015	The exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to protect the privacy of natural persons; to enable the Local Authority to protect information where the making available of that information would likely unreasonably to prejudice the commercial position of the person who supplied the information or who is the subject of the information.	<b>Section 48(1)(a) and 7(2)(a), 7(2)(b)(ii)</b>
Property Report	The exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Local Authority to protect information where the making available of that information would likely unreasonably to prejudice the commercial position of the person who supplied the information or who is the subject of the information.	<b>Section 48(1)(a) and 7(2)(b)(ii)</b>
Clarence Forest	The exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Local Authority to protect information where the making available of that information would likely unreasonably to prejudice the commercial position of the person who supplied the information or who is the subject of the information.	<b>Section 48(1)(a) and 7(2)(b)(ii)</b>
New Zealand Police Update	The exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source, and it is in the public interest that such information should continue to be supplied.	<b>Section 48(1)(a) and 7(2)(c)(i)</b>

## Six Month Update Report

The following shows the targets for the current financial year for each Council activity as provided for in the Long Term Plan and the actual level achieved to date.

### Roading:

Measure	Target 2014/15	Achieved to Date	Comment
The percentage of residents surveyed that are satisfied with urban streets	85%	77% last year	Results not available at this time. Survey undertaken annually.
The percentage of residents surveyed that are satisfied with rural roads	85%	65% last year	As above.
Potholes shall be repaired within specified time frames: - Strategic 2 days - Local 7 days - Unsealed 7 days	100% 100% 100%		Information not yet available.
The percentage of residents surveyed that are satisfied with footpaths and cycleways.	70%	53% last year	See note regarding surveys above.
The percentage of residents surveyed who are satisfied with streetlighting	90%	84% last year	See note regarding surveys above.

### Water Services:

Kaikoura Urban

Measure	Target 2014/15	Achieved to Date	Comment
Water Quality grading	A		No longer applicable.
Reticulation grading	b		No longer applicable.
Fire hydrants provide sufficient water pressure for fire fighting purposes	100%		As final report last year.
Reservoirs provide adequate storage capacity	24 hours	22.8 hours	
Total Operating Cost of Service per Water Connection	\$390	\$429	Likely to be exceeded

#### Ocean Ridge

Measure	Target 2014/15	Achieved to Date	Comment
Water Quality grading	B		No longer applicable
Reticulation grading	b		No longer applicable
Fire hydrants provide sufficient water pressure for fire fighting purposes	100%	100%	
Reservoirs provide adequate storage capacity	24 hours	24 hours	

#### East Coast Rural Water Supply

Measure	Target 2014/15	Achieved to Date	Comment
Water Quality grading	C		No longer applicable.
Reticulation grading	Ungraded		No longer applicable.

#### Kincaid Rural Water Supply

Measure	Target 2014/15	Achieved to Date	Comment
Water Quality grading	B		No longer applicable.
Reticulation grading	b		No longer applicable.
Minimum water pressure at the property boundary should be > 20 metres	95% of reticulation		Not yet measured.
Reservoirs provide adequate storage capacity	24 hours	24 hours	

#### Fernleigh Rural Water Supply

Measure	Target 2014/15	Achieved to Date	Comment
Water Quality grading	Ungraded		No longer applicable.
Reticulation grading	Ungraded		No longer applicable.

#### Oaro Rural Water Supply

Measure	Target 2014/15	Achieved to Date	Comment
Water Quality grading	C		No longer applicable.
Reticulation grading	c		No longer applicable.

### Peketa Rural Water Supply

Measure	Target 2014/15	Achieved to Date	Comment
Water Quality grading	B		No longer applicable.
Reticulation grading	b		No longer applicable.

### Suburban Water Supply

Measure	Target 2014/15	Achieved to Date	Comment
Water Quality grading	Ungraded		No longer applicable.
Reticulation grading	Ungraded		No longer applicable.

### Sewerage:

Measure	Target 2014/15	Achieved to Date	Comment
Levels of dissolved oxygen exceed 2mg/l at the oxidation pond	90%	0/43 failures to 22/8/2014 2/37 failures to 31/12/14	
Odour complaints shall not exceed 6 per year	<6		Complaints from Gillings Lane
Alarms, overflows and breaches of consent conditions are responded to within 1 hour of reporting or detection	100%		
Percentage of residents surveyed who are satisfied with sewerage services	90%	89% last year	Results not available at this time. Survey undertaken annually.
Total operating cost of service per sewer connection	\$400.00	\$483	

### Stormwater:

Measure	Target 2014/15	Achieved to Date	Comment
The system complies with the conditions of its resource consents	100%		Consent has been reapplied for.
System should accommodate 2 yr and 5 yr flood event	100% (2 year)		

without and with surcharge respectively	100% (5 year)		
Percentage of residents surveyed who are satisfied with stormwater	85%	N/A	Results not available at this time. Survey undertaken annually.

### Refuse and Recycling:

Measure	Target 2014/15	Achieved to Date	Comment
Percentage of residents satisfied with the resource recovery centre.	80%	92% last year	Results not available at this time. Survey undertaken annually.
Percentage of residents satisfied with the absence of litter in public places.	80%	38% last year	As above.
Provision of a weekly recycling kerbside collection service to the Kaikoura township and Oaro village.	100%	100%	Kerbside collection provided
Provision of a fortnightly rural recycling pickup service from various locations to the north and south.	100%	100%	
The Resource Recovery Centre is open at least 356 days per year.	356	363	

### Parks & Reserves:

Measure	Target 2014/15	Achieved to Date	Comment
Maintenance contracts are carried out in compliance with specifications (relating to frequency of grass cutting, clearing away wind blown detritus, etc).	100%	100%	
Public toilets are cleaned per contract specifications.	100%	100%	

Complaints are responded to within four hours.	100%	100%	
Playground equipment meets appropriate NZ Standards in terms of safety.	100%		
Percentage of Green Spaces.	3.3%		

### Community Properties:

Measure	Target 2014/15	Achieved to Date	Comment
Existing swimming pool opening hours are 11.00am to 5.00pm seven days per week, from November to March (excluding Christmas Day).	100%		Report provided at the end of the season.
Housing for the elderly is provided with walk-in showers and disability access.	100%	88%	
The Memorial Hall is cleaned and maintained to a satisfactory standard.	100%	100%	

### Library:

Measure	Target 2014/15	Achieved to Date	Comment
Toddler time program has at least 30 sessions per annum.	30	18	
A minimum of 20 school visits per annum.	20	2	
The library collection exceeds 4.5 items per resident.	4.7	6.6	
The number of book issues per annum is maintained.	39,000	17955	
Percentage of residents satisfied with the Library.	95%	N/A	Results not available at this time survey is undertaken annually.

### Airport:

Measure	Target 2014/15	Achieved to Date	Comment
All airport facilities (land, buildings and hangar sites) are fully leased.	100%	100%	
Airport facilities are adequate for aircraft weighing up to 5,000kg.	100%	100%	
Number of days the Airport is open.	365	184/184	

### Harbour Facilities:

Measure	Target 2014/15	Achieved to Date	Comment
All boat parking facilities are fully leased.	100%	95%	One boat park has been on hold pending agreement with the user, all parks are now being leased (January onwards).
Percentage of residents satisfied with the marina and wharf facilities.	85%	83% last year	Results not available at this time. Survey undertaken annually.

### Commercial Activities:

Measure	Target 2014/15	Achieved to Date	Comment
All properties are fully leased.	100%	94%	
Forestry activity generates cash surpluses that are able to be used for purposes of offsetting loan repayments funded by general rates.	100%	100%	

### Leadership & Governance:

Measure	Target 2014/15	Achieved to Date	Comment
Agendas for all public meetings are publicly available within statutory timeframes.	100%	100%	
Annual Reports,	100%	100%	

Annual Plans and Long Term Plans are compliant with statutory requirements			
Impact on rates requirements on sample residential properties should be less than 3% each year.	Less than 3% per annum	Greater than 3%	All benchmark residential properties incurred rates increases of greater than 3% (an average of 3.3% increases)
Percentage of residents that agree that Council takes notice of their views.	62%	29% last year	Results not available at this time. Survey undertaken annually.
Number of Council meetings that consider Kaikoura Youth Matters	10 per year	2	A slot is allocated on the agenda however Youth Council representatives are not always able to attend due to school commitments.

### Regulation and Control:

Measure	Target 2014/15	Achieved to Date	Comment
Building consents are processed within statutory timeframes.	100%	84.13%	
Resource consents are processed within statutory timeframes.	100%	100%	
Traffic infringements are process within statutory timeframes.	100%	57%	10 infringements yet to be uploaded to Ministry of Justice (are still within statutory timeframe at this stage)
Dog complaints are responded to within 24 hours.	100%	100%	
Stock complaints are responded to within 24 hours.	100%		
Liquor licenses are processed within statutory timeframes.	100%	97.14%	2 processed outside of timeframe.
Number of dog complaints received.	>180	49	
Number of parking infringements issued.	25	23	

## Safety & Wellbeing:

Measure	Target 2014/15	Achieved to Date	Comment
A minimum of one Civil Defence training exercise, combining local and regional response teams, is undertaken annually.	1	0	This exercise is in May 2015 (Exercise Pandora)  Staff training is on-going.
The percentage of emergency operations centre volunteers that attend at least one Civil Defence training exercise per annum.	70%	0%	This will occur in May 2015 (Exercise Pandora).
Volunteer rural fire force teams have been trained to minimum fire ground entry levels and equipped to National standards.	100%	100%	
The percentage of Volunteer Rural Fire Fighters trained at least to the minimum NRFA unit standard.	100%	100%	
A current operating fire plan is in place.	Yes	Yes	
At least one awareness programme annually for speed and driver road safety.	1	0	
A road safety action plan is in place.	Yes	Yes	
Total number of road accidents causing injury.	12		Results not available currently.
The road safety action plan committee meets at least twice annually.	2	2	
Inspect food premises, public and school swimming pools, public spa pools, hairdressers, camping grounds and offensive trades to promote and conserve the public	100%	100%	

health, and monitor compliance with all statutory requirements.			
The percentage of registered, non-registered and partially exempt food premises (excluding those with Food Safety programmes) to achieve high levels of compliance with statutory requirements.	100%	100%	
Percentage of water samples that passed Drinking Water Standards.	100%	98%	

### District Development:

Measure	Target 2014/15	Achieved to Date	Comment
Water consumption per person litres m <sup>3</sup> (per resident and visitor) in the Urban Area.	280		Not collected due to information availability
Waterway quality samples passing quality standards per annum / total samples tested per annum.	80%		Not collected due to information availability
Participation in the Earthcheck certification program.	Earthcheck certification status is maintained every year		Maintained
Number of environmentally accredited Travel & Tourism operators.		12%	i-site now accredited
Total area of indigenous biodiversity as a percentage of the total district.	66%	49%	New additions are small but making a small increase in areas
Reduction in energy use per Council staff member. (Fuel and Electricity use)	E. 42996.05 F. 9473.40		

Percentage of waste material diverted from landfill.	80%	70%	The percentage diverted from landfill is lower, the actual amount of solid waste per person is very low.
Solid waste taken to landfill (tonnes produced per resident and visitor).	0.23	.086	This is only 86kg per person per year including visitors. This is an amazing amount. Including recycling, total waste amount is only 280kg per person per year
Energy consumption measured in gigajoules.			Not collected due to information availability
Greenhouse gas production measured in tonnes.			Not collected due to information availability
Total amount of paper used per employee. Measured in kilograms.			Not collected due to information availability
Biodegradable cleaning chemicals purchased by the lead agency per annum.			Not collected due to information availability
Sulphur Dioxide produced per annum (kilograms per hectare).	.0582		Not collected due to information availability
Nitrogen Oxide produced per annum (kilograms per hectare).	9.012		Not collected due to information availability
Particulates produced per annum (kilograms per hectare).	4.864		Not collected due to information availability
The proportion of people walking to work (baseline as per Census "Travel to Work" data, will be asked in Resident Survey for annual results)	13%	N/A	The resident satisfaction survey is undertaken in May each year therefore results are not available at this time.
Number of truck accidents within Kaikoura district involving a chemical spill per annum / total number of truck accidents within Kaikoura district per annum	0%		Not collected due to information availability
The number of guest nights per the	12,659,158	Jul – Nov 2014:	Only July –Nov 2014 data available Numbers up from some period from

commercial accommodation monitor <a href="http://www.trcnz.govt.nz">www.trcnz.govt.nz</a>		11,999,994	2013
The number of guest arrivals per the commercial accommodation monitor <a href="http://www.trcnz.govt.nz">www.trcnz.govt.nz</a>	6,228,416	Jul – Nov 2014: 6,074,938	Only July –Nov 2014 data available Numbers up from some period from 2013
The length of guest stay per the commercial accommodation monitor <a href="http://www.trcnz.govt.nz">www.trcnz.govt.nz</a>	2.04	Jul – Nov 2014: 2	Only July –Nov 2014 data available Numbers up from some period from 2013

## Mayor's Report

I attended the Chinese Consulate celebration of Chinese New Year last week in Christchurch which was hosted by Jin Zhijian the Consul General. I had the opportunity to discuss our interest in getting a hotel development here. He agreed it would be good for us; his comments are that we will see increasing numbers of F I T Chinese travellers in the future. There will be 260,000 Chinese visitors to New Zealand this year which is huge growth from 2012 when there were approx 120,000 Chinese visitors. He also commented on the need for more beds in Christchurch to meet the demand.

We had the Seabourn Odyssey cruise ship here on the 12<sup>th</sup> of February with over 400 people whom took part in whale watching, albatross tours, biking and walking the Peninsula. This is good business for our local economy. There is one more ship in on the 14<sup>th</sup>. Glenn has been promoting Kaikoura to the industry, we now have a 700 pax cruise ship confirmed for next season this is a big lift in numbers. A positive response to our application to the Tourism Growth Partnership fund will be good for our future development of South Bay.

The information centre staff are experiencing a very busy summer this year. Sheena Hamilton has come on board as convenor of Seafest. It is envisaged that her role will grow as other event possibilities arise. We intend to travel to Hanmer any day now with Peter Haligan from Top of the South Events to plan the Kaikoura Hanmer Bike event timed for November / December this year.

The local govt funding review document is available and worth a look, although central govt may not yet be ready to align with it, there are issues like the effect of local bodies collecting some rates off crown land that if adopted would have a positive effect on our balance sheet. I think it is a good discussion document and advise Councillors to take a look at it.

Recent comment from Christchurch Mayor Lianne Dalziel about a population of 2 million people in Canterbury has sparked considerable comment recently. While it may seem an extreme statement it is very thought provoking and has started the conversation about the possibilities for the region (Cathedral thinking). We get very involved in the day to day tasks of providing for our communities and don't often get to look at the wider picture. I believe it is a good conversation for the wider region of Canterbury and the flow on benefits to towns like ours will be immense. With the advancement in technology we have a real opportunity to capitalise and grow our population here. Maintaining and protecting our local environment will continue to be a challenge as our visitor footprint increases.