

# MINUTES OF THE KAIKOURA DISTRICT COUNCIL MEETING HELD AT 9.13AM ON WEDNESDAY 16 JULY 2014 AT MEMORIAL HALL SUPPER ROOM, ESPLANADE, KAIKOURA.

**PRESENT:** Deputy Mayor J Diver (Chair), Councillors T Blunt, G Harmon, C Mackle, D Millton, D Morgan.

**IN ATTENDANCE:** S Grant (Chief Executive Officer), S Syme (Committee Secretary).

**APOLOGIES:** Mayor W Gray, Councillor J Howden.  
***Moved by Councillor Harmon, seconded by Councillor Morgan and resolved that apologies be accepted.***

## **1. OPEN FORUM**

No members of the public wished to speak in the open forum.

***The meeting adjourned at 9.14am and resumed at 11.05am.***

## **2. ENVIRONMENT CANTERBURY AIR PLAN REVIEW**

The Air Plan was being reviewed by Environment Canterbury regarding how well the Plan had worked, what Environment Canterbury had learnt, what had changed that affected the Plan and how the Plan could work better in future.

The District Planner advised what she had tried to convey in the submission was that it was good to have rules around air discharges but it was also important that home heating remained affordable for low income sectors. It was noted Councils had very little control over electricity prices. The District Planner noted some forms of heating which had been promoted moved the effects from where the product was burnt to where it was produced.

The submission had been due for lodgment on 3 July which was prior to the meeting. The submission could be withdrawn if Council did not agree with it.

***Moved by Councillor Mackle, seconded by Councillor Morgan and resolved that Council receive the information contained in the Environment Canterbury Air Plan Review Report and endorse the submission lodged with Environment Canterbury.***

## **3. PRIORITY WASTE STREAMS FOR PRODUCT STEWARDSHIP INTERVENTION**

The Government was considering whether it should intervene to improve the management of four product waste streams which were;

- Electrical and electronic equipment
- Tyres

- Agrichemicals and farm plastics
- Refrigerants and other synthetic greenhouse gases.

Over the past five years eleven voluntary project stewardship schemes had been accredited and nearly 34,000 tonnes of waster per year were being diverted from landfills through the schemes. Whilst this was an excellent start it was only equivalent to 1.4% of the total waste stream going to disposal facilities which paid the waste disposal levy. The discussion document focused on priority waste streams where the most harm was posed to the environment and where voluntary schemes had so far not been successful. The discussion document contained a number of questions. It was noted E-waste and tyres were a large problem for the Kaikoura District.

The submitted document was included in the agenda. If Council did not agree with the content the submission could be withdrawn.

Councillor Diver enquired if priority waste was declared whether there would be increased costs for the community. The District Planner advised the intent of the legislation was user pays, therefore people paid up front for the product with the cost of disposal built in.

A discussion was held regarding collection and drop of for baleage wrap, plastic containers and unwanted paint and herbicide. It was noted a number of farmers were reverting to using silage pitts which required tyres, due to the cost of baleage wrap, and it was suggested adverts be run advising tyres could be collected from Innovative Waste.

***Moved by Councillor Milton, seconded by Councillor Morgan and resolved that Council received the information contained in the Priority Waste Streams for Product Stewardship Intervention report and endorse the submission to be lodged with the Minister for the Environment.***

#### **4. REQUEST FOR TEMPORARY ROAD CLOSURE – SEAFEST 2014**

Included in the agenda was a request from the conveners of Seafest for the temporary closure of Killarney Street and Torquay Street from the Post Office cutting back to the Takahanga Bowling Club on 4 October 2014.

***Moved by Councillor Harmon, seconded by Councillor Mackle and resolved that under Transport (Vehicular Traffic Road Closure) Regulations 1965 Council agree to close Killarney Street and Torquay Street from the Post Office cutting back to the Takahanga Bowling Club from 7.30am to 6pm on Saturday 4 October 2014.***

## **5. REQUEST FOR TEMPORARY ROAD CLOSURE – KAIKOURA HOP 2014**

A request had been received from the organizer of the Kaikoura Hop classic car event for the temporary closure of two roads. These were a portion of Killarney Street on Saturday 20 September and Old Beach Road from Skevingtons Road to Factory Road on Sunday 21 September to enable some speed events to take place.

The Chief Executive Officer advised Council had closed the portion of Old Beach Road in the past for the Roots Festival. The event organiser had met with the engineer regarding the speed event and it did not appear there would be any impact on the road. The organiser had also talked to neighbours and would be using some paddocks for parking. It was noted those taking part in the speed event would have to have entered their car in the car display event on the Saturday.

***Moved by Councillor Harmon, seconded by Councillor Mackle that;***

- 1. Under Transport (Vehicular Road Closure) Regulations 1965 Council agree to close Killarney Street from the Ministry of Justice site to the Esplanade from 6am to 5pm on Saturday 20 September 2014 for the purpose of the Kaikoura Hop.***
- 2. Under Transport (Vehicular Road Closure) Regulations 1965 Council agree to close Old Beach Road from Skevingtons Road to Factory Road from 9am to 5pm on Sunday 21 September 2014 for the purpose of the Kaikoura Hop drag racing event.***

## **6. CIVIC BUILDING UPDATE**

***Councillor Blunt exited the meeting at 11.35am.***

Included in the agenda was an update report on the Civic Building construction. There had been a delay in the manufacturing of the windows however no issues had been identified nor had any changes to the budget.

An enquiry was made regarding whether there was any reason why the safety fence at the back of the building could not be built sooner rather than later. The Chief Executive Officer advised discussions had been held with the neighbor who was not concerned about the fence. It was noted nothing had changed, with regard to the fencing situation, since the old library was on the site. The Chief Executive Officer advised if the neighbor expressed concern regarding the fencing situation the fence would then be erected.

***Councillor Blunt reentered the meeting at 11.39am.***

## **7. COMMITTEE UPDATES**

### **Kaikoura Information and Tourism Incorporated (KITI)**

Councillor Harmon advised the monthly KITI meeting had been held the previous night. Frugal spending had meant KITI were under spent on the Council budgeted funding by \$20,000 as at 31 March 2014. Councillor Blunt enquired if there had been any discussion regarding additional events in Kaikoura. Councillor Harmon advised the focus was currently on supporting events that were currently happening.

## **8. CONFIRMATION OF MINUTES**

### **Council 18/06/2014**

*Moved by Councillor Harmon, seconded by Councillor Millton and resolved that the minutes of the Council meeting held on 18 June 2014 be confirmed a true and accurate record.*

### **Extraordinary Council 16/06/2014**

*Moved by Councillor Mackle, seconded by Councillor Harmon and resolved that the minutes of the Extraordinary Council meeting held on 16 June 2014 be confirmed a true and accurate record.*

### **Extraordinary Council 27/06/2014**

*Moved by Councillor Harmon, seconded by Councillor Mackle and resolved that the minutes of the Extraordinary Council meeting held on 27 June 2014 be confirmed a true and accurate record subject to;*

- 1. The following added to the discussion on page 121 of the agenda: Mayor Gray enquired if Councillor Blunt felt the staff were incompetent to which Councillor Blunt replied he did not.*
- 2. The following be added directly above the third paragraph on page 121 of the agenda: The motion was put and three members were in favour.*
- 3. Councillor Blunt and Councillor Morgan be recorded as against the motion to confirm the intention to make rates for the 2014/15 rating year.*

## **9. REPORTS TO BE ADOPTED**

### **Works & Services Committee 18/06/2014**

*Moved by Councillor Harmon, seconded by Councillor Millton and resolved that the report of the Works and Services Committee meeting held on 18 June 2014 be adopted.*

### **Environmental Services Committee 18/06/2014**

*Moved by Councillor Diver, seconded by Councillor Morgan and resolved that the report of the Environmental Services Committee meeting held on 18 June 2014 be adopted.*

**Finance & Policy Committee 18/06/2014**

***Moved by Councillor Millton, seconded by Councillor Harmon and resolved that the report of the Finance & Policy Committee meeting held on 18 June 2014 be adopted.***

**10. MINUTES TO BE RECEIVED**

**Kaikoura Zone Water Committee 28/05/2014**

***Moved by Councillor Blunt, seconded by Councillor Moran and resolved that the minutes of the Kaikoura Zone Water Committee meeting held on 28 May 2014 be received.***

***The meeting adjourned for lunch at 12pm and resumed at 1pm.***

**11. PUBLIC FORUM**

**Ralph Hogan –Accountability Improvement Resolution**

R Hogan advised some of the proposals suggested were put forward two years prior and were not adopted by Council at the time. He requested additional identifying information be included on reports. He felt for historical and accountability reasons the basic document control practices should be followed. He had checked with other Councils on the East Coast of the South Island and they all included the name and title of the author of the report. He advised there were a number of reasons the information should be included on each page of the report. He recommended the practice be adopted.

R Hogan also requested workshops be open to the public respecting that some items needed to be dealt with in public excluded. He advised if the public were able to see and hear the thought process in a workshop then they would not be submitting wasteful submissions. He also requested a change to Standing Orders to require all votes by Councillors in public meetings to be recorded for the public record. He advised the requirement for elected members to request a vote against to be recorded was not consistently used. He advised rather than have individual Councillors call for a division, which required the recording of all votes, that Standing Orders should be changed to ensure all votes were recorded. R Hogan advised the Council record was an accurate accepted record and he felt the public had a right to see how Council voted on a certain matter.

R Hogan also requested all tabled documents, minutes and agendas be available online to the public for six years. He noted they were currently only available for a year and the reason given previously for not keeping them longer was that only one request had been received. R Hogan enquired if there had ever been any document loss at Council for whatever reason. The Chief Executive Officer advised there had been. R Hogan felt keeping documents on the website for longer would provide another layer of security and provide the ability for people to be

able to research an issue. He felt asking staff for information all the time was a cost to the ratepayer and would annoy people.

The Chief Executive Officer advised when the proposals had been put forward previously he had not included any recommendations in his report on the requests other than that the report be received. He explained the process of changing Standing Orders which would require a report to come back to Council and 75% of the Council had to be in favour. Councillor Diver advised the Council of the day voted in favour of the current processes. R Hogan advised many current Council members had campaigned strongly on accountability, transparency and participation.

A discussion was held regarding the process of making a decision for considering the matter as outlined in the Code of Conduct. Councillor Diver enquired if elected members would like a report prepared on any of the items raised. Councillor Morgan requested a report be brought back to Council on all the items contained in the submission. Councillor Blunt advised many of the reports prepared by Council staff were of high quality and providing names on reports would provide the community an opportunity to see what work staff undertook. He advised he was in support of R Hogan's submission in its entirety.

## **12. COUNCIL PUBLIC EXCLUDED SESSION**

***Moved by Councillor Harmon, seconded by Councillor Morgan and resolved that the public be excluded from the following parts of the proceedings of this meeting namely;***

***a. Request for short term rental reduction.***

***There being no further business the meeting closed at 1.46pm.***