

# **REPORT OF THE FINANCE & POLICY MEETING HELD AT 10.38AM ON WEDNESDAY 16 JULY 2014 AT MEMORIAL HALL SUPPER ROOM, ESPLANADE, KAIKOURA.**

**PRESENT:** Councillor D Millton (Deputy Chair), Councillors T Blunt, J Diver, G Harmon, C Mackle, D Millton, D Morgan.

**IN ATTENDANCE:** S Grant (Chief Executive Officer), S Syme (Committee Secretary), S Poulsen (Finance Manager), A Limbdiwala (Assistant Accountant).

**APOLOGIES:** Mayor W Gray, Councillor J Howden  
***Moved by Councillor Harmon, seconded by Councillor Diver and resolved that apologies be accepted.***

## **1. FINANCE REPORTS**

The accounts showed an operating surplus of approximately \$613,000 compared to the budgeted surplus of \$358,000. The operating surplus would change once yearend adjustments had been made. The reasons for the larger than budgeted surplus were an increase in fees and charges and additional money from grants and subsidies. Expenditure was under budget by \$10,000 overall. Personnel costs were down and this was attributed to staff taking annual leave which was funded from employee liabilities which took the pressure off of operating costs. Financing expenses were well under budget which was attributed to not drawing down the Civic Centre loan and another contributing factor was the aim to reduce debt levels. Roading income was up and this was attributed to the subsidy claimed back from the New Zealand Transport Agency for emergency works.

It was noted the employee liabilities showed no budgeted amount. The Chief Executive Officer explained when preparing the budgets salaries were allocated to the cost centre and there was no provision for the employee taking holidays. The Finance Manager advised it was something which could be put into the budgets and would not have any impact on funding.

A discussion was held regarding the budgeted grant for the Civic Centre. The Chief Executive Officer advised Council would have to investigate how the shortfall could be funded. Approximately \$170,000 of work which Council had budgeted for had been included in the Historical Society's successful application for funding. He advised Council would be reporting that it was unlikely to get all of the budgeted grant money and what the possible options for funding were.

***Moved by Councillor Harmon, seconded by Councillor Morgan and resolved that the Finance Reports be received.***

***Moved by Councillor Milton, seconded by Councillor Harmon and resolved that the Library Report be received.***

***There being no further business the meeting closed at 11.04am.***