

**ENVIRONMENTAL SERVICES COMMITTEE MEETING HELD ON
MONDAY 29 JUNE 2015 AT MEMORIAL HALL SUPPER ROOM,
ESPLANADE, KAIKOURA.**

AGENDA

1. Apologies

2. Matters of Importance to be raised as Urgent Business

3. Environmental Services Report

page 16

■ **Building**

■ **Resource Planning**

■ **Resource Consent Update List**

■ **District & Environmental Planning**

■ **Environmental Services Budget Report**

page 21

4. Urgent Business

• Building

There were 5 Building Consents with a combined construction value of \$700,000.00 issued during May 2015. These consents were for:

- 1 dwelling
- 1 heater
- 2 garages
- 1 shed

We currently have 12 consents being processed.

Revenue from building consents was \$7,710 in May. Revenue for the year to the end of May is \$160,458.

15 Land Information Memorandums and 11 Code Compliance Certificates issued in the month of May 2015.

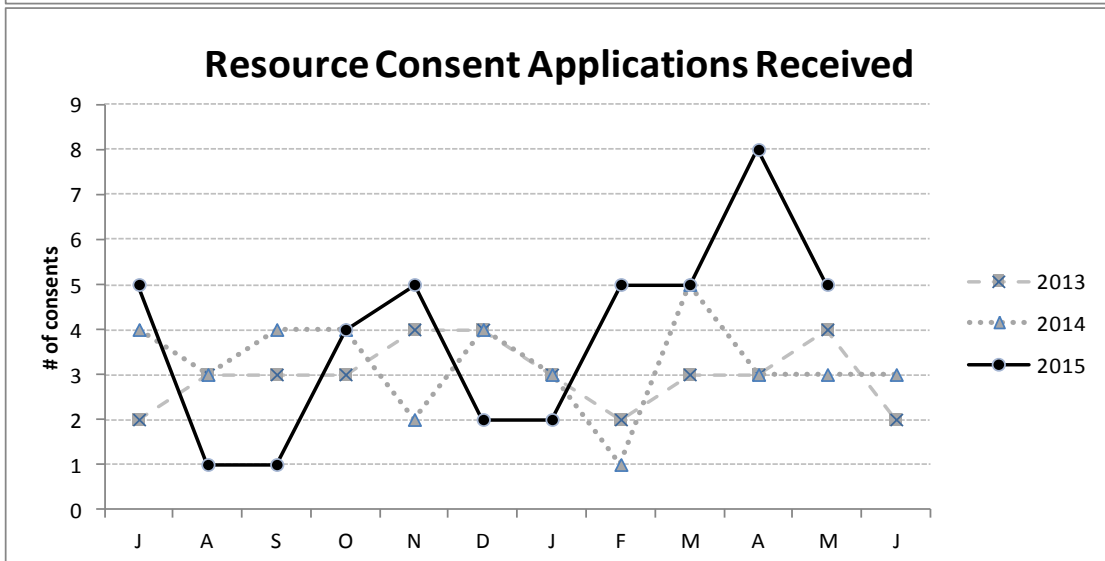
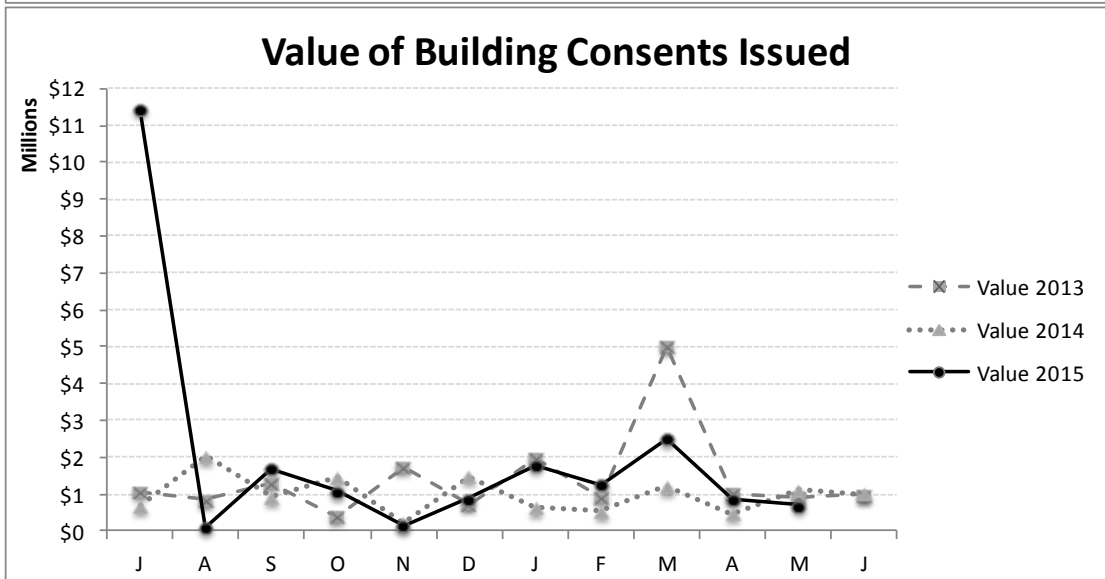
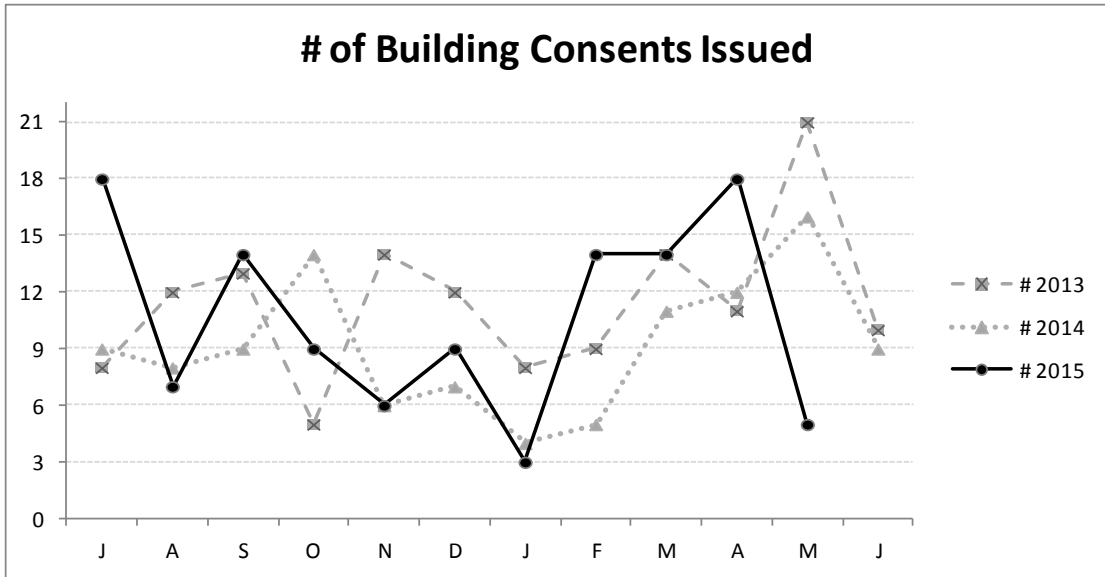
The Building Control Officers had their competency assessments during May which went well. Both are working towards increasing their competency in processing and inspections.

The Building Control Department had its IANZ audit at the end of May. IANZ were very happy with our commitment to implementing the quality system that we have developed. We were pleased to have only one minor non-compliance and once this had been addressed IANZ are happy to fully recommend our continued accreditation.

The only area that we need to attend to urgently is to document our procedure for ensuring that all consents are processed within the 20 day timeframe. We had identified that consents going to Hurunui District Council were often very close to the 20 days and sometimes went over. We had implemented a procedure for correcting this however; this procedure had not been documented and developed fully, so it was listed as a minor non-compliance.

Overall, the audit was a very valuable and positive experience. IANZ congratulated us on the appropriateness of our procedures and their effective implementation.

Author: Building Administration Officer
Endorsed by the Chief Executive Officer



- **Resource Planning**

Resource Consent Update: From the 12 May 2015 to 19 June 2015

2 subdivisions and 3 land use consents were received for the reporting period.

Revenue from resource consents was \$2,520 in May. Revenue for the year to the end of May is \$28,042.

Consent activity is picking up, with consent applications up on the on previous months. The majority of consents are visitor accommodation or small scale 2-3 lot subdivisions.

Activity will be monitored to ensure adequate resources are available to cope with any upsurge in development.

Author: Regulatory Team Leader
Endorsed by the Chief Executive Officer

- **Resource Consent List Update**

RESOURCE CONSENT UPDATE FOR THE PERIOD FROM THE 12 MAY 2015 TO 19 JUNE 2015

Resource consents decisions issued:

Type of Consent	Applicant	Address of Activity	Number of New Lots / Guests
Land Use-Visitor Accommodation	D Potts & L Leckner	5 Bay View Street	10
Land Use- Earthworks in Archaeological Site	P Pascoe	12 Moana Road	
Subdivision -3 Lot	Gauld & Gravley Ltd	232 Beach Road	2
Land Use – Non complying boundary setback	Brennan Stephen	75 Koura Bay Drive	
Subdivision-Change of conditions	2Crush NZ	Mt Fyffe Road	
Land Use – Visitor Accommodation	P Toddhunter	4717 State Highway	12

Active consent applications currently in process:

Type of Consent	Applicant	Address of Activity
Land Use – Visitor Accommodation	P Hammett	61 South Bay Parade
Subdivision and Amalgamation	KDC	25 Beach Road
Land Use – Non complying boundary setback	J & P Turner	26 Moa Road
Subdivision and Amalgamation	J Clouston	Wiffens Road
Subdivision: 2 lot Subdivision	P & S Thomas	1946 Inland Road

Consent applications awaiting receipt of further information requested from applicant or on hold:

Type of Consent	Applicant	Address of Activity
Subdivision: 2 lot Subdivision	J Kennedy	149 South Bay Parade
Land Use- Visitor Accommodation 8 Guests	Br & Page	148 Torquay Street
Land Use- Visitor accommodation and Non-compliance with Height Standard	N Mitchell	13 Swyncombe Place
Land Use- Visitor Accommodation 8 Guests	Brown Euan	39 Kotuku Road
Land Use- Earthworks in Archaeological Site	W Slee & M Bolt	42a Avoca Street
Subdivision: 2 lot Subdivision	Reardon SJ & AR	19 Old Beach Road

• District & Environmental Planning

National Documents

The final form of the amendments to the Resource Management Act 1991 is still awaited.

Canterbury Regional Council

Canterbury Regional Policy Statement (CRPS)

Staff are to continue planning on implementation of the Canterbury Regional Policy Statement.

Land and Water Regional Plan

The operative date has been pushed from November 2014 until the first quarter of 2015; however appeals are still being resolved.

Natural Resources Regional Plan – Air Section

The Air Plan proposed timetable has been advised. The document showing a summary of decisions requested will be publicly notified for further submissions on 27 June 2015, with further submissions likely to be due 10 July 2015. It is not envisaged the new Air Plan contains significant restrictions for Kaikoura.

Active Faults and Folds in the Kaikoura District

A media release has occurred on 9th June 2015 by Environment Canterbury, Kaikoura being the sixth in a series of reports for the Canterbury Region.

Additional details and frequently answered questions can be found at:

<http://www.ecan.govt.nz/advice/emergencies-and-hazard/earthquakes/pages/earthquake-fault-information.aspx>

Information regarding the location of these faults will now be recorded on Land Information Memorandums. The fault and fold location will be shown as fault awareness areas. The areas have no district planning regulation attached to them.

Walking and Cycling

As time allows work will start on identifying key drivers for a Trails Trust.

Kaikoura Enhancement Group (KEG) formally Business Discussion Group

Next KEG meeting is scheduled for 29th July at 7pm in the Lobster Inn, council will be kept informed.

Te Korowai

A meeting was held with the Minister's advisor on the proposed make up of the Ministerial Advisory Committee. A verbal update will be given at the meeting if there is anything to report.

Waste Minimisation

The glass bins for the public places recycling stations are nearing completion. Installation will occur over the next few months.

Author: District Planners
Endorsed by the Chief Executive Officer

Environmental Services Budget Report

