

**ENVIRONMENTAL SERVICES COMMITTEE MEETING HELD ON  
WEDNESDAY 18 MARCH 2015 AT MEMORIAL HALL SUPPER  
ROOM, ESPLANADE, KAIKOURA.**

**AGENDA**

**1. Apologies**

**2. Matters of Importance to be raised as Urgent Business**

**3. Environmental Services Report**

*page 1*

■ **Building**

■ **Resource Planning**

■ **Resource Consent Update List**

■ **District & Environmental Planning**

■ **Environmental Services Budget Report**

*page 7*

**4. Minutes Action & Issues List Update**

<b>MEETING</b>	<b>ACTION REQUIRED</b>	<b>BY</b>	<b>ACTION</b>
Environmental Services 18/02/2014	Include the actual revenue figure collected from building consents each month.	Finance Manager	Included in building report.

**5. Urgent Business**

- **Building**

There were 14 Building Consents with a combined construction value of \$1,258,703.00 issued during February 2015. These consents were for:

- 4 dwellings
- 1 retaining wall
- 3 marquees
- 2 heaters
- 1 deck extension
- 1 shed and 1 shed conversion
- 1 sewer connection

Revenue from building consents was \$16,000.

There were 11 Land Information Memorandums and 10 Code Compliance Certificates issued in February.

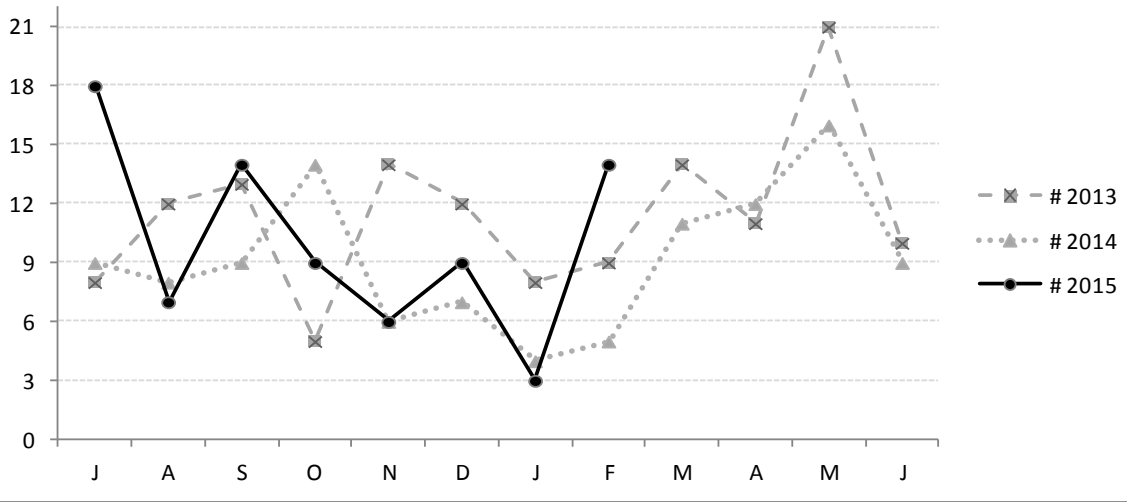
February has been fairly busy with an increase in the number of consents issued. As far as possible we are trying to keep all of the consent processing in house.

We have just received our accreditation questionnaire from IANZ so we will be working through that over the next week or two.

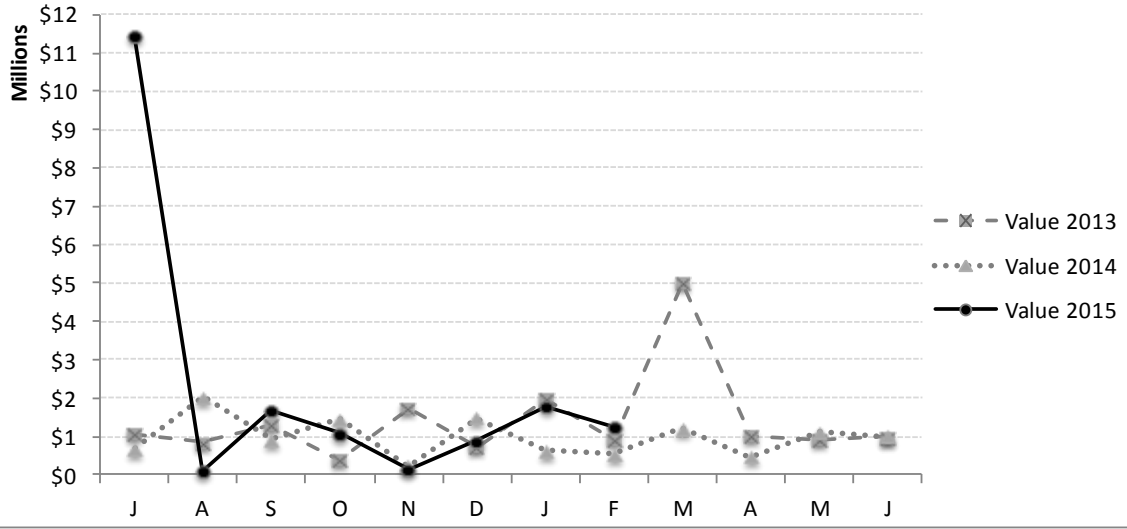
We have also organised a pre-audit assessment. This was suggested by Kerry Walsh from HDC as he found it helpful prior to their audit late last year. This will be happening in March to give us time to work on any issues that may arise before the actual audit.

Author: Building Admin Support Officer  
Endorsed by the Chief Executive Officer

### # of Building Consent Issued



### Value of Building Consents Issued



- **Resource Planning**

**Resource Consent Update: From 10 February 2015 to 4 March 2015**

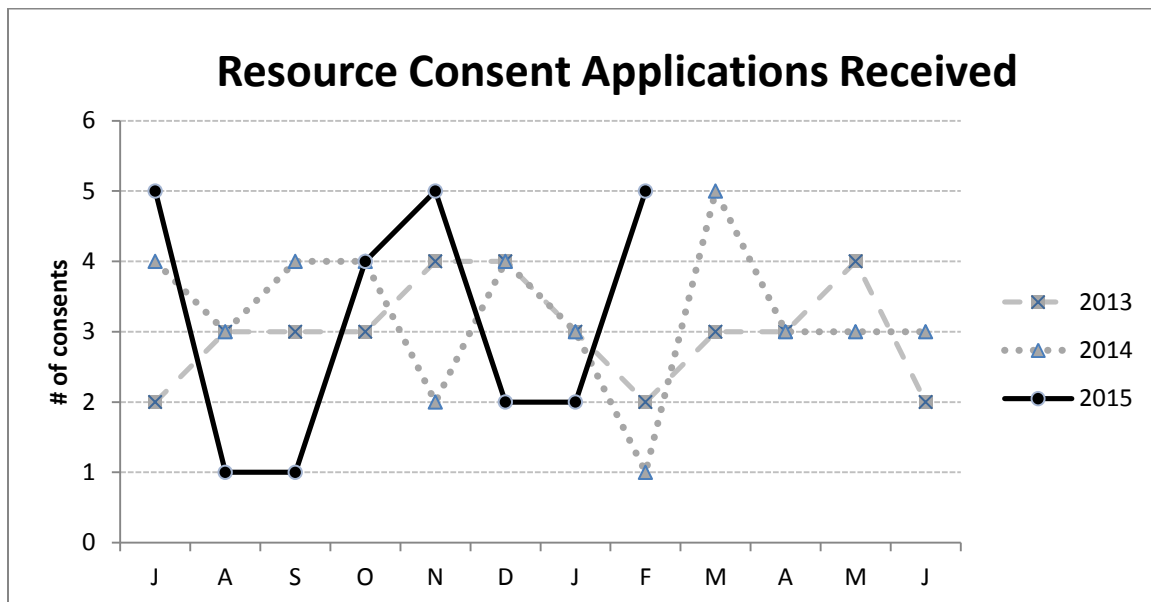
Three applications for land use consents and two applications for subdivision were lodged this month.

**Monitoring**

Monitoring of complaints and resource consent conditions is ongoing.

Staff continue to be busy with pre-application advice and people seeking completion of their subdivisions. Council is required to issue completion certificates before new titles can be issued from subdivisions. The number of enquiries has increased in the last two periods and interest in the town continues to be steady.

Author: District Planner  
Endorsed by the Chief Executive Officer



- **Resource Consent List Update**

RESOURCE CONSENT UPDATE FOR THE PERIOD FROM 10 FEBRUARY TO 4 MARCH 2015

Resource consents decisions issued:

Type of Consent	Applicant	Address of Activity	Number of New Lots / Guests
Land Use –Earthworks in Archaeological Site	McDougall Graham & Margaret	1814 Shwy 1, Oaro	
2 Lot Subdivision	Sharpe DN & JM	129/131 Torquay Street	1

Active consent applications currently in process:

2 Lot Subdivision	Youth Dev & Opportunities Trust	Makura Road
Subdivision -Boundary adjustment	Mervyn & Lynne Hasting	158-160 Mt Fyffe Road
Subdivision –Boundary Adjustment	K Topp	Puhi Puhi Road
Land Use –Earthworks in Archaeological Site	S Donnely	Oaro
Visitor Accommodation – 8 guests	Mark Kelly	17 Kaka Road, South Bay
Visitor Accommodation – 12 guests	D Bradshaw	59 South Bay

Consent applications awaiting receipt of further information requested from applicant or on hold:

Type of Consent	Applicant	Address of Activity
Subdivision: 2 lot Subdivision	J Kennedy	149 South Bay Parade
Land Use- Visitor Accommodation 8 Guests	Br & Page	148 Torquay Street
Land Use- Visitor accommodation and Non-compliance with Height Standard	N Mitchell	13 Swyncombe Place
Land Use- Visitor Accommodation 8 Guests	Brown Euan	39 Kotuku Road
Land Use- Earthworks in Archaeological Site	W Slee & M Bolt	42a Avoca Street
Subdivision: 2 lot Subdivision	Reardon SJ & AR	19 Old Beach Road

## • District & Environmental Planning

### **District Plan & Environmental Planning Report**

#### **National Documents**

The final form of the amendments to the Resource Management Act 1991 is still awaited.

#### **Canterbury Regional Council**

##### Canterbury Regional Policy Statement (CRPS)

Staff are to continue planning on implementation of the Canterbury Regional Policy Statement.

##### Land and Water Regional Plan

The operative date has been pushed from November 2014 until the first quarter of 2015. The omnibus plan change to resolve errors within the document is yet to be notified.

##### Natural Resources Regional Plan – Air Section

Environment Canterbury has been reviewing Chapter 3: Air Quality of the Natural Resources Regional Plan (Air Plan). The proposed Canterbury Air Regional Plan was publicly notified on 28 February 2015 and formal submissions are now being called for. Submissions close at 5:00pm on Friday 1 May 2015.

#### **Walking and Cycling**

A good level of interest has been received on the creation of a Trails Trust; however key drivers for this trust have yet to be identified. Work will continue on the identification of key drivers within the tourist off season.

#### **Kaikoura Enhancement Group (KEG)**

Bruce and Jenny Carter are unfortunately resigning from the group; they have both made a fantastic contribution to the KEG meetings over the last few years. It is fair to say that Bruce and Jenny have done more than their share of the heavy lifting and they should both be very pleased and proud of the sound footing and direction they have set for KEG.

One tender has been received for the western side of State Highway 1, funding options are being explored.

#### **Te Korowai**

The first meeting of Te Korowai for 2015 was held on 20 February 2015. Much discussion was had around the Ministerial appointment of an advisory committee on the Kaikoura Marine Management Act 2014. A further letter has been sent to the Minister on the makeup of the advisory committee.

#### **Earthcheck**

Kaikoura District Council had one corrective action to attend following the Earthcheck Audit. This has now been done, and we are waiting for further correspondence from Earthcheck on certification.

**Waste Minimisation**

Kaikoura District Council is taking part in a national campaign to reduce food waste. Information will be around the District. Both the New World and Four Square have been approached to participate in the programme.

Author: District Planners  
Endorsed by the Chief Executive Officer

# Environmental Services Budget Report

