

MINUTES OF THE COUNCIL MEETING HELD AT 9.00AM ON WEDNESDAY 20 MAY 2015 AT MEMORIAL HALL SUPPER ROOM, ESPLANADE, KAIKOURA.

PRESENT: Mayor W Gray (Chair), Councillors T Blunt, J Diver, G Harmon, J Howden, C Mackle, D Millton, D Morgan.

IN ATTENDANCE: S Grant (Chief Executive Officer), S Syme (Committee Secretary).

APOLOGIES: Councillor D Morgan.
Moved by Councillor Harmon, seconded by Councillor Howden and resolved that apologies be accepted.

1. OPEN FORUM

No members of the public wished to present in the open forum.

The meeting adjourned at 9.01am and resumed at 10.46am.

2. MATTERS OF IMPORTANCE TO BE RAISED AS URGENT BUSINESS

1. Freedom Camping (Councillor Blunt)

3. CIVIL DEFENCE UPDATE

The Emergency Management Officer advised she would be holding a Tourism and Civil Defence Seminar in June. This would be a day working together to prepare Kaikoura's tourist community for emergencies. The aim was to help prepare tourism operators to both help tourist and help prepare their business to recover from a disaster.

A Civil Defence Liaison Committee meeting was held on 16 April. L Wright from New Zealand Transport Agency had provided an introduction to the draft Coastal Highway Emergency Management Plan. This Plan had come about following the Easter 2014 storm.

Councillor Blunt advised the Kaikoura Zone Water Committee were looking at freshwater tank storage options for households in the district. He advised the Committee was happy to run the programme but wished to be working together with Council. It was noted the town water supply only had two days of water stored.

4. RESIDENT SATISFACTION SURVEY 2015

Included in the agenda was a summary of responses received from the recent Resident Satisfaction Survey. 180 people had responded which was down from 236 in 2014. Footpaths remained one of the highest areas of resident dissatisfaction dropping to 47% satisfied. It was noted public toilet satisfaction had increased to 86% up from 78% the previous year. It was felt this was a reflection of the change in contractor. The survey also showed there was a large amount of support for voluntary smokefree public places. New questions regarding civil defence showed the community believed it was prepared for disaster.

Moved by Councillor Harmon, seconded by Councillor Millton and resolved that the Resident and Ratepayer Satisfaction Survey 2015 report be received.

5. COUNCIL PUBLIC EXCLUDED SESSION

Moved by Mayor Gray seconded by Councillor Millton and resolved that the public be excluded from the following parts of the proceedings of this meeting namely;

- a. New Zealand Police Update***
- b. Confirmation of Minutes of Council Public Excluded meeting held on 15/04/2015***
- c. Confirmation of Public Excluded Extraordinary Council meeting held on 24/04/2015***
- d. Civic Building Project Subcommittee Update & Civic Building Update Report***
- e. Appointment of Representatives to the Community Development Committee***
- f. Clarence Forest.***

The meeting adjourned at 12.07pm and resumed at 1.03pm.

6. CONFIRMATION OF MINUTES

Councillor Diver entered the meeting at 1.13pm.

Council 15/04/2015

Moved by Mayor Gray, seconded by Councillor Diver and resolved that the minutes of the Council meeting held on 15 April 2015 be confirmed as a true and accurate record subject to the following changes under Eco-burials on page 96 of the agenda;

- Change "Mark Blacken" to Mark Blackham"***
- Add the following "Natural burials were arguably a better solution for body disposal than embalming and deep burials in MDF caskets which polluted the soil and also cremation which polluted the air and used large quantities of energy."***

7. ENVIRONMENT CANTERBURY UPDATE

K Heays, I Brown, M Griffin, C Armour from Environment Canterbury and T Howard, Kaikoura Zone Water Committee Chairman, were in attendance to present this item.

An overview of the new ZIP Implementation Team initiative was provided. I Brown was the Team Leader for the Kaikoura Hurunui/Waiiau Team. Environment Canterbury had reshuffled staff resources to be more in line with the 10 Water Zone Committees across the region. The consenting department had also been restructured as well.

The role of the team was to facilitate progress towards achievement of the 5 years outcomes of the Zone Committees, identify opportunities, help minimise undue delays, encourage collaboration, build strong relationships, be available and accountable. The team would be working out of the Hurunui District Council office.

The Team's tasks would be focussed around biodiversity and natural values of the Clarence catchment, nutrient management, Kaikoura plains and hill country, in stream health of Lyell Creek, minimising impacts of transport corridors and resolving one-off issues.

8. YOUTH COUNCIL

S Beardmore and T Hooper were in attendance to present this item.

A report of Youth Council activities was tabled. Youth Council would be taking part in Pink Shirt Day, an anti-bullying campaign, the following Friday and challenged Council to take part. T Hooper felt people were more aware of bullying at the High School and that it could be stopped.

Youth Council would be making a submission to the Long Term Plan and had a survey which would be circulated to youth for feedback.

The Youth Council's main youth week activity would be a youth performance night which would be held on the 5th of June. The Scout Hall would be set up as a café style performing venue and if successful a jam night for youth would be held once a month. It was noted there was not a lot for youth to do in the evenings in Kaikoura.

9. COMMITTEE UPDATES

Destination Kaikoura

Destination Kaikoura was currently at TRENZ along with Whale Watch and Encounter Kaikoura. The stand areas had been joined together to give a larger Kaikoura space.

10. MAYOR'S REPORT

Mayor Gray advised he had spoken to Equip through Local Government New Zealand regarding the Chief Executive Officer recruitment process. Information had also been sought from five other recruitment companies. The CEO Performance Review Subcommittee would be brought together initially to look over the information provided from the companies.

Mayor Gray wished to publicly thank S Grant, Chief Executive Officer for his work over the 18 years which he had been in the role.

Councillor Morgan entered the meeting at 1.57pm.

Mayor Gray had sought an opinion on the recording of the result in the minutes when a division was called as per Standing Orders. M Reid from Local Government New Zealand had agreed the wording was ambiguous and it would be clarified when the new Standing Orders were published. It was noted however that it was consider good practice to record all names and votes when a division was called and this would be the practice undertaken in future. Councillor Blunt advised 18 Councils had been asked how they recorded the result in the minutes following a division. 1 did not record the names, 2 did not know as they did not recall a time a division had been called and 15 Council's advised they would record the names of members and how they voted.

11. CONFIRMATION OF MINUTES

Extraordinary Council 24/04/2015

Moved by Mayor Gray, seconded by Councillor Harmon and resolved that the minutes of the Extraordinary Council meeting held on 24 April 2015 be confirmed as a true and accurate record.

12. ADOPTION OF REPORTS

Works and Services Committee 15/04/2015

Moved by Councillor Mackle, seconded by Mayor Gray and resolved that the report of the Works & Services Committee meeting held on 15 April 2015 be adopted.

Environmental Services Committee 15/04/2015

Moved by Councillor Diver, seconded by Councillor Millton and resolved that the report of the Environmental Services Committee meeting held on 15 April 2015 be adopted.

Finance & Policy Committee 15/04/2015

Moved by Councillor Howden, seconded by Mayor Gray and resolved that the report of the Finance & Policy Committee meeting held on 15 April 2015 be adopted.

13. MINUTES TO BE RECEIVED

Hearings and Applications Committee 11/03/2015

Moved by Councillor Diver, seconded by Councillor Mackle and resolved that the minutes of the Hearings and Applications Committee meeting held on 11 March 2015 be received.

Kaikoura Zone Water Committee 25/03/2015

Moved by Mayor Gray, seconded by Councillor Blunt and resolved that the minutes of the Kaikoura Zone Water Committee meeting held on 25 March 2015 be received.

14. URGENT BUSINESS

1. Freedom Camping

Councillor Blunt advised the issue had been raised at some of the Long Term Plan community meetings. He advised he would like Council staff to contact Wairoa District Council staff regarding its Policy on freedom camping in order to prevent non self contained campers from polluting Kaikoura's pristine environment. A discussion was held regarding, policies, bylaws, no camping areas and being more proactive in allowing people to set up campgrounds.

The Chief Executive Officer advised staff could follow up on what Wairoa had in place.

15. PROCUREMENT POLICY

The Procurement Policy was based on the natural step process which was used by other Councils and was a process for staff to use when looking at purchasing. It was around changing the culture of the organisation and the

aim was that the Policy would flow down to contractors. Part 2 of the Policy was taken from the Office of the Auditor General's best practice guidelines.

Moved by Councillor Howden, seconded by Councillor Diver and resolved that Council adopt the Procurement Policy.

There being no further business the meeting closed at 4.31pm.