

**KAIKOURA DISTRICT COUNCIL MEETING HELD AT 1PM ON
WEDNESDAY 20 NOVEMBER 2013 AT MEMORIAL HALL SUPPER
ROOM, ESPLANADE, KAIKOURA.**

AGENDA

- 1. Apologies**
- 2. Open Forum – Session for members of the public wishing to comment on items included in this agenda.**
- 3. Matters of Importance to be raised as Urgent Business**
- 4. Appointment of Committee Chairpersons and Members of Committees**
 - A report will be tabled at the meeting
- 5. Appointment to Outside Committees**
 - A report will be tabled at the meeting
- 6. Schedule of Meetings**
 - A report will be tabled at the meeting
- 7. Request for Temporary Road Closure – Summersounds Music Festival** *page 1*
- 8. Civic Building Report** *page 4*
- 9. Officer's Reports**
 - *Works and Services* *page 11*
 - *Building Report* *page 15*
 - *Resource Management* *page 16*
 - *District & Environmental Planning* *page 18*
 - *Library Report* *page 22*
 - *Finance Report* *page 23*
- 10. Mayor's Report** *page 33*
- 11. Minutes to be Confirmed:**
 - *Inaugural Council 30/10/2013* *page 34*
 - *Extraordinary Council 31/10/2013* *page 36*
- 12. Urgent Business**

Request for Temporary Road Closure – Summersounds Music Festival

A request has been received to temporarily close Old Beach Road from Skevingtons Road to Schoolhouse Road and Harnetts Road from Old Beach Road to Wilderness Road from 7.30am on the 11th of January 2014 until 5pm on Sunday 12 January 2014 for the purpose of Summer Sounds Music Festival.

The request from the organisers is attached.

Under the Transport (Vehicular Traffic Road Closure) Regulations 1965 the controlling authority (Kaikoura District Council) may agree to temporarily close the road. A notice of its intention to close the road must be advertised 42 days before the proposed period of closure and any person affected by the closure may lodge an objection no later than 28 days prior. Objections can then be heard and if after considering the objections the controlling authority decides to close the road further public notice must be given.

Recommendation:

It is recommended that under Transport (Vehicular Traffic Road Closure) Regulations 1965 the Council agree to close Old Beach Road from Skevingtons to Schoolhouse Road and Harnetts Road from Old Beach Road to Wilderness Road from 7.30am on Saturday 11 January to 5pm on Sunday 12 January 2014 for the purpose of the Summersounds Music Festival.

Author: Executive Officer
Endorsed by the Chief Executive Officer

WORKS AND SERVICES REPORT

1.0 WATER SUPPLY

1.1 Urban Water

Operations – Kaikoura Urban Supply

This facility operated satisfactorily during the reporting month.

Operations – Suburban Supply

Irrigation has commenced from the Suburban supply.

Water Demand

Table 1 below shows the water demand for the reporting month measured from the Mackle's bore. Some data was lost on nine days in September and one day in October due to telemetry faults however the cumulative totals are correct.

Water Demand (m³/day)				
	<i>Min</i>	<i>Avg</i>	<i>Max</i>	<i>Total Demand</i>
July 2013	1157	1826	2626	58,416
August 2013	1710	2001	2668	62,021
September 2013	1380	2272	2668	68,151
October 2013	2093	2607	3426	78,199

Table 1: Water Demand for reporting period

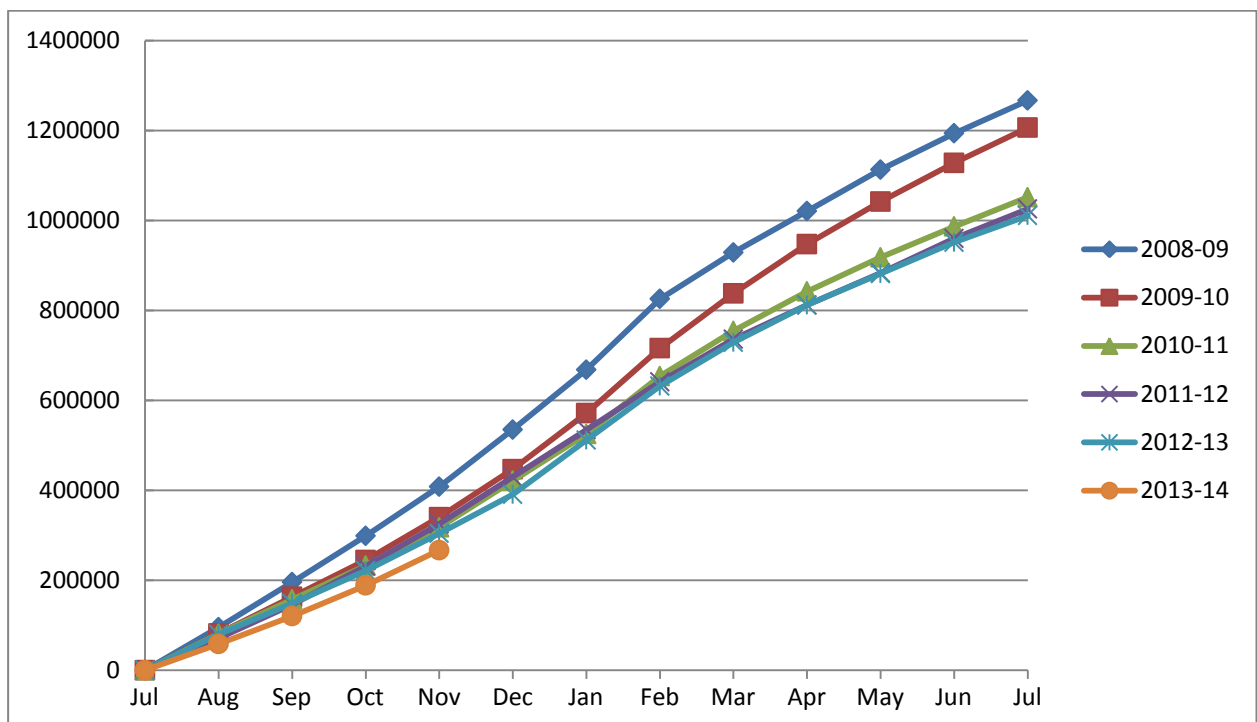


Figure 2: Cumulative Water Demand in cubic metres

1.2 Kincaid Water Supply

There were no issues with this system during the reporting month.

1.3 Oaro Water Supply

There were no issues with this system during the reporting month.

1.4 Fernleigh Water Supply

There were no issues with this system during the reporting month. A meeting of the committee was held.

2.0 SEWER SYSTEM

Table 2 below shows the average sewage flows for the reporting month. The average sewer flow is taken at the outlet of the oxidation pond as the new flow meter at Mill Road has not been fully synchronized to capture the total flow at the upgraded facility.

The total flow for the month of October 2013 was 34,484m³. The Mill Road flow meter has had work on it as a result of the upgrade to the pump station and as a result incorrect readings were fed through to the system. These readings were a factor of 10 out and were updated for this report.

<i>Sewage flows (m3/day) – Mill Rd</i>			
	<i>avg</i>	<i>max</i>	<i>Total Flow</i>
July 2013	967	2012*	30,255**
August 2013	857	1771*	25,723**
September 2013	857	2005*	25,710**
October 2013	1149	2931*	34,484**

Table 3 : Sewage generated for reporting period

*The asterisk figure represents daily flows during heavy rainfall events.

**The double asterisk figure has not been adjusted to reflect inflows from storm-water.

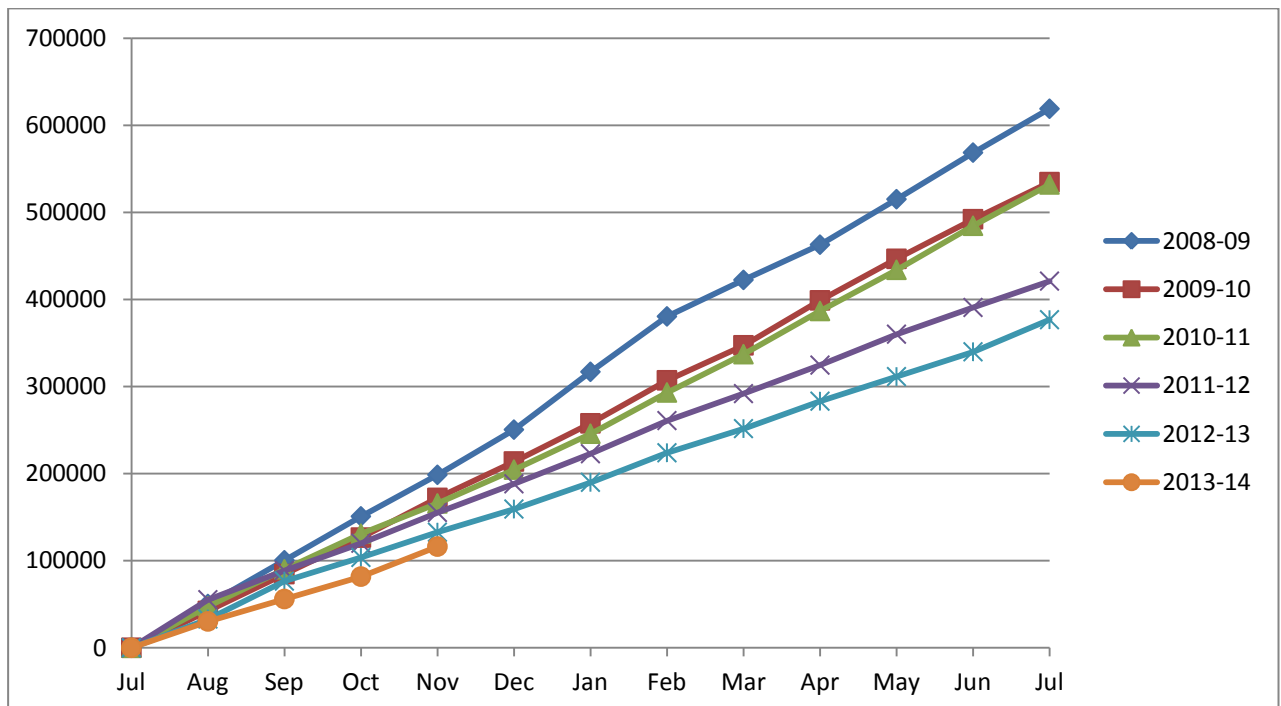


Figure 2: Cumulative Water Sewerage Discharge to Oxidation Ponds in cubic metres

The valve chamber at the Esplanade was upgraded with replacement of the valves and lid.

Sewer Pump Station upgrades

All pump stations are now in the maintenance period. The final report to the Ministry of Business, Innovation and Employment is being completed to obtain the resultant subsidy.

3.0 STORMWATER

Significant work planned or completed for November includes:

- New swale for stormwater adjacent to the race course to link up to the proposed new culvert at South Bay.

4.0 PARKS AND RESERVES

The parks and reserves were satisfactorily maintained during the reporting month.

Significant Work planned or completed for November includes:

- Tidying and trimming trees on Churchill Park
- Tidy up of Takahanga Domain

The following events have been scheduled

- Pascals, The confectionary company, has requested to use Churchill Park for a combined road safety, advertising message.
- The Combined Churches have requested that they can use Churchill Park for an event centred around Carol singing on Sunday 8th December (or the following Sunday subject to weather).

5.0 BUILDINGS

Significant work planned or completed for November includes:

- Renovations to Unit 14 in the pensioner flats at 95 Torquay Street
- Removal of the chimney, new bathroom, new insulation, new hot water cylinder, new wall linings and carpet to Unit 4 in the pensioner flats at 95 Torquay Street. This is the first major upgrade to this 60 year old unit.

6.0 AIRPORT

The airport cafe has requested new signage approximately 800x600mm on the side of the airport building and another sign at the entrance subject to NZTA approval prior to recommencing business.

Significant Work planned or completed for November includes:

- Shift entrance structures and plinths from State Highway back into airport, NZTA initiative.

7.0 PUBLIC TOILETS

From inspections carried out, the toilets were found to be in a fair condition.

The Department of Conservation will complete work on the toilets at Point Keen before Christmas and the surrounding reserve will be landscaped and finished over the summer.

8.0 ROADING

The roads are being maintained in a satisfactory condition as required during the reporting month. There is still some pothole patching to bring roads to the required standard. Pre-reseal repairs have been substantially completed. The 3-monthly maintenance grading cycle commenced in mid November.

The following more significant projects were completed in October:

- Drainage on Inland Road
- Drainage Mt Fyffe road

Significant work planned or completed for November includes:

- Replacement culvert on Waipapa Road
- Seal widening by Jimmy Armers Toilets
- Replacement culvert in front of cemetery gates
- Shoulder drainage and repairs on Puhi Puhi Valley Road
- New culvert in South Bay (subject to approval)

Significant work planned for December and 2014:

- Reseals on sections or all of the following roads and streets: Inland, Parsons, Schoolhouse, Grange, Topline, Harnetts, Bullens, Moa, Weka, Kaka, Torquay, Kotare, South Bay, Scarborough, Davidson, Avoca, Makura, Moana, Oaro M, Rakanui
- Seal Extension on Postmans Road and Kiwa Road
- Update of the RAMM asset inventory

9.0 FOOTPATHS

Significant work planned for December

- New footpath on Deal Street (subject to approval)

Author: Manager Operations and Services
Endorsed by the Chief Executive Officer

BUILDING REPORT

There were 14 Building Consents with a combined construction value of \$1,439,701.00 issued for the month of October 2013. These consents were for:-

- 4 Dwellings
- 1 large implement Shed
- 3 Alterations
- 1 Garage
- 1 Farm shed
- 2 Solid fuel heaters
- 1 Marquee
- 1 Drainage

There were 4 Code Compliance Certificates issues for the month of October 2013.

9 Land Information Memorandums were issued in the month of October 2013.

Author: Senior Building Control Officer
Endorsed by the Chief Executive Officer

RESOURCE MANAGEMENT

Resource Consent Update: 10 September to the 13 November 2013

Seven applications have been received for land use consent and 1 application for subdivision.

Notified Consents

2 Crush New Zealand appeal has been resolved. No notified consents are in progress.

Monitoring

Monitoring of complaints and resource consent conditions is ongoing.

General

Project Information Memorandums and inquiries have been picking up.

Author: District Planner
Endorsed by the Chief Executive Officer

RESOURCE CONSENT UPDATE LIST FOR THE PERIOD FROM 10 SEPTEMBER 2013 TO 13 NOVEMBER 2013

Resource consents decisions issued:

Type of Consent	Applicant	Address of Activity	Number of New Lots / Guests
2 Lot Subdivision	Seaward Hums	39 Beach Road	
Visitor Accommodation	Susan Harland	37 Avoca Street	6
Commercial activity, Penguin viewing & research – Coastguard building	Kaikoura Coastguard Inc	Reserve land near Moa RD.	
Visitor Accommodation up to 6	Bowen Gwynfor & Elizabeth	63 Shearwater Drive	
Dwelling in Flood Zone	Winston Smith	135A Beach Road	
Visitor Accommodation 4	Michael and Debra Jowsey	266 Red Swamp Road	4
Road Boundary Setback	James Bradbury	45 Kotuku Road	
Road Boundary Setback	Stonewood Homes Marlborough Ltd	17 Sharewater Drive	
3 Lot Subdivision	Daniel Pettit Family Trust	620 State Highway 1	3
2 Lot Subdivision	Cerven Deer Company	1007 SHWY	2
Creation of ROW	Graeme Dasler	29 South Bay Parade	

Active consent applications currently in process:

Type of Consent	Applicant	Address of Activity
4 Lot Subdivision	DJ Armstrong CS Smith	13 South Bay Parade
S37 Request – extension of time	2Crush NZ	Mt Fyffe Road

Consent applications awaiting receipt of further information requested from applicant or on hold:

Type of Consent	Applicant	Address of Activity
Subdivision: 2 lot subdivision & dwellings	Reardon SJ & AR	19 Old Beach Rd
Land Use- Visitor accommodation 2 guests and non-compliance with height standard	N Mitchell	13 Swyncombe Place
Land Use- Visitor Accommodation under 8 holiday home	Brown Euan	39 Kotuku Rd
Land Use- Digging in Archaeological Area	W Slee & M Bolt	42a Avoca Street
Land Use-Dwelling Exceeding Height Standard	Lawerence	188 Torquay Street

DISTRICT PLAN & ENVIRONMENTAL PLANNING REPORT

Welcome to the new and returning Councillors to the current term.

National Documents

Resource Management Reforms

The Ministry for the Environment has issued advice from the Minister on the Resource Management Reforms. Factsheets have been produced to summarise the main changes made by the Resource Management Amendment Act 2013, the Local Government (Auckland Transitional Provisions) Amendment Act 2013, and the Local Government Official Information and Meetings Amendment Act 2013.

The main changes are:

- Changes to the resource consent process
 - new and clearer direction on the information applications need to contain
 - clearer criteria for accepting complete applications
 - an increased time limit for deciding whether to accept an application
 - improvements to the description of processing timeframes
 - that more information from the application can be adopted in a council officer's report.
- Six-month processing of notified consent applications
 - only one 'clock stop' for further information requests under section 92(1) of the RMA (reduced from two), which must occur before notification
 - no clock stops between notification and the decision (giving a fixed timeframe for decisions to be made), unless the applicant requests processing be suspended
 - more time to decide whether to notify applications and to serve notice (20 working days, up from 10 working days)
 - inclusion of the time for a hearing within the total processing timeframe
 - mandatory pre-provision of evidence before a hearing
 - a new provision for applicants to request their application be put on hold for up to 130 working days (six months).
- Auckland Unitary Plan process – no relevance to Kaikoura
- Direct referral
 - requiring a council to grant direct referral requests for projects that meet a certain investment threshold, which will be set by regulations
 - clarification of the mandatory content of a council's planning report and the role of a council at the Environment Court hearing, including a council's cost recovery
 - an increased time limit for applicants to lodge their application with the Environment Court
 - clarification of how submitters who want to be heard notify the Environment Court
 - application of the anti-trade competition provisions to direct referral.
- Section 32 of the RMA
 - identifying and assessing the costs and benefits of the environmental, economic, social and cultural effects, and if practicable to quantify these
 - requiring an assessment of the opportunities for providing or reducing economic growth and employment
 - clarifying that the evaluation report must correspond to the scale and significance of the anticipated effects of the proposal.
- Minor and technical amendments.
 - clarifying the policy intent of district rules about trees

- changes to section 360 of the RMA that allow regulations to be made requiring local authorities to monitor the environment according to specified methodologies, and to require information to be provided within specified time limits
- extending the emergency provisions of the RMA to all lifeline utilities
- minor changes and clarifications to the proposals of national significance board of inquiry process under the RMA and LGOIMA amendments to section 269 of the RMA to require the Environment Court to manage proceedings in a way which promotes timeliness and cost effectiveness
- clarifying the timeframes for parties to proceedings to notify the other parties that they have joined
- requiring that any person served with an enforcement order, who wants to be heard by the Environment Court, must let the Environment Court know within 15 working days of receipt of the application
- clarifying that minor corrections can be made to a national policy statement without a public process
- extending the timeframe for correcting minor mistakes in a resource consent.

Resource Management Monitoring and Review Project

A submission on this project was lodged with the Ministry. No further information on this project has been reported.

National Policy Statement for Renewable Electricity Generation 2011 (NPS REG)

Work is occurring on the NPS REG as time permits.

Canterbury Regional Council

Canterbury Regional Policy Statement (CRPS)

Staff are to continue planning on implementation of the Canterbury Regional Policy Statement.

Policy 11.3.3 addresses earthquake hazards and a workshop was attended in Rolleston on 29th July. Environment Canterbury has engaged GNS Science to map active faults throughout the Canterbury Region. Kaikoura district is presently mapped in the GNS Science 2006 report "Geology of the Kaikoura Area" it is hoped the additional mapping/research will provide more specific details on these faults.

Land and Water Regional Plan

The Canterbury Regional Council's reply to submissions has been scheduled for 12-16 August 2013. Decisions were anticipated in September, advice on the Environment Canterbury's website states *"The Hearings for the Proposed Canterbury Land and Water Regional Plan have now been closed. The Hearing Commissioners will provide their recommendation in due course."*

Walking and Cycling

Construction of new sections of the walking and cycling strategy are now being focused on.

Te Korowai

A decision has been made by the Government to support implementation of a Strategy prepared by Te Korowai for protection and special management of the Kaikoura marine environment. The Government officials are working on special legislation to implement the Kaikoura Marine Strategy; this will be presented to cabinet in due course.

With the special legislation underway, Te Korowai will be better placed to push on with voluntary agreements with commercial fishers, a code of practice for charter fishers and a number of educational and research programmes.

Work is continuing on the implementation of the relevant part of the strategy in the Kaikoura District Plan. Councillors will be notified of the timeframe associated with this plan change at the next Council meeting.

Earthcheck Certification

The Earthcheck auditor will be in Kaikoura on 18th and 19th November to carry out Kaikoura's onsite audit for Environmental Certification. Kaikoura achieved benchmarking status in September for the 2014 financial year. It is planned to run workshops on our Earthcheck certification and environmental commitment with businesses and residents in 2014, after the busy season.

Business Discussion Group (formally Beach Road Business Owners Meeting)

Meetings are ongoing; a verbal update on this group will be given by the District Planner

Waste Minimisation

Waste Minimisation has had a focus on recycling markets, as many markets have changed for recycling commodities. The glass plant is up and running, with markets being sought for the processed glass. Diversion rates for the 2013 financial year are 76%. Work needs to focus on encouraging residents and businesses to continue to recycle, with a focus on reducing the use of non-recyclable packaging. It is planned to run workshops and recycling awareness programs in the coming months.

New Zealand Petroleum and Minerals

A Community meeting is to be held on the 25th November at the Marae to discuss Oil Exploration with the wider Community. The Crown agencies in attendance at the hui will be;

- Ministry for Business Innovation and Employment (MBIE) – plan for promoting mining
- NZ Petroleum and Minerals (NZPAM) – part of MBIE, manage the Crown Minerals permit process, including Block Offers
- High Hazards Unit (HHU) – part of MBIE, soon to be part of WorkSafe NZ, manage well integrity and petroleum installation design, operations and risk management systems
- Ministry for the Environment (MfE) – responsible for environmental policy and for setting up processes managed by regional councils and the EPA (still to be confirmed for the hui)
- Environmental Protection Authority (EPA) – manage environmental effects of activities outside 12 nautical miles
- Maritime NZ (MNZ) – responsible for oil spill response planning, working with regional councils

The agenda is as follows.

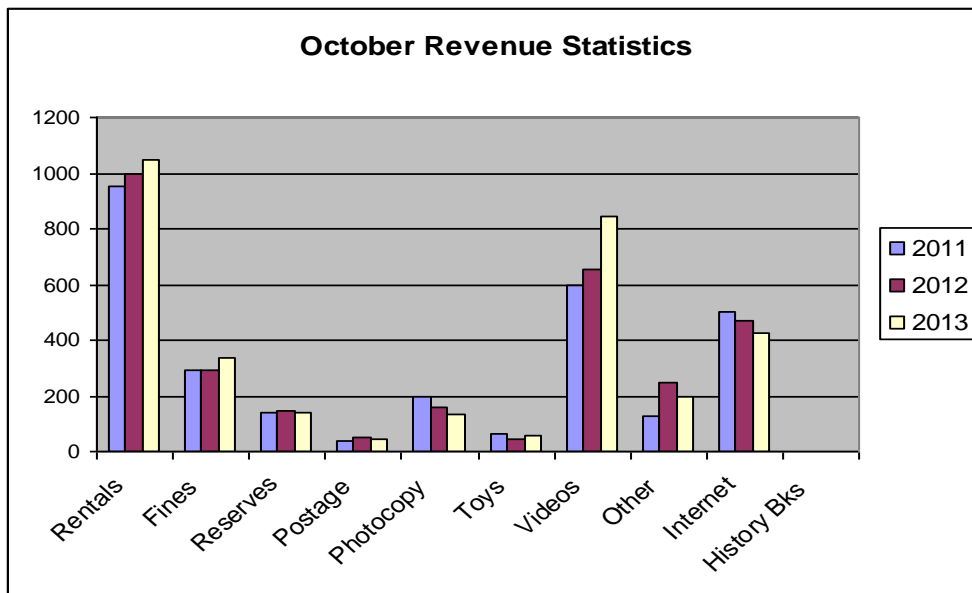
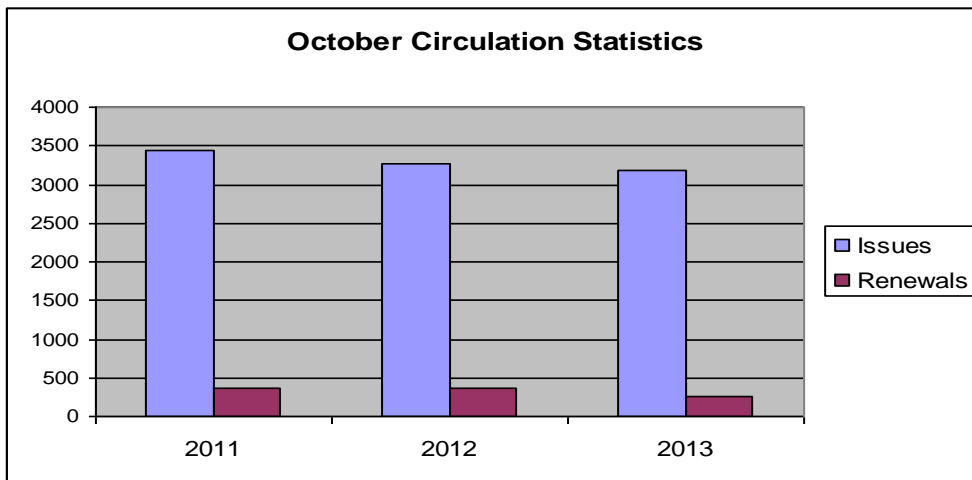
- **Afternoon session;**
- 1pm - Powhiri
- 1.45pm - Kaputi
- 2pm – Introduction by Mark S and then David Smol (MBEI CEO)
- 2.10pm – Presentations (brief) by Crown agencies
- 2.30pm – Panel discussions with community
- 4.30pm – Break and refreshments for rūnanga members and Crown agencies before the evening session.

- **Evening session;**
- 5.30pm – mihi mihi (if needed)
- 6pm – Panel discussion
- 8pm – closing comments and Poroporoaki

With the first feedback on issues sought from Councillors and the Community to ensure the right advisors are present from Wellington. If anyone wishes to raise specific issues, please email the Executive Officer and this information will be collated and sent to New Zealand Petroleum and Minerals.

Author: District Planners
Endorsed by the Chief Executive Officer

LIBRARY REPORT



Collection Development

◆ General DVD collection has been re-arranged with shelves added to accommodate the popular items, allowing for an adult non-fiction display shelving unit which is proving popular with the public.

Class Visits

◆ Adult Learning Centre enjoyed 5 visits on the 1st, 3rd, 4th, 15th, & 24th October 2013.

Author: District Librarian
Endorsed by the Chief Executive Officer

FINANCE REPORT

Update on Annual Report to 30 June 2013

The Annual Report for 30 June 2013 was adopted within the statutory deadline on the 31st October 2013. The detailed report version is in the process of being printed and delivered to the Council, while the audit opinion for the summary report version was received on the 13th November 2013 and this is also underway now.

Statement of Financial Position

Current Assets up v/s last year as 3 commercial properties worth \$1.853m classified as Current Assets Held for Sale. Prepayments slightly up due to shares in Civic Assurance not yet received and hence need to be accounted under prepayments. Cash equivalents and trade receivables position as expected at the start of the year. Overall non-current assets are up by \$5m due to a significant upward movement in asset revaluations for year ended 30 June 2013, classification on commercial properties, positive revaluations of forestry assets in Marlborough Regional Forestry (MRF) and the withdrawal of sinking finds held by Public Trust on our behalf. Current liabilities, i.e. trade payables and borrowings are tracking as forecasted v/s last year but overall current liabilities up by \$600k the reason being an extra quarter's worth of Environment Canterbury (Ecan) rates liability held by the Council instead of one normally and an accrual for depreciation expense worth \$400k which is timing related as our financial system roll-over is not processed yet. Non-current liabilities up by \$120k due to an increase in development contributions collected for 2012-2013 year and also increase in Ecan's share in MRF. The 2012-13 year resulted in an overall \$5.6m upward asset revaluation for Council assets which contributes towards the major portion of the equity variance between current year v/s last year.

Statement of Comprehensive Income

The month of September produced an operating surplus of \$104k v/s \$464k budgeted surplus and \$296k last year's actual surplus. Overall income down by \$400k but \$511k up on last year. Major income variances are user fees and charges down by \$69k due to lower harbour, solid waste, airport, district planning, dog control, environmental health and cemetery revenue realised. Development contributions up by \$26k v/s budget due to Kaikoura urban water and Fernleigh water and sewerage.

Grants and Subsidies down \$486, largely due to the \$400k grant still to materialise and (New Zealand Transport Agency) roading claims for September and October processed later than usual and subsequently accounted at a later date. Other revenue is up by \$136k fundamentally due to further MRF capital distributions. Overall expenditure down by \$39k v/s budget. Major expenditure variances are personnel expenses up 6.5% v/s budget. Depreciation down \$9k v/s budget. Financing expenditure up \$41k v/s last year but down \$14k and 10% v/s budget. Operating expenses down by \$40k and 4.5% v/s budget.

Statement of Activity Performance

Income Variances:

Overall income down on budget by \$400k. The main variances are:

Activity	Variance	Main Reason
Roading	Down 52,879	Timing of NZ Transport Agency claims.
Community Facilities	Down \$403,981	Grant funding still to be received.
Commercial Activities	Up \$115,550	Harbour revenue down \$21k but MRF distributions up \$138k.
Regulatory and Control	Down \$20,333	Lower Dog control, Stat Planning & Traffic control revenue.
Safety & Well-Being	Down \$65,515	Timing of grant funding for strengthening families, family violence, violence co-ordination etc.
Interest	Down \$7,123	Lower interest rates and longer deposit terms offered by banks.

Expenditure Variances:

Overall expenditure down \$39k on budget. The main variances are:

Activity	Variance	Main Reason
Roading	Down \$8,303	Timing of Rooding maintenance costs.
Water Services	Up \$16,360	Extra Maintenance work done carried out on Kaikoura Urban, Oaro and Kincaid waters.
Sewerage	Down \$21,517	Insurance premiums less than budgeted.
Community Facilities	Down \$57,290	Timing of maintenance related work.
Regulatory & Control	Down \$21,679	Personnel expenses and Insurance premiums less than budgeted.

Statement of Cashflows

Please accept our apologies; due to time constraints we were unable to furnish a Statement of Cashflows.

Capital Expenditure

To date, the Council has spent \$1,137,923 on the Civic centre project and \$269,781 in the month of September. Sewer capital projects which have been continuing over a number of years are being reported as total contract costs as \$295k spent on reticulation renewals and \$364k spent on new pump stations.

Working Capital & Liquidity

Working capital is sitting quite high at \$7.634m as expected due to the significant rates strike for the year. Liquidity is sitting at 2.55:1 (\$2.55 available for every \$1 we owe within the next 12 months).

Budget Performance Graphs

All activities tracking close to budget with small variances apart from Community Facilities. Commercial Activities' performance is significantly higher than budget due to MRF capital distributions, this performance does not include the latest distribution we received in November that amounted to \$28,750.

Income & Expenditure Types

Rates revenue making up 62% of our total due to lower amounts collected from user fees & charges and grants & subsidies for September. Capital expenditure still being the highest expenditure area followed by operating and personnel expenses.

STATEMENT OF FINANCIAL POSITION
AS AT 30 SEPTEMBER 2013

	BUDGET to year end \$	ACTUAL 31/09/13 \$	ACTUAL 31/09/12 \$
ASSETS			
Current Assets			
Cash & Cash Equivalents	2,636,611	5,249,467	4,144,106
Trade & Other Receivables	950,992	5,405,732	6,675,606
Prepayments & Inventory	71,111	91,950	77,598
Other Financial Assets	399,852	-	318,795
GST Refundable	14,400	-	-
Non-Current Assets held for sale	-	1,853,000	-
Total Current Assets	4,072,966	12,600,149	11,216,105
Non-Current Assets			
Other Financial Assets	742,583	4,000	636,279
Forestry Assets	2,583,334	2,516,407	2,014,458
Investment Property	3,841,000	1,380,163	3,850,000
Property, Plant & Equipment	170,179,840	158,535,412	150,995,904
Total Non-Current Assets	177,346,757	162,435,982	157,496,641
TOTAL ASSETS	181,419,723	175,036,131	168,712,746
<u>LIABILITIES</u>			
Current Liabilities			
Trade & Other Payables	1,029,513	2,523,471	1,890,108
Employee Liabilities	-	214,250	107,134
Borrowings - Current	2,148,847	2,228,000	1,685,000
Provisions	-	-	35,887
Total Current Liabilities	3,178,360	4,965,721	3,718,129
Non-Current Liabilities			
Provisions	-	41,711	99,521
Borrowings - Non Current	6,219,606	4,947,000	4,772,000
Other Term Debt	248,912	917,124	798,419
Total Non-Current Liabilities	6,468,518	5,905,835	5,669,940
EQUITY			
Public Equity	85,653,996	91,792,201	91,789,650
Asset Revaluation Reserve	84,737,637	69,334,577	63,713,521
<i>Special Funds & Reserves</i>	1,381,212	3,037,797	3,821,506
Total Equity	171,772,845	164,164,575	159,324,677
TOTAL LIABILITIES & EQUITY	181,419,723	175,036,131	168,712,746

STATEMENT OF COMPREHENSIVE INCOME
AS AT 30 SEPTEMBER 2013

	BUDGET 31/09/13 \$	ACTUAL 31/09/13 \$	ACTUAL 31/09/12 \$
REVENUE			
Rates Revenue	1,264,142	1,267,186	810,138
Water Meter Charges	-	2,752	72,623
User Fees & Charges	485,681	416,052	388,087
Grants & Subsidies	613,363	126,802	286,728
Development Contributions	26,197	52,557	- 55,398
Interest Revenue	45,351	38,228	25,085
Other Revenue ¹	13,721	150,535	9,440
Gains	-	-	-
Total Revenue	2,448,455	2,048,608	1,536,703
EXPENSES			
Personnel	476,587	501,937	243,666
Depreciation	470,696	461,373	292,977
Financing Expenses	128,904	114,927	73,913
Other Expenses	907,391	866,399	630,302
Losses	-	-	-
Total Expenses	1,983,578	1,944,636	1,240,858
Operating Surplus / (Deficit)	464,877	103,972	295,845
OTHER COMPREHENSIVE INCOME			
Gains / (Losses) on Asset Revaluation	-	-	-
Financial assets at fair value through equity	-	-	-
ECAN share of MRF	-	-	-
Total Other Comprehensive Income	-	-	-
TOTAL COMPREHENSIVE INCOME	464,877	103,972	295,845

STATEMENT OF ACTIVITY PERFORMANCE
AS AT 30 SEPTEMBER 2013

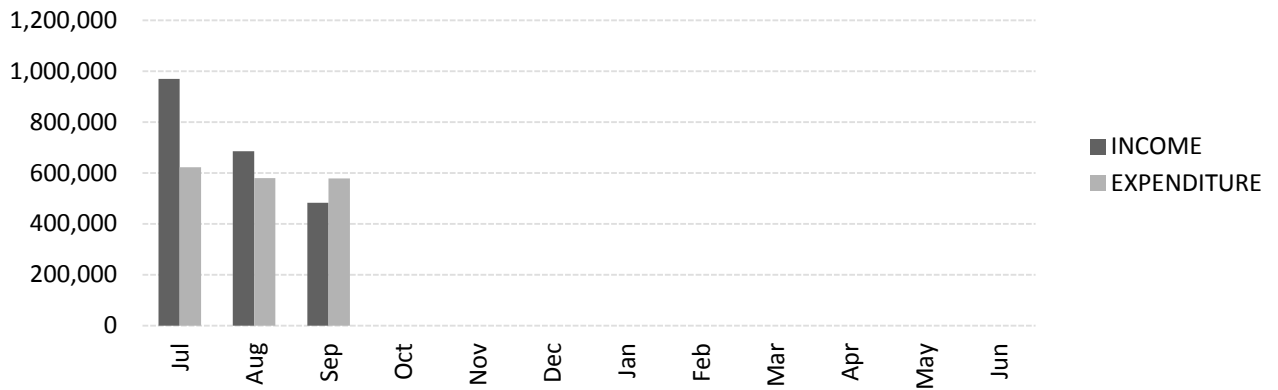
	BUDGET 30/09/13 \$	ACTUAL 30/09/13 \$	ACTUAL 30/09/12 \$
REVENUE			
Roading	290,028	237,149	159,510
Water Services	170,142	185,880	303,712
Sewerage	139,903	160,152	98,798
Stormwater	26,299	27,095	18,906
Refuse & Recycling	41,166	33,999	20,268
Community Facilities	545,352	141,371	59,210
Commercial Activities	291,311	406,861	253,537
Leadership & Governance	6,563	10,637	6,469
Regulation & Control	105,596	85,263	54,079
Safety & Well-Being	145,448	79,933	116,342
District Development	94,267	95,012	72,245
Interest Revenue	45,351	38,228	25,085
General Rates	547,029	547,029	348,542
Other	-	-	-
Total Revenue	2,448,455	2,048,609	1,536,703
EXPENDITURE			
Roading	376,197	367,896	223,673
Water Services	262,032	278,392	156,619
Sewerage	198,322	176,805	130,362
Stormwater	39,030	36,802	23,134
Refuse & Recycling	97,706	97,648	61,994
Community Facilities	318,746	261,456	165,666
Commercial Activities	97,565	98,503	70,509
Leadership & Governance	137,877	176,000	97,345
Regulation & Control	183,703	162,024	124,350
Safety & Well-Being	109,492	132,304	86,980
District Development	161,159	153,776	99,011
Other	1,749	3,031	1,215
Total Expenditure	1,983,578	1,944,637	1,240,858
Activity Surplus / (Deficit)	464,877	103,972	295,845

CAPITAL EXPENDITURE
AS AT 30 SEPTEMBER 2013

	BUDGET (PROJECT)	ACTUAL 31/09/13	ACT v/s BUD (%)	PROJECT COMPLETION (%)
Unsealed Pavement Renewals	55,000	2,266	4%	
Sealed Pavement Renewals	410,000	-	0%	
Drainage Renewals	45,000	-	0%	
Pavement Rehabilitation	95,000	752	1%	
Traffic Service Renewals	25,000	-	0%	
Roading Improvements	7,000	-	0%	
Minor Safety Improvements	52,000	302	1%	
Seal Extensions Unsubsidised	100,000	-	0%	
Footpaths Renewals	26,676	-	0%	
Streetlights	24,061	-	0%	
Kaikoura Urban Water Renewals	50,000	4,122	8%	
East Coast Reticulation Renewals	10,657	-	0%	
Kincaid Reticulation Renewals	14,546	-	0%	
Sewer Reticulation Renewals	1,709,400	1,196,244	70%	
Sewer Pump Stations Renewals	-	6,853	0%	
Sewer New Pump Station	1,143,000	1,029,527	90%	
Stormwater Reticulations Renewals	-	4,358	0%	
Stormwater Upgrades LoS	5,000	-	0%	
Book Purchases	32,772	4,546	14%	
Non-Book Purchases	1,200	499	42%	
Planting, Pruning & Thinning	4,227	-	0%	
Office Furniture & Equipment	10,000	-	0%	
Coastal Management Strategy	40,900	-	0%	
Replacement Vehicles	18,118	-	0%	
New Public Toilets	30,000	-	0%	
Pay & Display Machine	12,000	-	0%	
Council Office Renewal Expense	5,754	-	0%	
Council Office/Museum/Library	4,400,000	1,137,923	26%	
TOTAL CAPITAL EXPENDITURE	8,327,311	3,387,392		

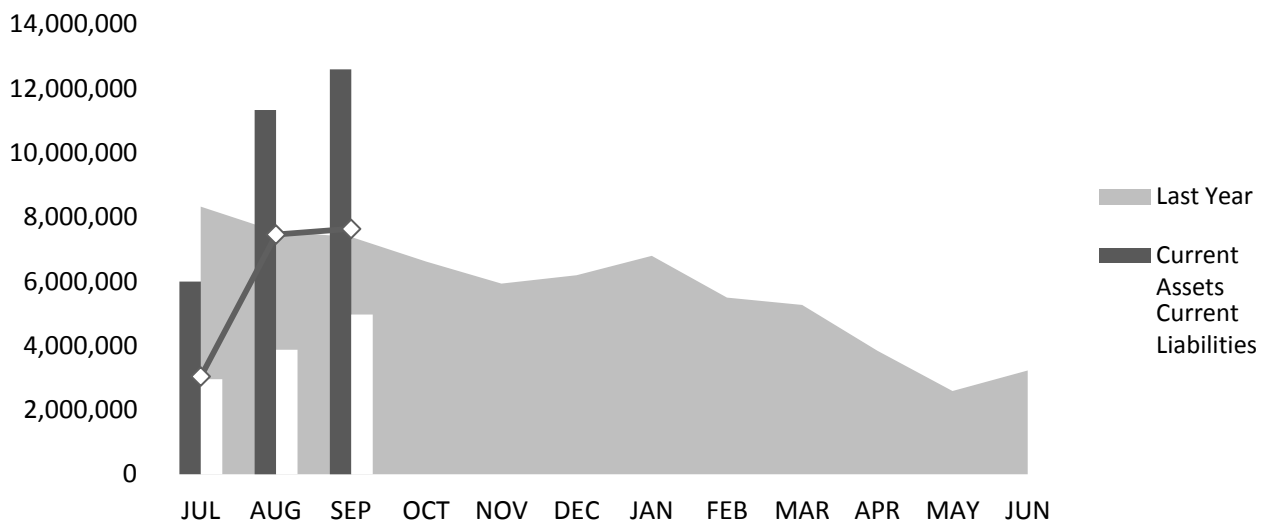
Inc v/s Exp for the month of Sep 2013

Income \$482,324 v/s Exp \$578,197 = Net Deficit -\$98,873



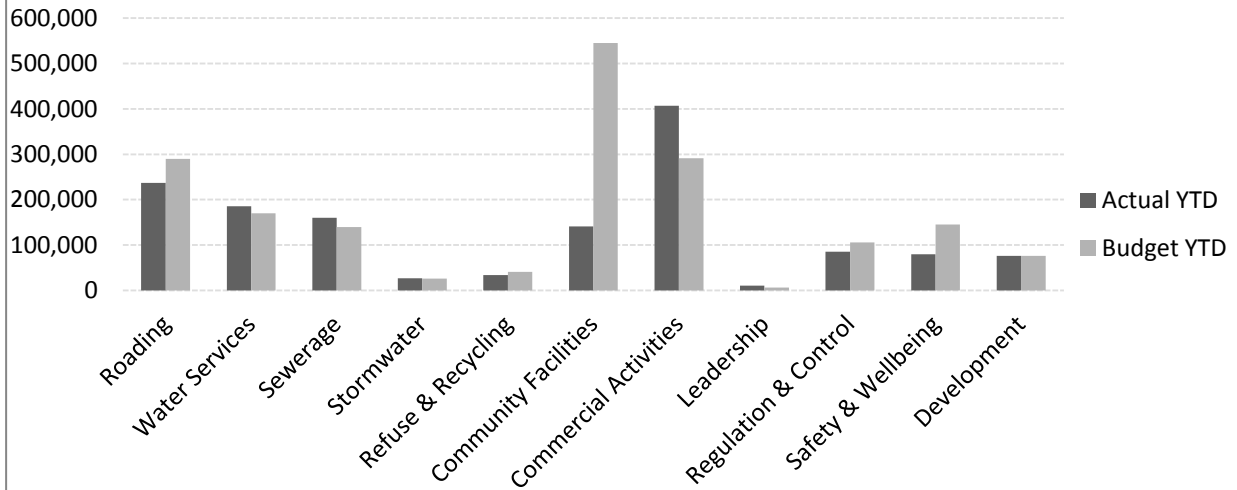
Working Capital for the month of Sep 2013

Current Assets \$12,600,149 v/s Current Liabilities \$4,965,721 = \$7,634,428



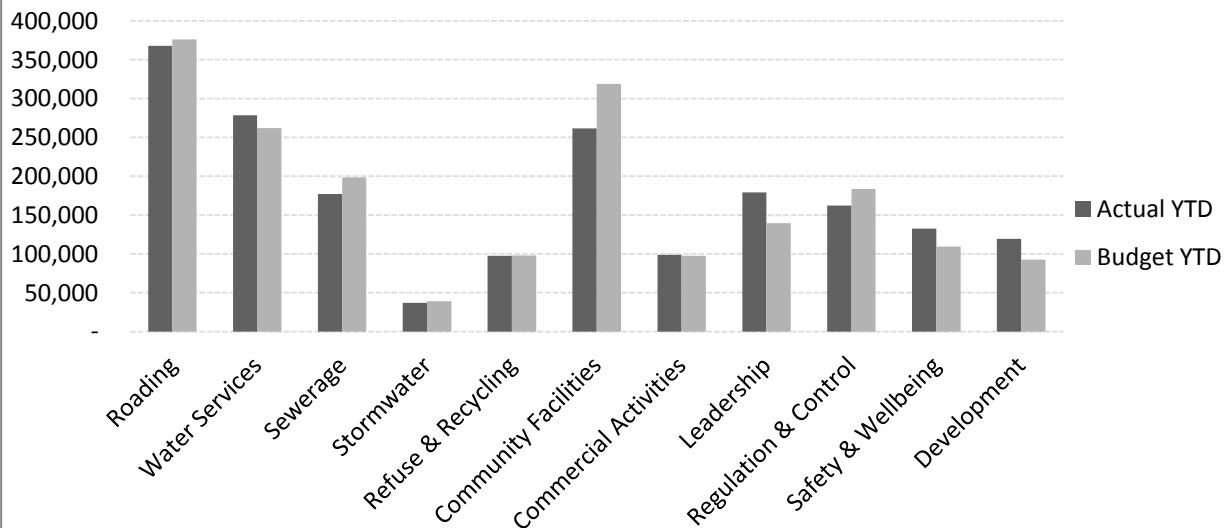
INCOME YTD

Budget \$2,448,455 v/s Actual \$2,048,609 = ↓ \$399,846

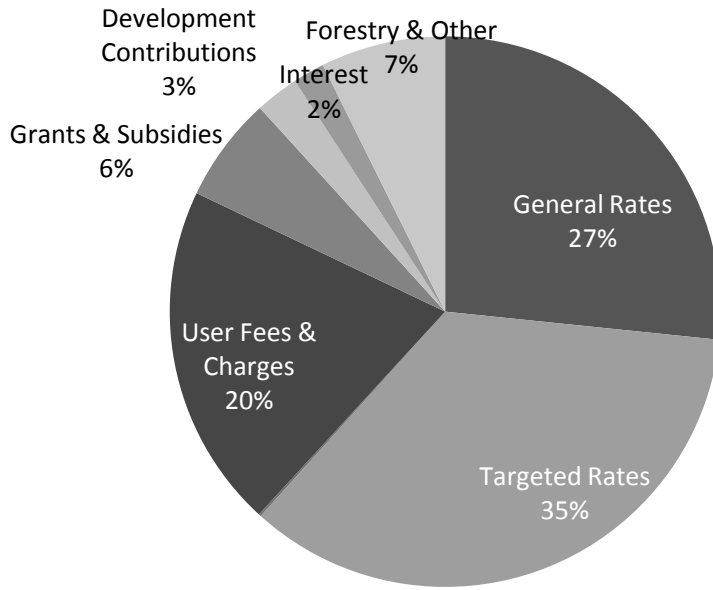


EXPENDITURE YTD

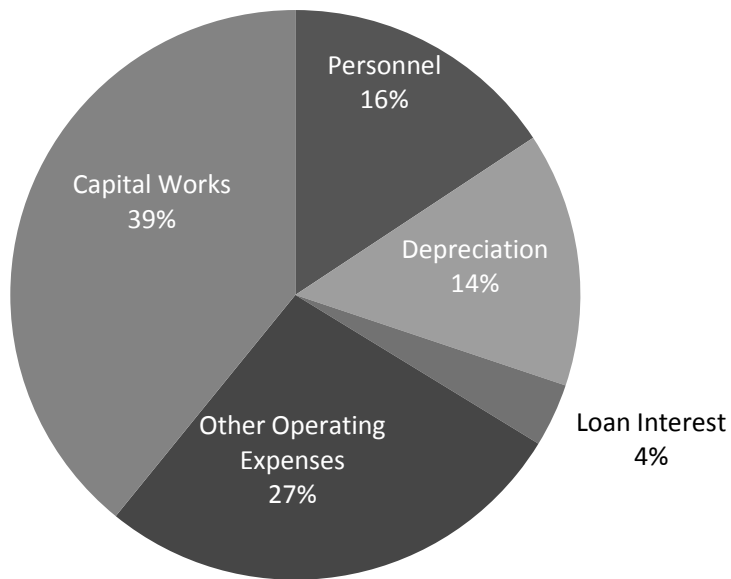
Budget \$1,983,578 v/s Actual \$1,944,637 = ↓ \$38,941



Income Type YTD



Expenditure Type YTD



Mayor's Report

The Election period certainly slows the meeting process for a period of time; however we can now begin the new triennium.

I recently attended the Canterbury Tourism AGM with Glenn Ormsby. The whole region continues to suffer mainly due to the lack of beds available in Christchurch, this is turning around slowly. There are positive vibes around increased flights coming on stream from the Asian area. We also took the opportunity to talk with the Hurunui tourism reps about opportunities going forward about hosting larger cruise ships and getting tourists into the Hanmer basin on day trips etc.

Through KITI we have been in discussions with Jim Dillely the Environment Canterbury Harbormaster regarding the issue of a rock or rocks impeding the passage of ship tenders into the jetty at South Bay. The intention is to arrange a site meet and discuss the options. The removal would allow larger cruise ships to put their passengers ashore here.

New Councillors were welcomed onto the Marae on the 12th of November. I believe we should look at working with the Runanga going forward around options that have a mutual benefit to both parties.

The new regime at KITI is well underway, Seafest 2013 has proved to be another success for KITI. Currently a sub-committee is exploring options around growing existing events and creating new events during the off season. The growth of the Kaikoura Hop car weekend is outstanding and already looks like it will grow again in 2014.

Winston Gray