

- Finance & Policy Committee Chairperson: Julie Howden
Deputy: Derrick Millton
Full Council
- Hearings & Applications Committee Chairperson: John Diver
Deputy: Craig Mackle
Member: Tony Blunt
- Planning Committee Members: Geoff Harmon
Julie Howden, Derrick Millton
- Development Contributions Review Committee Members: John Diver, Derrick
Millton, Geoff Harmon, Darlene
Morgan
- Road Naming Subcommittee Members: Craig Mackle, Geoff
Harmon, Julie Howden
- Kaikoura Enhancement Trust Trustees: Winston Gray, Tony
Blunt, Geoff Harmon
- Airport Committee Members: Geoff Harmon
- Traffic Review Committee Members: Craig Mackle,
Derrick Millton, Geoff Harmon
- Pensioner Flat Committee Members: Julie Howden, Craig
Mackle, Winston Gray
- CEO Performance Review Members: Winston Gray, John
Diver, Darlene Morgan, Geoff
Harmon
- Kaikoura Community Charitable Trust Trustee : Winston Gray
- Harbour Development Committee Members: Craig Mackle, Geoff
Harmon, Winston Gray, Derrick
Millton

There were two Committee not on the list which were Social Services and Tourism and Development. It was noted the Community Response Forum report was due in February and the formation of additional committees would be considered once the report had been reviewed. The Runanga would be advised.

Now that Committees had been established responses would be sought from organisations that normally had representatives on the Committee regarding who they would nominate for the three year term.

Works & Services Committee, Environmental Services Committee, Finance & Policy Committee and Council be held on the third Wednesday of every month excluding January.

Councillor Morgan enquired if Council was not going to hold its meetings on a Thursday how could better communication be created. The Chief Executive Officer suggested a draft agenda could be posted on the website and an advert placed in the paper reminding people to look online regarding draft agenda items.

Councillor Morgan requested terms of reference be provided for each Committee.

The motion was put and carried.

5. REQUEST FOR TEMPORARY ROAD CLOSURE – SUMMERSOUNDS MUSIC FESTIVAL

A request for the temporary closure of Old Beach Road from Skevingtons Road to Schoolhouse Road and Harnetts Road from Old Beach Road to Wilderness Road from 7.30am on 11 January 2014 until 5pm on Sunday 12 January 2014 for the purpose of the Summersounds Music Festival.

The Chief Executive Officer advised the festival had been held a number of times over the past twelve years. It was noted there had never been any issues in the past whilst the road was closed.

Moved by Councillor Harmon, seconded by Councillor Millton and resolved that under Transport (Vehicular Traffic Road Closure) Regulations 1965 Council agree to close Old Beach Road from Skevingtons to Schoolhouse Road and Harnetts Road from Old Beach Road to Wilderness Road from 7.30am on Saturday 11 January to 5pm on Sunday 12 January 2014 for the purpose of the Summersounds Music Festival.

6. CIVIC BUILDING REPORT

Included in the agenda was a report prepared by the project manager regarding the Civic Building.

The Chief Executive Officer advised there would be minimal disruption around the Christmas holiday period as the site would be closed down over Christmas from 20 December.

The Chief Executive Officer advised some contingency funds had been spent on slope stabilisation. Councillor Millton enquired if Council had obtained consent for the excavation work. The Chief Executive Officer advised a resource consent had been required. This was obtained part way through the job when it was realised a consent would be required. It was noted there had been little cost involved in obtaining the consent and Environment Canterbury had been very cooperative.

Councillor Millton enquired about fencing for the adjoining neighbour. It was generally felt providing a fence would be a good gesture. Councillor Howden noted the neighbour did not appear concerned about the situation.

The Project Manager would be invited to attend the next meeting.

7. OFFICER'S REPORTS

a) Works and Services

Sewer

The Operations and Services Manager advised the sewer pump station upgrade work was substantially complete and just required some fine tuning. Councillor Blunt advised of concerns regarding safety at the Lyell Creek pump station due to corroded steel. The Operations and Services Manager advised he was not aware of the issue but would investigate the matter with the contractor.

Public Toilets

The Department of Conservation was installing toilets at Point Kean and it was anticipated the work would be completed prior to Christmas. With the surrounding reserves landscaped and finished over the summer. It was noted the toilets were a joint venture project with Council which would improve the visitor experience.

b) Building Report

14 building consents with a combined construction value of \$1,439,701 had been issued for the month of October. This included 4 dwellings.

The Senior Building Control Officer advised an agreement was in place to help Christchurch City process its building consents. The charge out rate would be the same as Christchurch.

c) Resource Management

7 applications for land use and 1 for subdivision consent had been received during the period from 10 September to 13 November.

d) District and Environmental Planning

Resource Management Reforms

As a result of the Resource Management Reforms a number of changes had been made to the Act. Some proposed changes had been revoked as a result of the submission process. The aim of the reforms was to make the Act easier to understand and make processing consents clearer. A summary of the main changes was included in the agenda.

Walking and Cycling

The District Planner advised money had been allocated in the Annual Plan for the extension of the walkway/cycle way which currently went from the town centre to Harakeke Mall. This would be extended to the North and construction of the new section was now being focused on.

Te Korowai

The District Planner advised a Government decision to support implementation of the Strategy for the protection and special

management of the Kaikoura marine environment would mean the process would happen faster.

Earthcheck

The Earthcheck auditor had been in Kaikoura on the 18th and 19th of November to carry out the onsite audit for Earthcheck Certification. The Auditor would be recommending Kaikoura's Earthcheck certification be retained.

Waste Minimisation

The District Planner advised the diversion rate for the 2013 financial year was at 76%. Work needed to focus on encouraging residents and businesses to continue to recycle with a focus on reducing the use of non-recyclable packaging for example polystyrene meat trays.

e) Finance Report

An updated Finance Report was tabled at the meeting.

The Assistant Accountant advised overall for the 2012/13 year there was an upward movement in asset valuations which contributed to a major portion of the equity variance between the current year and the previous financial year. The Statement of Comprehensive income was in a good position compared with the previous year with development contributions up and interest rates lower over longer terms. It was noted insurance premiums had also reduced.

The Assistant Accountant advised the buildings which were for sale had been reclassified to current assets because there was an intention to sell within twelve months.

Councillor Blunt enquired why no drop in interest income showed once the funds held in reserve were used for the Civic Building. The Finance Manager would provide an explanation. A breakdown of other operating expenses was also requested.

8. MAYOR'S REPORT

Mayor Gray advised Kaikoura Information and Tourism had been in discussions with the Harbourmaster regarding rocks which were impeding the passage of ship tenders into the South Bay jetty. The removal of the rocks would allow larger cruise ships to put their passengers ashore in Kaikoura.

The Farmers Market would be held again the following Sunday. Mayor Gray advised the market had been well received and had grown.

Mayor Gray felt there was a need for discussions with the Runanga regarding tourism growth opportunities in the future.

9. CONFIRMATION OF MINUTES

Inaugural Council 30/10/2013

Moved by Councillor Diver, seconded by Councillor Millton and resolved that the minutes of the Inaugural Council meeting held on 30 October 2013 be confirmed as a true and accurate record subject to the motion endorsing the appointment of the deputy mayor being changed to note it was seconded by Councillor Millton.

Extraordinary Council 31/10/2013

Moved by Councillor Harmon, seconded by Councillor Howden and resolved that the minutes of the Extraordinary Meeting held on 31 October 2013 be confirmed as a true and accurate record.

There being no further business the meeting closed at 3.26pm.