

# MINUTES OF THE COUNCIL MEETING HELD AT 9.00AM ON WEDNESDAY 18 NOVEMBER 2015 AT MEMORIAL HALL SUPPER ROOM, ESPLANADE, KAIKOURA.

**PRESENT:** Mayor W Gray (Chair), Councillors T Blunt, J Diver, G Harmon, J Howden, C Mackle, D Millton, D Morgan.

**IN ATTENDANCE:** R Vaughan (Committee Advisor), S Syme (Committee Secretary).

## **1. OPEN FORUM**

### **Ralph Hogan**

R Hogan advised that before he presented to Council he undertook a lot of research and he requested he be asked if Councillors thought something was not fact.

He advised he was happy to see a fairly detailed financial report as well as a report from the Chief Executive Officer in the agenda however he advised without a name or a date on the report anyone looking back would have trouble figuring out who the author was.

R Hogan had a number of questions regarding the civic centre which he put to Council these were regarding;

- Development contributions
- Building code and stainless steel fixing
- Life expectancy of cladding
- Repainting of the steel structure.

R Hogan also enquired regarding the inclusion of Council's statement regarding Block Offers agreed at the last meeting and its position in the submission given it clearly stated the statement was to be placed at the beginning.

***The meeting adjourned at 9.10am and resumed at 11.12am***

## **2. CIVIL DEFENCE REPORT**

An update on Civil Defence activities had been provided by the Emergency Management Officer. It was noted the Christchurch Press had mistakenly suggested Kaikoura had a tsunami siren. It was noted the actual correct article would be in the Kaikoura Star and was also online.

## **3. CONTROL OF ALCOHOL IN PUBLIC PLACES BYLAW 2015**

Submission on the draft bylaw had been called for with one submission in support received. The Bylaw provided tools for Police if someone was being unruly. It was noted a number of exemptions for the transportation of unopened bottles and containers through the banned areas were contained in the Sale and Supply of Alcohol Act and were not restricted through the bylaw.

It was suggested some of the signage within the ban area needed to be updated.

***Moved by Mayor Gray, seconded by Councillor Mackle and resolved that Council adopt the Control of Alcohol in Public Places Bylaw 2015 to come into effect from 1 December 2015.***

#### **4. TRADING IN PUBLIC PLACES POLICY**

The draft Policy had been advertised for feedback with one submission received.

##### **Hearing of Submission**

K Claridge was in attendance to speak to her submission. K Claridge advised the Licence to Occupy currently allowed for seating for 16 people. She requested this be increased. Her business had a lot of customers wanting to be seated which caused a lot of congestion around the front of the shop area near the road which was a safety issue. She requested that the seating allowance be doubled.

##### **Deliberation of Submission**

A discussion was held regarding a specific space for sites. It was noted there was no specific size space allocated for operators. It was generally felt the whole area should not be occupied by chairs and tables however there did not appear to be any issue with allocating additional covers.

***Moved by Councillor Harmon, seconded by Councillor Millton and resolved that each Licence to Occupy holder be allowed up to 32 covers.***

***Moved by Mayor Gray, seconded by Councillor Howden and resolved that subject to the above change the Trading in Public Policy be adopted to come into effect from 1 December 2015.***

#### **5. FLAGTRAX STREET FLAGS PROPOSAL FOR KAIKOURA**

Included in the agenda was a request for Council to consider purchasing Flagtrax systems for hanging flags in the Kaikoura township. The current flag system required the flags to be hung by Mainpower and cost were becoming prohibitive and hanging of the flags needed to fit in with their schedule. The new system would mean anyone would be able to hang flags so they could be changed more regularly and therefore increase the life of the flags.

It was noted flags in the past had been funded through the Tourism and Development budget which was now with Kaikoura Information and Tourism Incorporated. There was however \$22,000 in the Tourism Special Fund.

It was noted most of the poles around Kaikoura already had existing tracks and an enquiry was made as to whether all of these needed to be replaced. A discussion was also held regarding whether or not Mainpower would still have to hang the flags on the power poles. An enquiry was also made as to whether the fitting currently on power poles could be moved to lampposts.

It was generally felt more information was required as well as a plan of the project. The item was to remain on the table.

***The meeting adjourned at 11.59am and resumed at 1.00pm.***

## **6. DESTINATION KAIKOURA UPDATE**

G Ormsby, Manager Destination Kaikoura, and K Ngapora, Chair of the Board, were in attendance to present this item. An overview of activities was provided which included;

- Attendance at TRENZ with over 60 appointments
- Attendance at mega famil seminars in Queenstown for American operators
- Tourism New Zealand board meeting in Kaikoura in June
- Hosting China Southern Airlines Management and being key players in them deciding to fly to Christchurch
- Attendance at Cruise New Zealand AGM
- Seafest – the event had returned \$16,100 to service organisations in the community.

Statistics showed that 70-80% of visitors to Kaikoura were international and Kaikoura had the 3<sup>rd</sup> highest guest nights out of all territorial authorities in the South Island.

Kaikoura i-Site had won best i-Site in New Zealand through Trip Advisor. Revenue for the year to the end of October was 22% up however visitor numbers were down slightly.

It was hoped the Events Coordinator would be in place by the next board meeting and a business plan for presentation to Council was underway.

A request was made regarding whether Council would like any additional reporting. A six monthly financial report was requested.

## **7. YOUTH COUNCIL**

T Hooper, Chair Kaikoura Youth Council, and S Beardmore, Community Facilitator, were in attendance to present this item.

An overview of Youth Council activities was provided. Youth Council had contributed \$450 to the irrigation system at the planting site they were looking after at Lyell Creek. Mayor Gray thanked the Youth Council for their contribution.

The Photovoice exhibition launch would take place on 2 December at the Beach House Café. Photovoice was the process by which a group found their voice through creative photography.

Youth Council thanked Council for its support and opportunity to have input into the community.

## **8. MAYOR'S REPORT**

Included in the agenda was a report from Mayor Gray regarding the following;

- Attendance at the Regional Education Forum
- Canterbury Regional Economic Development Strategy meeting
- Sport Tasman Volunteer breakfast
- Development of a mountain biking event in the Okarahia area
- The increasing number of Chinese visitors to New Zealand and the shortage of accommodation in Kaikoura for large groups.

## **9. CONFIRMATION OF MINUTES**

**Council 21/10/2015**

***Moved by Mayor Gray, seconded by Councillor Diver and resolved that the minutes of the Council meeting held on 21 October 2015 be confirmed a true and accurate record subject to the following changes;***

- ***Add to item 16 "Councillor Blunt enquired how long S Chadwick felt the exterior cladding on the building was going to last to which he replied 25 years."***
- ***Record that Councillor Millton concurred with Councillor Blunts comment in the last paragraph.***

***Against: Councillor Millton***

**Extraordinary Meeting 3/11/2015**

***Moved by Mayor Gray, seconded by Councillor Diver and resolved that the minutes of the Extraordinary Council meeting held on 3 November 2015 be confirmed a true and accurate record subject to adding the following; "a report from the CEO was requested.***

## **10. ADOPTION OF REPORTS**

**Works and Services Committee 21/10/2015**

***Moved by Councillor Harmon, seconded by Councillor Mackle and resolved that the report of the Works & Services Committee meeting held on 21 October 2015 be adopted.***

**Environmental Services Committee 21/10/2015**

***Moved by Councillor Morgan, seconded by Mayor Gray and resolved that the report of the Environmental Services Committee meeting held on 21 October 2015 be adopted.***

**Finance & Policy Committee 21/10/2015**

***Moved by Councillor Howden, seconded by Councillor Millton and resolved that the report of the Finance & Policy Committee meeting held on 21 October 2015 be adopted.***

## **11. MINUTES TO BE RECEIVED**

**Hearings & Applications Committee 13/10/2015**

***Moved by Councillor Diver, seconded by Councillor Mackle and resolved that the minutes of the Hearings and Applications Committee meeting held on 13 October 2015 be received.***

**Hearings & Applications Committee 27/10/2015**

***Moved by Councillor Diver, seconded by Councillor Mackle and resolved that the minutes of the Hearings and Applications Committee meeting held on 13 October 2015 be received.***

**Kaikoura Zone Water Committee 30/09/2015**

***Moved by Mayor Gray, seconded by Councillor Blunt and resolved that the minutes of the Kaikoura Zone Water Committee meeting held on 30 September 2015 be received.***

**12. SMOKEFREE OUTDOOR AREAS SURVEY**

M Whitt (Canterbury District Health Board) and H Kimber (Cancer Society) were in attendance to present this item. The results of the recent survey with hospitality on smokefree outdoor areas (community spaces) were provided. The survey results showed;

- 53% of businesses surveyed were aware of our Smokefree Policy
- 53.3% felt outdoor dining/seating area should be smokefree
- Over 80% felt areas near entrances to public buildings should be smokefree.
- 58% would support a trial for a smokefree town centre.

Based on the survey results an issues and options report would be presented to Council regarding a review of Councils Smokefree Policy and a strategy going forward.

**13. FINANCIAL SHORTFALL FOR CIVIC CENTRE**

The purpose of the report was to consider options available to fund the shortfall required to complete the Civic Centre project. The actual increased cost associated with the build was \$333,000, a further \$454,000 was associated with the roof replacement although it was estimated this could grow to \$800,000 due to timing of works.

It was noted there had been a number of assumptions made in the report and there was a discrepancy between the figures provided and those shown in the finance reports.

It was generally felt the matter should be held over until the next meeting of Council and another report on costs was requested.

***Councillor Morgan exited the meeting at 2.46pm.***

**14. COUNCIL PUBLIC EXCLUDED SESSION**

***Moved by Mayor Gray, seconded by Councillor Diver and resolved that the public be excluded from the following parts of the proceedings of this meeting namely;***

- a. Confirmation of Minutes 21/10/2015***
- b. Building Consent Authority Report***
- c. Civic Building Project Subcommittee Minutes.***

***There being no further business the meeting closed at 4.41pm.***