

**MINUTES OF THE INAUGURAL MEETING OF THE  
KAIKOURA DISTRICT COUNCIL HELD AT 10.00AM ON  
WEDNESDAY 30 OCTOBER 2013 AT MEMORIAL HALL  
SUPPER ROOM, ESPLANADE, KAIKOURA.**

**PRESENT:** W Gray, T Blunt, J Diver, G Harmon, J Howden, C Mackle, D Millton, D Morgan.

**IN ATTENDANCE:** S Grant (Chief Executive Officer), S Syme (Committee Secretary).

The Chief Executive Officer chaired the initial proceedings of the meeting.

**1. DECLARATION OF RESULT OF ELECTION 12 OCTOBER 2013**

The Chief Executive Officer read the declaration of results of the election.

**2. MAKING AND ATTESTING OF DECLARATIONS**

The Mayor attested the following declaration:

*I, Winston William Gray, declare that I will faithfully and impartially and according to the best of my skill and judgment, execute and perform, in the best interest of the Kaikoura District, the powers, authorities, and duties vested in or imposed upon me as Mayor of the Kaikoura District Council by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.*

*Signed in the presence of S Grant, the Chief Executive Officer.*

The Chief Executive Officer vacated the Chair and Mayor Gray assumed the Chair.

Each member attested the following declaration:

*I, name, declare that I will faithfully and impartially and according to the best of my skill and judgment, execute and perform, in the best interest of the Kaikoura District, the powers, authorities, and duties vested in or imposed upon me as a member of the Kaikoura District Council by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.*

*Signed in the presence of Mayor W Gray.*

**3. GENERAL EXPLANATION OF PIECES OF LEGISLATION AFFECTING MEMBERS**

The Chief Executive Officer advised there was specific legislation which must be drawn to member's attention at the Inaugural meeting and gave a brief explanation of the following;

**Securities Act 1978**

This Act pertained to Local Authorities going out to the public to raise money for major borrowings. The Chief Executive Officer advised this did not affect the Kaikoura District Council.

### **Secret Commissions Act 1910**

The Secret Commissions Act 1910 dealt with bribery and corruption which covered gifts to agents without consent of the principle, an agent being every officer or member of every local authority. Also covered was the receiving of secret awards.

### **Crimes Act 1961**

A brief overview of sections 99, 105 and 105a of the Crimes Act was given. The sections dealt with bribes in relation to officials of organisations, corruption and bribery of an official and pecuniary interest.

### **Local Authorities (Members Interest) Act 1968**

Section 3 covered pecuniary interest. It was noted if a member or member's partner had an association of more than 10% with an organisation that had contracts for \$25,000 or more per year with Council, they could not be a member unless approval was received from the Office of the Auditor General.

The Chief Executive Officer advised members were not permitted to discuss, take part, or vote on any matter where the member had a pecuniary interest and should declare an interest. He further advised quite often a member may think they did not have a pecuniary interest but often there was a perception which needed to be considered as well.

### **Local Government Official Information and Meetings Act 1987**

The Act required that all information of local government was available to the public unless there was good reason for withholding it. Reasons for withholding information were specified in Section 7 of the Act. The Chief Executive Officer also explained notification of meetings, the availability of the agenda, procedures for urgent business and public excluded.

It was noted a meeting was not a public meeting if no decisions were to be made.

#### ***4. DATE AND TIME OF THE FIRST ORDINARY MEETING***

*Moved by Councillor Diver, seconded by Councillor Howden and resolved that the first ordinary meeting of the Kaikoura District Council would be held at 1pm on Wednesday 20 November 2013.*

It was noted Committees and Chairs would be appointed at the first ordinary meeting.

#### ***5. APPOINTMENT OF DEPUTY MAYOR***

Mayor Gray advised he wished to appointment Councillor Diver to fulfill the role of Deputy Mayor.

*Moved by Mayor Gray, seconded by Councillor Millton and resolved that Councillor Diver be appointed as Deputy Mayor and the appointment be endorsed by Council.*

*There being no further business the meeting closed at 11.13am.*